

JACKSON COUNTY FIRE DISTRICT NO. 5



BOARD MEETING AGENDA

May 7, 2024

3:30 p.m. at Station 5

5811 S. Pacific Hwy, Phoenix, Oregon

REMOTE

<https://us02web.zoom.us/j/7827134557?pwd=MjJ0YlZ0bXYva0RaekFNN0NWQ2pQdz09&omn=85393496750>

Dial-In Phone Number: +1 253 205 0468 US

Meeting ID: 782 713 4557

Passcode: 8300

If a member of the public wishes to speak on an agenda item, please sign in on the Public Comment sheet and submit it to the Secretary of the Board. Jackson County Fire Dist. 5 (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Office, (541) 535-4222, at least one business day prior to the scheduled Board meeting to ensure that the District may assist you.

1. CALL TO ORDER/ROLL CALL – 3:30 PM

2. PLEDGE OF ALLEGIANCE – 3:32 PM

3. OFFICERS OF THE BOARD – 3:35 PM

The District Board shall elect a chairperson, a vice-chairperson and a secretary at such a time as the existing officers may resign from their office.

4. EXECUTIVE SESSION – 3:45 PM

ORS192.660 (2) (i) REVIEW AND EVALUATION OF THE EMPLOYMENT-RELATED PERFORMANCE OF THE FIRE CHIEF

ORS192.660 (2) (a) TO CONSIDER THE EMPLOYMENT CONTRACT OF THE FIRE CHIEF

ORS192.660 (2) (f) – TO CONSIDER INFORMATION AND RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION.

5. CONFIRMATION OF AGENDA – 5:00 PM

6. CONSENT AGENDA – 5:05 PM

6.1 APPROVAL OF MINUTES

Special Meeting February 20, 2024 and Regular Meeting March 5, 2024

6.2 REVIEW OF FINANCIAL STATEMENT AND CHECK REGISTER

Approval of Statement and Register for March 2024 and April 2024

5811 South Pacific Highway Phoenix, OR. 97535

*Phone (541) 535-4222 * Fax (541)535-4226*

JACKSON COUNTY FIRE DISTRICT NO. 5



6.3 ANNEXATION

The Board of Directors will vote to approve a Petition(s) by a Single Landowner for Annexation to a Rural Fire Protection District (Tax Lot Numbers: 306,201,305,303, 203, 101,302, 102, 300, 103, 100, 101, 200, 304 & 202).

7. PUBLIC COMMENT – 5:15 PM

8. STAFF REPORTS – 5:30 PM

Budget – The Board of Directors will receive an update on the FY-1 Budget.

Audit – The Board of Directors will receive an update on the review of financial statements and completion of the 133 Single Audit Requirements by Pauly Rogers and Co.. P.C.

Letter of Support – The Board of Directors will receive an update on the Talent Community Initiated Project appropriations request.

Facility Master Plan/Facility Retrofit (Strategy 2018.5 & 2020.5) – The Board of Directors will receive an update on Capital Projects.

9. ACTION ITEMS – 5:45 PM

A. The Board of Directors will vote to adopt the Jackson County Fire District #5 Addendum to the Jackson County Natural Hazard Mitigation Plan.

B. The Board of Directors will vote to adopt Resolution R-2-24 and impose and categorize property tax in accordance with Article XI section 1 1b of the Oregon Constitution.

10. FUTURE AGENDAS OR GENERAL BUSINESS – 6:05 PM

Director Volkart – Complaint

11. ANNOUNCEMENTS – 6:15 PM

Government and Public Safety Center (GAPSC) Ribbon Cutting May 17, 2024 1:00 PM – 4:00 PM

12. LOCAL 2596 CORRESPONDENCE – 6:20 PM

13. ADJOURNMENT – 6:30 PM

5811 South Pacific Highway Phoenix, OR. 97535

*Phone (541) 535-4222 * Fax (541)535-4226*

MINUTES

JACKSON COUNTY FIRE DISTRICT No. 5
MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING
Station Five, 5811 South Pacific Hwy, Phoenix, Oregon
February 20, 2024, at 3:30 p.m.

MEMBERS PRESENT:

Director Volkart, Director Pare-Miller, Director Purslow, Director Winters, and Director Halligan. Also, present were Fire Chief Hanley and Assistant Chief Bustard.

CALL TO ORDER: Chair Purslow called the meeting to order at 3:30 p.m., and Director Halligan led the Pledge of Allegiance.

CONFIRMATION OF AGENDA:

Chair Purslow announced that there would be no public comment.

Director Volkart made a motion to remove ORS192.660 (2) (i) REVIEW AND EVALUATION OF THE EMPLOYMENT-RELATED PERFORMANCE OF THE FIRE CHIEF From February 20, 2024, Board of Directors Meeting Agenda.

Roll Call Vote: Direct Volkart Yes, Director Pare-Miller Yes, Director Purslow No, Director Halligan No, Director Winters No. Motion does not carry.

EXECUTIVE SESSION:

ORS192.660 (2) (i) *REVIEW AND EVALUATION OF THE EMPLOYMENT-RELATED PERFORMANCE OF THE FIRE CHIEF.*

ORS192.660 (2) (f) – *TO CONSIDER INFORMATION AND RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION.*

PUBLIC SESSION:

MOTION - Director Volkart made a motion to place Chief Hanley on administrative leave immediately while the Board authorizes an Investigator to conduct an investigation of union allegations reported on February 6, 2024.
Roll Call Vote: Direct Volkart Yes, Director Pare-Miller Yes, Director Purslow No, Director Halligan No, Director Winters No. The Motion did not carry.

MOTION - Director Winters made a motion to conduct an administrative review of policies and procedures, rules and regulations, and the union contract to ensure that the Fire Chief complied with State, Federal, and Local Laws and accepted practices to address union allegations from the complaint letter submitted February 6, 2024.
Roll Call Vote: Direct Volkart Yes, Director Pare-Miller Yes, Director Purslow Yes, Director Halligan Yes, Director Winters Yes. The Motion passed.

MOTION - Director Purslow made a motion to hire an outside consultant to conduct an employee climate survey.
Roll Call Vote: Director Volkart Yes, Director Pare-Miller Yes, Director Purslow Yes, Director Halligan Yes, Director Winters Yes. The Motion passed.

The meeting was adjourned at 6:41 p.m.
 Submitted by Tina Maziarski

JACKSON COUNTY FIRE DISTRICT No. 5
MINUTES OF THE BOARD OF DIRECTORS MEETING
Station Five, 5811 South Pacific Hwy, Phoenix, Oregon
March 5, 2024, at 3:30 p.m.

MEMBERS PRESENT:

Director Volkart, Director Pare-Miller, Director Purslow, Director Winters, and Director Halligan. Also, present were Fire Chief Hanley and Assistant Chief Bustard.

CALL TO ORDER: Chair Purslow called the meeting to order at 3:30 p.m., and Director Halligan led the Pledge of Allegiance.

CONFIRMATION OF AGENDA:

Chair Purslow moved item 6b to occur after Confirmation of the Agenda and added item 4a - Grievance filled by Director Volkart.

ACTION ITEM

The Board of Directors voted to authorize the issuance of a line of credit or Tax Anticipation Note in an amount not to exceed \$3,000,000.00. Director Winters made a motion to approve the Tax Anticipation Note in an amount not to exceed \$3,000,000.00. **Roll Call Vote:** Director Purslow Yes, Director Halligan Yes, Director Winters Yes, Director Pare-Miller Yes, Director Volkart Yes. The Motion Passed.

Chair Purslow summarily resigned from her position as Board Chair, and subsequently, Directors Winters and Halligan resigned from their positions on the Board.

Director Volkart adjourned the meeting due to a lack of quorum.
Submitted by Tina Maziarski

FINANCIALS

Jackson County Fire District 5 -- Revenues & Expenses

=====Revenue=====	Mar-24	2023-2025	23-24 YTD	24-25 YTD	Total PTD	Variance	%Budg
Revenues		Budget			23-25		
Property Tax-Current	138,915	14,526,402	6,265,785	-	6,265,785	(8,260,617)	0.43
Property Tax-Prior	7,669	361,375	47,214	-	47,214	(314,161)	0.13
Interest	-	-	39,841	-	-	-	-
Special Distributions	-	-	-	-	-	-	-
Interest-LGIP Capital Savings	-	35,000	201	-	201	(34,799)	0.01
Fire Suppression Cost Recovery Fees	-	70,000	35,000	-	35,000	(35,000)	0.50
Rescue Cost Recovery	-	12,000	-	-	-	(12,000)	-
Miscellaneous	-	30,000	-	-	-	(30,000)	-
Donations/Grants	-	1,348,005	699,670	-	699,670	(648,335)	0.52
Sale of Apparatus/Equipment	-	50,000	-	-	-	(50,000)	-
Strike Team/Overhead Reimbursement	-	200,000	72,784	-	72,784	(127,216)	0.36
Insurance/Cobra Payments/Workers Comp Payments	21,790	-	526,894	-	526,894	526,894	-
Debt/Lease Purchase Proceeds	-	1,125,000	848,034	-	848,034	(276,966)	0.75
Beg. Fund Balance	-	4,504,071	-	-	-	(4,504,071)	-
Total Revenue	168,374	22,261,853	8,535,424	-	8,535,424	(13,726,429)	0.38

Capital Projects Fund	Mar-24	2023-2025	23-24 YTD	24-25 YTD	Total PTD	Variance	%Budg
		Budget			23-25		
SCBA	-	-	-	-	-	-	-
Fire Apparatus	-	990,000	-	-	-	990,000	-
Station 4 (ST 2) Seismic Rehabilitation Project	(99,776)	1,148,005	(772,386)	-	-	1,148,005	-
Fire Equipment	-	200,000	-	-	-	200,000	-
Extrication	-	80,000	-	-	-	80,000	-
Defibrillators	-	150,000	-	-	-	150,000	-
Communications	-	50,000	-	-	-	50,000	-
Training Tower	-	500,000	-	-	-	500,000	-
Total Capital Projects Fund	(99,776)	3,118,005	(772,386)	-	-	3,118,005	-

=====Expenditures=====

Personnel Services	2 YEAR BUDGET				Total PTD 23-25	Variance	%Budg
	Mar-24	2023-2025 Budget	23-24 YTD	24-25 YTD			
Fire Chief - 1	13,664	346,000	129,803	-	129,803	216,197	0.38
Administrative Analyst - 1	6,222	165,000	59,113	-	59,113	105,887	0.36
Battalion Chief - 3/ Assistant Chief - 1	34,634	930,000	332,482	-	332,482	597,519	0.36
Captains - 9	65,065	1,730,000	644,846	-	644,846	1,085,154	0.37
Engineers - 14	59,480	1,754,000	646,620	-	646,620	1,107,380	0.37
Firefighters	-	320,000	-	-	-	320,000	-
FEMA Firefighters	68,874	1,505,250	636,918	-	636,918	868,332	0.42
BOLI Firefighters	36,604	802,600	274,343	-	274,343	528,257	0.34
Longevity	-	191,000	87,757	-	87,757	103,243	0.46
Overtime	-	20,000	-	-	-	20,000	-
OT-Emergency Backfill	46,582	800,000	429,102	-	429,102	370,898	0.54
OT-Strike Team	-	20,000	-	-	-	20,000	-
EMT Incentive Pay	9,268	220,000	100,286	-	100,286	119,714	0.46
Out of Class/Standby Pay	3,801	160,000	31,031	-	31,031	128,969	0.19
Leave Sell Back	-	194,000	132,558	-	132,558	61,442	0.68
Payroll Expenses	1,384	140,000	63,583	-	63,583	76,417	0.45
Educational Incentive	1,806	50,000	18,346	-	18,346	31,654	0.37
Retirement/ PERS (FTE,FEMA,BOLI)	141,228	2,330,000	1,476,852	-	1,476,852	853,148	0.63
Health,Life,LTD,HRA Veba, Workers Comp Insurance	67,790	1,800,000	971,158	-	971,158	828,842	0.54
OR. Revenue Workers Comp	-	6,400	704	-	704	5,696	0.11
Volunteer Disability Insurance	-	4,000	902	-	902	3,098	0.23
Life & Disability Insurance	-	0	-	-	-	-	-
Seasonal,OSFM,Colestin	-	200,000	-	-	-	200,000	-
Vacation/Severance Payout	-	200,000	28,073	-	28,073	171,927	0.14
Holiday Pay	-	120,000	-	-	-	120,000	-
Unemployment	-	10,000	610	-	610	9,390	0.06
Medicare	4,533	100,000	47,076	-	47,076	52,924	0.47
Social Security	-	8,000	-	-	-	8,000	-
Deferred Compensation	13,883	300,000	139,515	-	139,515	160,485	0.47

Total Personnel Services	574,818	14,426,250	6,251,677	-	6,251,677	8,174,573	0.43
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2 YEAR BUDGET

Materials/Services	Mar-24	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	%Budg
Administrative Support							
Office Supplies/Daily Requirements	1,358	36,000	6,845	-	6,845	29,155	0.19
Information Technology	6,664	170,000	76,739	-	76,739	93,261	0.45
Legal	-	25,000	27,500	-	27,500	(2,500)	1.10
Labor Negotiations	-	2,000	-	-	-	2,000	-
Accounting & Audit	-	40,000	-	-	-	40,000	-
Election Expense	-	7,000	2,957	-	2,957	4,043	0.42
Postage & Freight	-	4,000	97	-	97	3,903	0.02
Misc. Bus. Exp./Prof. Svc, Professional Services	17,022	270,000	117,054	-	117,054	152,946	0.43
Awards/Incentives	-	2,000	-	-	-	2,000	-
Apparatus							
Fuels	3,393	150,000	39,422	-	39,422	110,578	0.26
Maintenance, Service Contract & Repair	21,683	400,000	173,219	-	173,219	226,781	0.43
Communications							
Dispatch Contract (ECSO)	42,909	350,000	171,637	-	171,637	178,363	0.49
Equipment, Service & Repair	-	45,000	2,764	-	2,764	42236.50	0.06
Conferences & Trainings							
Training	126	90,000	60,151	-	60,151	29,849	0.67
Dues/Memberships	18,699	50,000	30,146	-	30,146	19,854	0.60
Books & Periodicals	-	2,000	-	-	-	2,000	-
Emergency Medical Services (EMS)							
Equipment	605	50,000	11,300	-	11,300	38,700	0.23
CPR Program	-	1,500	(1,296)	-	(1,296)	2,796	(0.86)
Physician/Advisor (CQI)	-	10,000	4,800	-	4,800	5,200	0.48
Facilities							
General Liability Insurance	4,311	160,000	104,097	-	104,097	55,903	0.65
Maintenance & Repair / Lease (Station 3)	778	250,000	57,069	-	57,069	192,931	0.23
Station Supplies	8,497	50,000	56,663	-	56,663	(6,663)	1.13

Utilities	4,077	190,000	76,554	-	76,554	113,446	0.40
Firefighting Equipment & Support (CAREER, FEMA, BOLI)							
Equipment	336	170,000	23,826	-	23,826	146,174	0.14
Personal Protective Ensemble (PPE)	-	85,000	-	-	-	85,000	-
Technical Rescue	-	10,000	-	-	-	10,000	-
SCBA Maintenance & Repair	710	10,000	2,496	-	2,496	7,504	0.25
Wildland Fire Equipment	-	3,000	-	-	-	3,000	-
Fireline Meals	-	6,000	711	-	711	5,289	0.12
Fire Prevention	-						
Community Outreach	-	8,000	-	-	-	8,000	-
Fire Investigation	-	1,000	-	-	-	1,000	-
Life Safety Inspections	-	3,000	-	-	-	3,000	-
Fire Support Services	-						
Student	-	1,000	-	-	-	1,000	-
Volunteer Expenses/CERT	-	3,000	-	-	-	3,000	-
Fitness	-	30,000	-	-	-	30,000	-
Physicals	-	75,000	3,700	-	3,700	71,300	0.05
Uniform Acquisition	-	54,000	474	-	474	53,526	0.01
Total Materials/Service	131,167	2,813,500	1,048,924	-	1,048,924	1,764,576	0.37
SCBA	-	-	-	-	-	-	-
Fire Apparatus	-	990,000	-	-	-	990,000	-
Seismic Retrofit	-	1,148,005	-	-	-	1,148,005	-
Fire Equipment	-	50,000	-	-	-	50,000	-
Extrication	-	80,000	-	-	-	80,000	-
Defibrillators	-	150,000	-	-	-	150,000	-
Communications	-	50,000	-	-	-	50,000	-
Training Tower	-	500,000	-	-	-	500,000	-
Total Capital Outlay - GF	-	2,338,005	-	-	-	2,338,005	-
Contingency	-	-	-	-	-	-	-
General Operating Contingency	-	1,450,000	-	-	-	1,450,000	-
Total Contingency	-	1,450,000	-	-	-	1,450,000	-

	2 YEAR BUDGET						
Debt Service	Mar-24	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	
Station 1 Principal (US Bank)	-	235,000	115,000	-	115,000	120,000	0.49
Station 1- Interest & Fees (US Bank)	-	35,270	10,250	-	10,250	25,020	0.29
TAN Interest & Fees (Short-Term)	-	100,000	-	-	-	100,000	-
PIERCE Engines-Principal (Wash Fed)	-	125,000	60,372	-	60,372	64,628	0.48
PIERCE Engines - Interest & Fees (Wash Fed)	-	22,000	11,985	-	11,985	10,015	0.54
Lease (Great America) MDC	2,984	70,000	26,853	-	26,853	43,147	0.38
Capital Lease Principal	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-
E-One Apparatus Loan Principal	-	175,000	85,497	-	85,497	89,503	0.49
E-One Apparatus Loan Interest	-	45,000	23,132	-	23,132	21,868	0.51
Fire Equip/PPE Lease - Principal (USBancorp)	-	68,000	33,798	-	33,798	34,202	0.50
Fire Equip/PPE Lease - Interest (USBancorp)	-	14,300	1,202	-	1,202	13,098	0.08
MDC Equipment Lease (Ontario)	-	12,000	5,506	-	5,506	6,494	0.46
HME Apparatus Loan - Principal (USBancorp) TYPE 3	-	60,000	230,737	-	230,737	(170,737)	3.85
HME Apparatus Loan - Interest (USBancorp) TYPE 3	-	13,000	-	-	-	13,000	-
Fire Equip/PPE Lease - Principal (USBancorp '20)	-	34,000	-	-	-	34,000	-
Fire Equip/PPE Lease - Interest (USBancorp '20)	-	2,600	-	-	-	2,600	-
Operating Loan	-	-	850,000	-	850,000	(850,000)	
Operation Loan Intrest	-	-	12,242	-	-	-	
Apparatus Loan - Principal (Bank)	-	90,000	5,415	-	5,415	84,585	0.06
Apparatus Loan - Interest (Bank)	2,255	25,000	2,255	-	2,255	22,745	0.09
Total Debt Service	5,239	1,126,170	1,474,244	-	1,474,244	(348,074)	1.31
Totals	611,448	22,153,925	8,002,460	-	8,002,460	22,153,925	0.36

05/02/24

Jackson County Fire District 5 Check Detail Board March 2024

Date	Name	Memo	Account	Paid Amount
03/01/2024	Pacific Power		11020 Cash in Bank - General	
			71017 Utilities	-177.30
TOTAL				-177.30
03/01/2024	Pacific Power		11020 Cash in Bank - General	
			71017 Utilities	-258.62
TOTAL				-258.62
03/01/2024	Recology Ashland Sanitary		11020 Cash in Bank - General	
		STATION 5	71017 Utilities	-320.51
TOTAL				-320.51
03/01/2024	TYREE		11020 Cash in Bank - General	
			71006 Fuels	-602.15
TOTAL				-602.15
03/05/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Engine 105	71009 Apparatus Maintenance	-588.00
TOTAL				-588.00
03/06/2024	Medford Mobile Storage		11020 Cash in Bank - General	
		Station 3 Storage	Station Three Storage/Supplies	-960.00
TOTAL				-960.00
03/06/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		10 Hours Mobile Labor WT4	71009 Apparatus Maintenance	-1,250.00
		Mobile Mileage	71009 Apparatus Maintenance	-280.00
		Carrier Bearing	71009 Apparatus Maintenance	-153.68
		U-Joint	71009 Apparatus Maintenance	-351.48
		Maxxforce DT Serpentine Belt	71009 Apparatus Maintenance	-110.00

Jackson County Fire District 5
Check Detail Board
 March 2024

05/02/24

Date	Name	Memo	Account	Paid Amount
TOTAL				-2,145.16
03/07/2024	Affordable Services LLC		11020 Cash in Bank - General	
03/02/2024		2000 Gallons of water	71003 Station Supplies	-195.00
TOTAL				-195.00
03/07/2024	Asante Physician Partners		11020 Cash in Bank - General	
02/29/2024			71054 Physical Exams	-8,952.00
TOTAL				-8,952.00
03/07/2024	Crystal Fresh Bottled Water		11020 Cash in Bank - General	
01/25/2024		Sion 4 Kitchen Water	71003 Station Supplies	-48.00
TOTAL				-48.00
03/07/2024	Hall, Daniel		11020 Cash in Bank - General	
02/29/2024		Car Rental For Training - Thrifty	71034 Training/Meetings	-282.34
		Fuel Per Diem .67 per mile - 99 miles	71034 Training/Meetings	-66.33
		4 days \$64 per day per diem - coeur d' Alene	71034 Training/Meetings	-256.00
TOTAL				-604.67
03/07/2024	Jacks Burns Construction		11020 Cash in Bank - General	
03/02/2024		Neil Creek Container Pad	76300 - St. 4 Seismic Rehabilitation	-7,682.00
TOTAL				-7,682.00
03/07/2024	Jackson Group Peterbilt - Medford		11020 Cash in Bank - General	
01/17/2024			71009 Apparatus Maintenance	-76.03
01/20/2024			71009 Apparatus Maintenance	-610.93
03/06/2024		Spill Absorbant	71089 Fire Equipment	-265.99
TOTAL				-952.95
03/07/2024	Les Schwab Warehouse Center		11020 Cash in Bank - General	

05/02/24

Jackson County Fire District 5 Check Detail Board March 2024

Date	Name	Memo	Account	Paid Amount
03/04/2024		BC6	71009 Apparatus Maintenance	-204.98
TOTAL				-204.98
03/07/2024	Performance Truck Repair, Inc.		11020 Cash in Bank - General	
02/29/2024		279443 Throttle Hand Vernier DDEC	71009 Apparatus Maintenance	-1,363.83
TOTAL				-1,363.83
03/07/2024	Weldons Cleaning Centers		11020 Cash in Bank - General	
03/01/2024		Alterations	71060 Uniform Acquisition	-16.00
TOTAL				-16.00
03/07/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		4 Hours Mobile Labor WT4	71009 Apparatus Maintenance	-500.00
		2 Hours Mobile Labor WT4	71009 Apparatus Maintenance	-250.00
		8 Hours Mobile Labor WT4	71009 Apparatus Maintenance	-1,000.00
		Brake Shoes	71009 Apparatus Maintenance	-286.00
		Brake Drums	71009 Apparatus Maintenance	-351.00
		Rear Airbag bellows WT4	71009 Apparatus Maintenance	-694.00
		cAB mOUNT bUSHINGS WT4	71009 Apparatus Maintenance	-235.60
		Mobile Mileage	71009 Apparatus Maintenance	-140.00
		Mobile Mileage	71009 Apparatus Maintenance	-140.00
TOTAL				-3,596.60
03/07/2024	Tactical Business Group		11020 Cash in Bank - General	
		Grant Writer Contracted Services	Contract Services	-8,000.00
TOTAL				-8,000.00
03/11/2024	AT&T Mobility		11020 Cash in Bank - General	
03/11/2024			71017 Utilities	-48.48
TOTAL				-48.48
03/12/2024	Hunter Communications		11020 Cash in Bank - General	

Jackson County Fire District 5
Check Detail Board
 March 2024

05/02/24

Date	Name	Memo	Account	Paid Amount
		Station Internet	71017 Utilities	-855.87
TOTAL				-855.87
03/13/2024	Pacific Office Automation, Inc.		11020 Cash in Bank - General	
		SMALL CANNON LEASE	71001 Office Supplies/Equip	-118.95
TOTAL				-118.95
03/13/2024	Pacific Office Automation, Philadelphia		11020 Cash in Bank - General	
		LARGE CANNON LEASE	71001 Office Supplies/Equip	-365.61
TOTAL				-365.61
03/13/2024	Avista		11020 Cash in Bank - General	
			71017 Utilities	-921.29
TOTAL				-921.29
03/14/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		5 Hours Mobile Labor Engine 5	71009 Apparatus Maintenance	-625.00
		4 Hours Mobile Labor Engine 5	71009 Apparatus Maintenance	-500.00
		Mobile Mileage Port to Port	71009 Apparatus Maintenance	-88.00
		Allison Filter Set	71009 Apparatus Maintenance	-200.00
		Bulk ATF Spirex S6	71009 Apparatus Maintenance	-292.60
		Final Charge OAT Coolant	71009 Apparatus Maintenance	-69.69
TOTAL				-1,775.29
03/14/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Oil Ssmple Water Tender 3	71009 Apparatus Maintenance	-600.00
TOTAL				-600.00
03/14/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Water Tender 5	71009 Apparatus Maintenance	-969.89
TOTAL				-969.89

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Date	Name	Memo	Account	Paid Amount
03/14/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Engine 103	71009 Apparatus Maintenance	-1,412.27
TOTAL				-1,412.27
03/14/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Truck 5	71009 Apparatus Maintenance	-588.00
TOTAL				-588.00
03/15/2024	Spectrum		11020 Cash in Bank - General	
		Internet & TV	71017 Utilities	-1,046.38
TOTAL				-1,046.38
03/16/2024	Tekmanagement, Inc.		11020 Cash in Bank - General	
		Monthly IT Contract	71002 IT/Website Maintenance	-5,226.50
TOTAL				-5,226.50
03/18/2024	Rogue Valley Sewer Services		11020 Cash in Bank - General	
		Service 2/1/24-2/29/24	71017 Utilities	-65.37
TOTAL				-65.37
03/18/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		7 Hours Mobile Labor - Truck 5	71009 Apparatus Maintenance	-875.00
		4 Hours Mobile Labor - Truck 5	71009 Apparatus Maintenance	-500.00
		BULK ATF Spirex S6	71009 Apparatus Maintenance	-600.60
		Bulk Shell Rotella 15w40	71009 Apparatus Maintenance	-191.60
		Mobile Mileage Port to Port	71009 Apparatus Maintenance	-176.00
		Truck 5 - 8 Oil Samples	71009 Apparatus Maintenance	-800.00
		Allison 4000 Filters	71009 Apparatus Maintenance	-180.58
		Lucas Red Grease	71009 Apparatus Maintenance	-8.17
		Racor R61762 Greenmax Filter	71009 Apparatus Maintenance	-109.13
		Oil Filter X12	71009 Apparatus Maintenance	-107.08
		Fuel Filter x12	71009 Apparatus Maintenance	-138.37

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Date	Name	Memo	Account	Paid Amount
TOTAL				-3,686.53
03/19/2024	TYREE		11020 Cash in Bank - General	
			71006 Fuels	-575.05
TOTAL				-575.05
03/19/2024	Tekmanagement, Inc.		11020 Cash in Bank - General	
		Office 365 Software	71002 IT/Website Maintenance	-1,392.00
TOTAL				-1,392.00
03/20/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Oil Sample Water Tender 5	71009 Apparatus Maintenance	-600.00
TOTAL				-600.00
03/20/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Truck 3	71009 Apparatus Maintenance	-1,088.00
TOTAL				-1,088.00
03/21/2024	InfoStructure		11020 Cash in Bank - General	
		Phone Lines	71017 Utilities	-762.80
TOTAL				-762.80
03/21/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Engine 5	71009 Apparatus Maintenance	-1,341.61
TOTAL				-1,341.61
03/21/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Water Tender 3	71009 Apparatus Maintenance	-1,108.28
TOTAL				-1,108.28

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
03/25/2024	Tekmanagement, Inc.		11020 Cash in Bank - General	
		Training Room Camera Cords	71002 IT/Website Maintenance	-45.31
TOTAL				-45.31
03/26/2024	Mattress Land-Medford		11020 Cash in Bank - General	
03/26/2024		Station 4 Mattresses	71003 Station Supplies	-1,137.00
		Old Mattress Disposal Fee	Station Three Storage/Supplies	-60.00
TOTAL				-1,197.00
03/26/2024	ECSO		11020 Cash in Bank - General	
03/26/2024		ECSO QUARTERLY BILLING	71046 Contract Dispatch	-42,909.17
TOTAL				-42,909.17
03/26/2024	ESO Solutions Inc.		11020 Cash in Bank - General	
03/12/2024		ER-FIRE HISTORICAL DATA ACCESS SOFTW...	71024 Dues/Memberships	-500.00
TOTAL				-500.00
03/26/2024	Frank's Landscape Maint & Construction		11020 Cash in Bank - General	
03/07/2024		FEB STATION 5 YARD MAINT.	71012 Station Maintenance	-330.00
		FEB STATION 4 YARD MAINT.	71012 Station Maintenance	-240.00
TOTAL				-570.00
03/26/2024	Industrial Source		11020 Cash in Bank - General	
02/29/2024		HIGH PRES CYLS	71043 Rescue/EMS	-258.36
		REGULATORY COMPLIANC	71043 Rescue/EMS	-10.95
TOTAL				-269.31
03/26/2024	Jackson County Roads Administration		11020 Cash in Bank - General	
03/05/2024			71006 Fuels	-2,216.00

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Date	Name	Memo	Account	Paid Amount
TOTAL				-2,216.00
03/26/2024	Local Government Law Group		11020 Cash in Bank - General	
02/29/2024			71013 Legal	-2,349.00
02/29/2024			71013 Legal	-3,240.00
02/29/2024			71013 Legal	-108.00
TOTAL				-5,697.00
03/26/2024	Locality Media Inc.		11020 Cash in Bank - General	
03/15/2024		FIRST DUE SOFTWARE	71024 Dues/Memberships	-9,371.25
TOTAL				-9,371.25
03/26/2024	Mercy Flights, Inc.		11020 Cash in Bank - General	
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-52.94
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-9.28
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-45.51
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-115.05
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-44.03
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-51.48
03/06/2024		EMS SUPPLIES	71043 Rescue/EMS	-69.76
03/26/2024		EMS SUPPLIES	71043 Rescue/EMS	-20.66
TOTAL				-408.71
03/26/2024	Overhead Door Co.		11020 Cash in Bank - General	
02/27/2024		STATION 5 BAY DOOR REPAIR	71012 Station Maintenance	-195.00
TOTAL				-195.00
03/26/2024	Pacific Office Automation, Beaverton OR.		11020 Cash in Bank - General	
03/03/2024		CANNON BLACK/WHITE INK	71001 Office Supplies/Equip	-33.09
03/11/2024		CANNON CB58601 BLACK/WHITE INK	71001 Office Supplies/Equip	-34.50
03/11/2024		Total Black Meter 30760/Total Color Meter 41323...	71001 Office Supplies/Equip	-260.48
TOTAL				-328.07
03/26/2024	SDIS		11020 Cash in Bank - General	

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Date	Name	Memo	Account	Paid Amount
03/01/2024		Property/Casualty Term:01/01/2024-12/31/2024	71021 Insurance	-4,311.00
TOTAL				-4,311.00
03/26/2024	Southern Oregon Wireless		11020 Cash in Bank - General	
02/22/2024		Communication Repairs	71071 Communications	-253.00
TOTAL				-253.00
03/26/2024	US Bank St. Paul	156776000	11020 Cash in Bank - General	
02/23/2024		Administration Fees - FFC Refunding	75011 Station 1 Interest/Fees	-575.00
TOTAL				-575.00
03/27/2024	Ashland City		11020 Cash in Bank - General	
		Fire Line No Meter	71017 Utilities	-28.95
TOTAL				-28.95
03/27/2024	Johnson, Jimmy		11020 Cash in Bank - General	
03/27/2024		Bend Oregon Training - Meals Per Diem - 3 days ...	71034 Training/Meetings	-42.00
		Bend Oregon Training - Meals Per Diem - 3 days ...	71034 Training/Meetings	-87.00
TOTAL				-129.00
03/27/2024	Ferraris Investigations & Consulting LLC		11020 Cash in Bank - General	
03/27/2024		Employee Investigations & Consulting	Management and Consulting	-6,671.64
TOTAL				-6,671.64
03/27/2024	Image Trend, Inc.	Contract 19568-3/07/24-3/6/24	11020 Cash in Bank - General	
03/27/2024		Contract 19568-3/07/24-3/6/24 - Image Trend Sof...	71024 Dues/Memberships	-8,827.50
TOTAL				-8,827.50
03/27/2024	Mercy Flights, Inc.		11020 Cash in Bank - General	

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Date	Name	Memo	Account	Paid Amount
03/14/2024		EMS SUPPLIES	71043 Rescue/EMS	-75.00
03/18/2024		EMS SUPPLIES	71043 Rescue/EMS	-121.56
TOTAL				-196.56
03/27/2024	Rogue Valley Backflow Service, LLC		11020 Cash in Bank - General	
03/19/2024		Backflow Assembly Test	71012 Station Maintenance	-140.00
TOTAL				-140.00
03/27/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Water Tender 4	71009 Apparatus Maintenance	-889.98
TOTAL				-889.98
03/27/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Truck 5 Mobile Labor	71009 Apparatus Maintenance	-1,088.00
TOTAL				-1,088.00
03/28/2024	Amazon Business		11020 Cash in Bank - General	
			71089 Fire Equipment	-69.98
			71001 Office Supplies/Equip	-478.11
			71003 Station Supplies	-908.53
			71012 Station Maintenance	-68.03
TOTAL				-1,524.65
03/29/2024	T'hallalisa Jackson		11020 Cash in Bank - General	
03/29/2024		Payroll Services	Contracted Payroll Services	-2,350.00
TOTAL				-2,350.00
03/29/2024	Wells Fargo Business Elite Card		11020 Cash in Bank - General	
			71017 Utilities	-541.90
			71071 Communications	-18.98
			71043 Rescue/EMS	-180.00
			71014 Audit/Accounting	-246.00

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Date	Name	Memo	Account	Paid Amount
			71060 Uniform Acquisition	-40.00
			71003 Station Supplies	-401.42
			71034 Training/Meetings	-812.71
			71009 Apparatus Maintenance	-132.00
			71001 Office Supplies/Equip	-329.97
			71012 Station Maintenance	-328.00
			71037 Postage	-104.98
			71072 Physical Fitness	-1,320.00
TOTAL				-4,455.96

Jackson County Fire District 5 -- Revenues & Expenses

=====Revenue=====	Apr-24	2023-2025	23-24 YTD	24-25 YTD	Total PTD	Variance	%Budg
Revenues		Budget			23-25		
Property Tax-Current	26,543	14,526,402	6,292,328	-	6,292,328	(8,234,074)	0.43
Property Tax-Prior	-	361,375	47,214	-	47,214	(314,161)	0.13
Interest	-	-	39,841	-	-	-	-
Special Distributions	-	-	-	-	-	-	-
Interest-LGIP Capital Savings	-	35,000	201	-	201	(34,799)	0.01
Fire Suppression Cost Recovery Fees	-	70,000	35,000	-	35,000	(35,000)	0.50
Rescue Cost Recovery	-	12,000	-	-	-	(12,000)	-
Miscellaneous	-	30,000	-	-	-	(30,000)	-
Donations/Grants	179,398	1,348,005	879,068	-	879,068	(468,937)	0.65
Sale of Apparatus/Equipment	-	50,000	-	-	-	(50,000)	-
Strike Team/Overhead Reimbursement	-	200,000	72,784	-	72,784	(127,216)	0.36
Insurance/Cobra Payments/Workers Comp Payments	12,222	-	539,117	-	539,117	539,117	-
Debt/Lease Purchase Proceeds	-	1,125,000	848,034	-	848,034	(276,966)	0.75
Beg. Fund Balance	-	4,504,071	-	-	-	(4,504,071)	-
Total Revenue	218,163	22,261,853	8,753,587	-	8,753,587	(13,508,266)	0.39

Capital Projects Fund	Apr-24	2023-2025	23-24 YTD	24-25 YTD	Total PTD	Variance	%Budg
		Budget			23-25		
SCBA	-	-	-	-	-	-	-
Fire Apparatus	-	990,000	-	-	-	990,000	-
Station 4 (ST 2) Seismic Rehabilitation Project	131,066	1,148,005	(641,320)	-	-	1,148,005	-
Fire Equipment	-	200,000	-	-	-	200,000	-
Extrication	-	80,000	-	-	-	80,000	-
Defibrillators	-	150,000	-	-	-	150,000	-
Communications	-	50,000	-	-	-	50,000	-
Training Tower	-	500,000	-	-	-	500,000	-
Total Capital Projects Fund	131,066	3,118,005	(641,320)	-	-	3,118,005	-

=====Expenditures=====

Personnel Services	2 YEAR BUDGET				Total PTD 23-25	Variance	%Budg
	Apr-24	2023-2025 Budget	23-24 YTD	24-25 YTD			
Fire Chief - 1	13,664	346,000	143,467	-	143,467	202,533	0.41
Administrative Analyst - 1	6,222	165,000	65,335	-	65,335	99,665	0.40
Battalion Chief - 3/ Assistant Chief - 1	34,832	930,000	367,313	-	367,313	562,687	0.39
Captains - 9	68,695	1,730,000	711,945	-	711,945	1,018,055	0.41
Engineers - 14	55,850	1,754,000	702,470	-	702,470	1,051,530	0.40
Firefighters	-	320,000	-	-	-	320,000	-
FEMA Firefighters	63,040	1,505,250	699,958	-	699,958	805,292	0.47
BOLI Firefighters	34,000	802,600	308,343	-	308,343	494,257	0.38
Longevity	-	191,000	87,757	-	87,757	103,243	0.46
Overtime	-	20,000	-	-	-	20,000	-
OT-Emergency Backfill	45,518	800,000	474,621	-	474,621	325,379	0.59
OT-Strike Team	-	20,000	-	-	-	20,000	-
EMT Incentive Pay	9,268	220,000	109,554	-	109,554	110,446	0.50
Out of Class/Standby Pay	3,696	160,000	34,727	-	34,727	125,273	0.22
Leave Sell Back	-	194,000	132,558	-	132,558	61,442	0.68
Payroll Expenses	1,350	140,000	64,933	-	64,933	75,067	0.46
Educational Incentive	2,609	50,000	20,955	-	20,955	29,045	0.42
Retirement/ PERS (FTE,FEMA,BOLI)	132,409	2,330,000	1,609,261	-	1,609,261	720,739	0.69
Health,Life,LTD,HRA Veba, Work Comp Insurance	80,075	1,800,000	1,051,232	-	1,051,232	748,768	0.58
OR. Revenue Workers Comp	310	6,400	1,015	-	1,015	5,385	0.16
Volunteer Disability Insurance	-	4,000	902	-	902	3,098	0.23
Life & Disability Insurance	-	0	-	-	-	-	-
Seasonal,OSFM,Colestin	-	200,000	-	-	-	200,000	-
Vacation/Severance Payout	-	200,000	28,073	-	28,073	171,927	0.14
Holiday Pay	-	120,000	-	-	-	120,000	-
Unemployment	-	10,000	610	-	610	9,390	0.06
Medicare	4,415	100,000	51,491	-	51,491	48,509	0.51
Social Security	-	8,000	-	-	-	8,000	-
Deferred Compensation	13,933	300,000	153,448	-	153,448	146,552	0.51

Total Personnel Services	569,886	14,426,250	6,819,967	-	6,819,967	7,606,283	0.47
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2 YEAR BUDGET

Materials/Services	Apr-24	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	%Budg
Administrative Support							
Office Supplies/Daily Requirements	708	36,000	12,392	-	12,392	23,608	0.34
Information Technology	5,905	170,000	82,644	-	82,644	87,356	0.49
Legal	-	25,000	32,036	-	32,036	(7,036)	1.28
Labor Negotiations	-	2,000	-	-	-	2,000	-
Accounting & Audit	2,150	40,000	3,482	-	3,482	36,518	0.09
Election Expense	-	7,000	2,957	-	2,957	4,043	0.42
Postage & Freight	40	4,000	600	-	600	3,400	0.15
Misc. Bus. Exp./Prof. Svc, Professional Services	10,250	270,000	127,304	-	127,304	142,696	0.47
Awards/Incentives	-	2,000	-	-	-	2,000	-
Apparatus							
Fuels	3,371	150,000	43,238	-	43,238	106,762	0.29
Maintenance, Service Contract & Repair	12,974	400,000	198,319	-	198,319	201,681	0.50
Communications							
Dispatch Contract (ECISO)	-	350,000	171,637	-	171,637	178,363	0.49
Equipment, Service & Repair	3	45,000	3,318	-	3,318	41681.66	0.07
Conferences & Trainings							
Training	3,347	90,000	73,125	-	73,125	16,875	0.81
Dues/Memberships	-	50,000	30,625	-	30,625	19,375	0.61
Books & Periodicals	-	2,000	-	-	-	2,000	-
Emergency Medical Services (EMS)							
Equipment	122	50,000	11,806	-	11,806	38,194	0.24
CPR Program	-	1,500	(1,296)	-	(1,296)	2,796	(0.86)
Physician/Advisor (CQI)	-	10,000	4,800	-	4,800	5,200	0.48
Facilities							
General Liability Insurance	-	160,000	104,097	-	104,097	55,903	0.65
Maintenance & Repair / Lease (Station 3)	1,947	250,000	65,902	-	65,902	184,099	0.26
Station Supplies	4,788	50,000	64,285	-	64,285	(14,285)	1.29

Utilities	6,099	190,000	86,997	-	86,997	103,003	0.46
Firefighting Equipment & Support (CAREER, FEMA, BOLI)							
Equipment	-	170,000	23,826	-	23,826	146,174	0.14
Personal Protective Ensemble (PPE)	-	85,000	-	-	-	85,000	-
Technical Rescue	-	10,000	-	-	-	10,000	-
SCBA Maintenance & Repair	-	10,000	2,496	-	2,496	7,504	0.25
Wildland Fire Equipment	-	3,000	-	-	-	3,000	-
Fireline Meals	-	6,000	1,568	-	1,568	4,432	0.26
Fire Prevention	-						
Community Outreach	-	8,000	-	-	-	8,000	-
Fire Investigation	-	1,000	-	-	-	1,000	-
Life Safety Inspections	-	3,000	-	-	-	3,000	-
Fire Support Services	-						
Student	-	1,000	-	-	-	1,000	-
Volunteer Expenses/CERT	-	3,000	-	-	-	3,000	-
Fitness	-	30,000	1,320	-	1,320	28,680	0.04
Physicals	-	75,000	3,700	-	3,700	71,300	0.05
Uniform Acquisition	69	54,000	1,083	-	1,083	52,917	0.02
Total Materials/Service	51,774	2,813,500	1,152,259	-	1,152,259	1,661,241	0.41
SCBA	-	-	-	-	-	-	-
Fire Apparatus	-	990,000	-	-	-	990,000	-
Seismic Retrofit	-	1,148,005	-	-	-	1,148,005	-
Fire Equipment	-	50,000	-	-	-	50,000	-
Extrication	-	80,000	-	-	-	80,000	-
Defibrillators	-	150,000	-	-	-	150,000	-
Communications	-	50,000	-	-	-	50,000	-
Training Tower	-	500,000	-	-	-	500,000	-
Total Capital Outlay - GF	-	2,338,005	-	-	-	2,338,005	-
Contingency	-						
General Operating Contingency	-	1,450,000	-	-	-	1,450,000	-
Total Contingency	-	1,450,000	-	-	-	1,450,000	-

	2 YEAR BUDGET						
Debt Service	Apr-24	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	
Station 1 Principal (US Bank)	-	235,000	115,000	-	115,000	120,000	0.49
Station 1- Interest & Fees (US Bank)	-	35,270	10,250	-	10,250	25,020	0.29
TAN Interest & Fees (Short-Term)	-	100,000	-	-	-	100,000	-
PIERCE Engines-Principal (Wash Fed)	-	125,000	60,372	-	60,372	64,628	0.48
PIERCE Engines - Interest & Fees (Wash Fed)	-	22,000	11,985	-	11,985	10,015	0.54
Lease (Great America) MDC	2,984	70,000	26,853	-	26,853	43,147	0.38
Capital Lease Principal	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-
E-One Apparatus Loan Principal	-	175,000	85,497	-	85,497	89,503	0.49
E-One Apparatus Loan Interest	-	45,000	23,132	-	23,132	21,868	0.51
Fire Equip/PPE Lease - Principal (USBancorp)	-	68,000	33,798	-	33,798	34,202	0.50
Fire Equip/PPE Lease - Interest (USBancorp)	-	14,300	1,202	-	1,202	13,098	0.08
MDC Equipment Lease (Ontario)	-	12,000	5,506	-	5,506	6,494	0.46
HME Apparatus Loan - Principal (USBancorp) TYPE 3	-	60,000	230,737	-	230,737	(170,737)	3.85
HME Apparatus Loan - Interest (USBancorp) TYPE 3	-	13,000	-	-	-	13,000	-
Fire Equip/PPE Lease - Principal (USBancorp '20)	-	34,000	-	-	-	34,000	-
Fire Equip/PPE Lease - Interest (USBancorp '20)	-	2,600	-	-	-	2,600	-
Operating Loan	-	-	850,000	-	850,000	(850,000)	
Operation Loan Intrest	-	-	12,242	-	-	-	
Apparatus Loan - Principal (Bank)	-	90,000	5,415	-	5,415	84,585	0.06
Apparatus Loan - Interest (Bank)	-	25,000	2,255	-	2,255	22,745	0.09
Total Debt Service	2,984	1,126,170	1,474,244	-	1,474,244	(348,074)	1.31
Totals	755,709	22,153,925	8,805,150	-	8,805,150	22,153,925	0.40

Jackson County Fire District 5
Check Detail Board
 April 2024

05/01/24

Date	Name	Memo	Account	Paid Amount
04/01/2024	Great America Financial Services		11020 Cash in Bank - General	
			75200 - IT Lease Payment	-2,983.65
TOTAL				-2,983.65
04/01/2024	Recology Ashland Sanitary	A1030001701	11020 Cash in Bank - General	
02/29/2024		10 YD DEBRIS BOX	71017 Utilities	-200.16
		DAILY RENTAL FEE 9 DAYS AT 19.04 PER DAY	71017 Utilities	-133.49
TOTAL				-333.65
04/01/2024	Pacific Power		11020 Cash in Bank - General	
			71017 Utilities	-402.03
TOTAL				-402.03
04/01/2024	Pacific Power		11020 Cash in Bank - General	
			71017 Utilities	-333.32
TOTAL				-333.32
04/02/2024	Recology Ashland Sanitary		11020 Cash in Bank - General	
			71017 Utilities	-41.03
TOTAL				-41.03
04/03/2024	TYREE		11020 Cash in Bank - General	
			71006 Fuels	-465.21
TOTAL				-465.21
04/05/2024	Hall, Daniel		11020 Cash in Bank - General	
04/05/2024		2024 ODF&OSFM IMT TRAINING - MEALS PER ...	71034 Training/Meetings	-148.00
TOTAL				-148.00

Jackson County Fire District 5
Check Detail Board
 April 2024

05/01/24

Date	Name	Memo	Account	Paid Amount
04/05/2024	Hukill's Inc.		11020 Cash in Bank - General	
04/05/2024		Kitchen Sink Repairs	76300 - St. 4 Seismic Rehabilitation	-179.00
TOTAL				-179.00
04/05/2024	Jack Burns Construction		11020 Cash in Bank - General	
04/05/2024		Patch and Paint Exterior Blemish - Station 4 Seis...	76300 - St. 4 Seismic Rehabilitation	-285.00
TOTAL				-285.00
04/05/2024	Outlier Construction Co.		11020 Cash in Bank - General	
04/05/2024		PAY APP 10 & RETENTION	76300 - St. 4 Seismic Rehabilitation	-126,336.70
TOTAL				-126,336.70
04/05/2024	Precision Electric Contractors, LLC	42214	11020 Cash in Bank - General	
04/05/2024		42214	76300 - St. 4 Seismic Rehabilitation	-5,460.00
TOTAL				-5,460.00
04/05/2024	WCP Solutions		11020 Cash in Bank - General	
04/05/2024			71003 Station Supplies	-431.70
TOTAL				-431.70
04/05/2024	SEALCO Sealcoating & Striping		11020 Cash in Bank - General	
04/05/2024		RED CROSSHATCH	71012 Station Maintenance	-1,050.00
TOTAL				-1,050.00
04/05/2024	Medford Mobile Storage		11020 Cash in Bank - General	
		Station 3 Storage	Station Three Storage/Supplies	-960.00
TOTAL				-960.00
04/05/2024	SERVPRO of Grants Pass/Central ...		11020 Cash in Bank - General	

Jackson County Fire District 5
Check Detail Board
 April 2024

05/01/24

Date	Name	Memo	Account	Paid Amount
		Cleaning Services	76300 · St. 4 Seismic Rehabilitation	-990.00
TOTAL				-990.00
04/05/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Truck 3 Mobile Labor	71009 Apparatus Maintenance	-1,543.17
TOTAL				-1,543.17
04/05/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		E-105 Mobile Labor	71009 Apparatus Maintenance	-654.00
TOTAL				-654.00
04/05/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Truck 3 Mobile Labor	71009 Apparatus Maintenance	-919.00
TOTAL				-919.00
04/05/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Truck 3	71009 Apparatus Maintenance	-1,088.00
TOTAL				-1,088.00
04/05/2024	Tactical Business Group		11020 Cash in Bank - General	
		Grant Writer Contracted Services	Contract Services	-8,000.00
TOTAL				-8,000.00
04/09/2024	Hunter Communications		11020 Cash in Bank - General	
		Internet	71017 Utilities	-855.87
TOTAL				-855.87
04/11/2024	Affordable Services LLC		11020 Cash in Bank - General	
04/11/2024		3000 Gallons of Water	71003 Station Supplies	-240.00

05/01/24

Jackson County Fire District 5
Check Detail Board
 April 2024

Date	Name	Memo	Account	Paid Amount
TOTAL				-240.00
04/11/2024	AT&T Mobility		11020 Cash in Bank - General	
04/11/2024			71017 Utilities	-1,901.42
TOTAL				-1,901.42
04/11/2024	Frank's Landscape Maint & Const...		11020 Cash in Bank - General	
04/05/2024		Station 4 Yard Maint.	71012 Station Maintenance	-240.00
		Station 5 Yard Maint.	71012 Station Maintenance	-330.00
TOTAL				-570.00
04/11/2024	Industrial Scientific Corporation		11020 Cash in Bank - General	
03/31/2024			71003 Station Supplies	-449.75
TOTAL				-449.75
04/11/2024	Industrial Source		11020 Cash in Bank - General	
03/31/2024			71043 Rescue/EMS	-204.72
TOTAL				-204.72
04/11/2024	Local Government Law Group		11020 Cash in Bank - General	
03/31/2024		General, Labor, Public Contracting 69083,69084,...	71013 Legal	-4,536.00
TOTAL				-4,536.00
04/11/2024	Overhead Door Co.		11020 Cash in Bank - General	
03/22/2024		Bay Door Repairs	71012 Station Maintenance	-3,194.00
TOTAL				-3,194.00
04/11/2024	Performance Truck Repair, Inc.		11020 Cash in Bank - General	
04/09/2024		Alternator	71009 Apparatus Maintenance	-2,458.40

Jackson County Fire District 5
Check Detail Board
 April 2024

05/01/24

Date	Name	Memo	Account	Paid Amount
TOTAL				-2,458.40
04/11/2024	Recology Ashland Sanitary		11020 Cash in Bank - General	
03/26/2024			71017 Utilities	-641.02
03/31/2024			71017 Utilities	-512.46
TOTAL				-1,153.48
04/11/2024	Secure Com		11020 Cash in Bank - General	
04/01/2024		Monitoring System	71017 Utilities	-170.31
TOTAL				-170.31
04/11/2024	Southern Oregon Wireless		11020 Cash in Bank - General	
03/14/2024		Communication/Radio Engine 103	71071 Communications	-114.50
03/18/2024		Communications/Radio Setup Station 4	71009 Apparatus Maintenance	-745.00
TOTAL				-859.50
04/11/2024	Avista		11020 Cash in Bank - General	
			71017 Utilities	-969.06
TOTAL				-969.06
04/11/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Truck 3	71009 Apparatus Maintenance	-621.00
TOTAL				-621.00
04/16/2024	Rogue Valley Sewer Services		11020 Cash in Bank - General	
			71017 Utilities	-68.72
TOTAL				-68.72
04/17/2024	TYREE		11020 Cash in Bank - General	
			71006 Fuels	-704.55

Jackson County Fire District 5
Check Detail Board
 April 2024

05/01/24

Date	Name	Memo	Account	Paid Amount
TOTAL				-704.55
04/17/2024	Pacific Office Automation, Beaver...		11020 Cash in Bank - General	
			71001 Office Supplies/Equip	-118.95
TOTAL				-118.95
04/19/2024	Wells Fargo Business Elite Card		11020 Cash in Bank - General	
			71071 Communications	-2.99
			71043 Rescue/EMS	-121.53
			71014 Audit/Accounting	-2,150.00
			71060 Uniform Acquisition	-68.96
			71003 Station Supplies	-1,035.97
			71034 Training/Meetings	-2,363.42
			71009 Apparatus Maintenance	-190.98
			71001 Office Supplies/Equip	-457.95
			71012 Station Maintenance	-19.98
			71037 Postage	-39.98
			71002 IT/Website Maintenance	-276.89
TOTAL				-6,728.65
04/23/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobile Labor Engine 5	71009 Apparatus Maintenance	-2,112.97
TOTAL				-2,112.97
04/23/2024	InfoStructure		11020 Cash in Bank - General	
			71017 Utilities	-761.19
TOTAL				-761.19
04/24/2024	Ashland City		11020 Cash in Bank - General	
			71017 Utilities	-28.95
TOTAL				-28.95
04/25/2024	Fire & Police Selection INC		11020 Cash in Bank - General	

05/01/24

Jackson County Fire District 5 Check Detail Board April 2024

Date	Name	Memo	Account	Paid Amount
04/25/2024		Engineer Test	71034 Training/Meetings	-835.75
TOTAL				-835.75
04/25/2024	Pacific Office Automation, Inc.		11020 Cash in Bank - General	
			71001 Office Supplies/Equip	-249.80
TOTAL				-249.80
04/26/2024	First Impression Custom Design ...		11020 Cash in Bank - General	
04/26/2024		Station 4 Shades	71003 Station Supplies	-2,240.00
TOTAL				-2,240.00
04/26/2024	T'hallalisa Jackson		11020 Cash in Bank - General	
04/26/2024		April Payroll Services	Contracted Payroll Services	-2,250.00
TOTAL				-2,250.00
04/26/2024	Tekmanagement, Inc.		11020 Cash in Bank - General	
			71002 IT/Website Maintenance	-5,628.10
TOTAL				-5,628.10
04/26/2024	Southern Oregon Apparatus Works		11020 Cash in Bank - General	
		Mobil Labor Water Tender 4	71009 Apparatus Maintenance	-1,431.00
TOTAL				-1,431.00

ANNEXATION

Jackson County Fire District No. 5

MEMORANDUM

Date: May 07, 2024
To: BOARD of DIRECTORS
From: CHARLES HANLEY, Fire Chief *CHH*
Subject: ANNEXATION

QUESTION

Should the following properties: tax lot(s) 306, 201, 305, 303, 203, 101, 302, 102, 300, 103, 100, 101, 200, 304, and 202 located within the Fire District boundaries be annexed into the Fire District as this territory meets the requirements under ORS 198.705?

APPLICATION FOR FIRE PROTECTION BY A RURAL FIRE PROTECTION DIST.

Jackson County Fire District No.5 has received one petition by landowner for **Fire Protection By A Rural Fire Protection District** from a property owners located in the Fire District:

RECOMMENDATION:

The following properties: tax lot(s) 306, 201, 305, 303, 203, 101, 302, 102, 300, 103, 100, 101, 200, 304, and 202 are located within the Fire District boundaries. It is the recommendation of the Fire Chief that this property be annexed into the Fire District as this territory meets the requirements under ORS 198.705.

**PETITION BY LANDOWNER FOR ANNEXATION TO
A RURAL FIRE PROTECTION DISTRICT IN JACKSON COUNTY**

Pursuant to Oregon Revised Statutes (ORS) 198.857

This form is to be used by a single landowner, with or without co-owners, who owns a parcel of land¹ (territory) to be considered by the Board of Commissioners for annexation.

To the Board of County Commissioners of Jackson County:

I, the undersigned landowner of the territory described below, request that proceedings be initiated for the annexation of said territory to the Jackson County Rural Fire Protection District #5 District. Attached hereto as Exhibit A, and incorporated herein by this reference, is a legal description of the boundary of the territory proposed to be annexed. Also attached hereto as Exhibit B, and incorporated herein by this reference, is a map of the territory proposed to be annexed.

All or some of the territory proposed to be annexed is within the following:

Jackson and n/a County(s). The affected districts are: Fire District #5 District, operating under ORS 478, and Oregon Department of Forestry, operating under ORS 477.

Petitioner: Provide Township, Range, Section and Tax Lot Number(s) of the territory proposed to be annexed. *Use additional sheets if necessary.*

Township 38, Range 1E, Section 18, Tax Lot Number 306


Township 38, Range 1E, Section 19, Tax Lot Number 201

Township 38, Range 1E, Section 18, Tax Lot Number 305

Township 38, Range 1E, Section 18, Tax Lot Number 303

Total Number of Acres +/- or Assessed Acres: 288.56

Canyon Hills, LLC
Daniel O'Connor, Manager
Petitioner's Printed Name


Signature

4/30/24
Date of Signature

n/a
Name of Co-Owner (if any)

n/a
Signature

n/a
Date of Signature

637 Cliffside Dr. Medford, OR 97504
Petitioner's Mailing Address

n/a
Mailing Address of Co-Owner (if different)

541-702-5350
Petitioner's Phone Number (work)

541-702-5350
Petitioner's Phone Number (home)

¹ Parcel of Land (definition) - A contiguous quantity of land in possession of, owned by, or recorded as property of the same claimant or company.

**PETITION BY LANDOWNER FOR ANNEXATION TO
A RURAL FIRE PROTECTION DISTRICT IN JACKSON COUNTY**
Pursuant to Oregon Revised Statutes (ORS) 198.857

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Petitioner: Provide Township, Range, Section and Tax Lot Number(s) of the territory proposed to be annexed. *Use additional sheets if necessary.*

Township 38, Range 1E, Section 07, Tax Lot Number 203

Township 38, Range 1W, Section 12, Tax Lot Number 101

Township 38, Range 1E, Section 18, Tax Lot Number 302

Township 38, Range 1W, Section 12, Tax Lot Number 102

Total Number of Acres +/- or Assessed Acres: 276.34

See Page 1		
Petitioner's Printed Name	Signature	Date of Signature

Name of Co-Owner (if any)	Signature	Date of Signature

Petitioner's Mailing Address	Mailing Address of Co-Owner (if different)

Petitioner's Phone Number (work)	Petitioner's Phone Number (home)

¹ Parcel of Land (definition) - A contiguous quantity of land in possession of, owned by, or recorded as property of the same claimant or company.

PETITION BY LANDOWNER FOR ANNEXATION TO A RURAL FIRE PROTECTION DISTRICT IN JACKSON COUNTY

Pursuant to Oregon Revised Statutes (ORS) 198.857

This form is to be used by a single landowner, with or without co-owners, who owns a parcel of land¹ (territory) to be considered by the Board of Commissioners for annexation.

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All or some of the territory proposed to be annexed is within the following:

Jackson and n/a County(s). The affected districts are: Fire District #5 District, operating under ORS 478, and Oregon Department of Forestry, operating under ORS 477.

Petitioner: Provide Township, Range, Section and Tax Lot Number(s) of the territory proposed to be annexed. *Use additional sheets if necessary.*

Township 38, Range 1E, Section 18, Tax Lot Number 300
 Township 38, Range 1W, Section 12, Tax Lot Number 103
 Township 38, Range 1W, Section 13, Tax Lot Number 100
 Township 38, Range 1W, Section 13, Tax Lot Number 101
 Total Number of Acres +/- or Assessed Acres: 160.19

See Page 1

 Petitioner's Printed Name Signature Date of Signature

 Name of Co-Owner (if any) Signature Date of Signature

 Petitioner's Mailing Address Mailing Address of Co-Owner (if different)

 Petitioner's Phone Number (work) Petitioner's Phone Number (home)

¹ Parcel of Land (definition) - A contiguous quantity of land in possession of, owned by, or recorded as property of the same claimant or company.

**PETITION BY LANDOWNER FOR ANNEXATION TO
A RURAL FIRE PROTECTION DISTRICT IN JACKSON COUNTY**

Pursuant to Oregon Revised Statutes (ORS) 198.857

This form is to be used by a *single* landowner, with or without co-owners, who owns a parcel of land¹ (territory) to be considered by the Board of Commissioners for annexation.

To the Board of County Commissioners of Jackson County:

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All or some of the territory proposed to be annexed is within the following:

Jackson and n/a County(s). The affected districts are: Fire District #5 District, operating under ORS 478, and Oregon Department of Forestry, operating under ORS 477.

Petitioner: Provide Township, Range, Section and Tax Lot Number(s) of the territory proposed to be annexed. *Use additional sheets if necessary.*

Township 38, Range 1E, Section 07, Tax Lot Number 200

Township 38, Range 1E, Section 18, Tax Lot Number 304

Township 38, Range 1E, Section 07, Tax Lot Number 202

Township _____, Range _____, Section _____, Tax Lot Number _____

Total Number of Acres +/- or Assessed Acres: 320.01

<u>See Page 1</u>		
Petitioner's Printed Name	Signature	Date of Signature

Name of Co-Owner (if any)	Signature	Date of Signature

Petitioner's Mailing Address	Mailing Address of Co-Owner (if different)

Petitioner's Phone Number (work)	Petitioner's Phone Number (home)

¹ Parcel of Land (definition) - A contiguous quantity of land in possession of, owned by, or recorded as property of the same claimant or company.

Terms and Conditions²:

I hereby certify that I am the legal owner of the territory proposed to be annexed.



Petitioner

n/a

Co-Owner (if applicable) **ALL OWNERS MUST SIGN**

RURAL FIRE PROTECTION DISTRICT INDORSEMENT:

Approval for this annexation has been granted by the Board of the _____
_____ District at its meeting of _____
pursuant to ORS 198.857(2).

By: _____ Date: _____
Title: _____


OREGON DEPARTMENT OF FORESTRY APPROVAL:³

This annexation petition has been reviewed and the Oregon Department of Forestry has no objection to the proposed annexation area(s), which is within a forest protection district, being included in a rural fire protection district.

By: _____ Date: _____
State Forester

PETITIONER'S CERTIFICATION REGARDING TAXATION:⁴

I have completed and submitted Oregon Department of Revenue Form 150-310-079 "Application for Fire Protection by a Rural Fire Protection District."

By:  _____ Date: 4-30/24

FEES: Contact the County Assessor's Office/Drafting for current administrative and review fees.

I:\CAO\Admin\FireAnnex\AnnexForms\SingleLandownerPetition.wpd (2007)

² Set forth any proposed terms and conditions to which this proposed annexation is subject.
³ Complete this section if any of the proposed area to be annexed is within a forest protection district.
⁴ Complete this section if any of the proposed area to be annexed is within a forest protection district.

EXHIBIT "A"

PARCELS 1, 2, 3, 5, 6, 7 AND 9 AS SHOWN ON THE PROPERTY LINE
ADJUSTMENT/PARTITION PLAT FILED IN THE OFFICE OF THE JACKSON
COUNTY, OREGON SURVEYOR AS FILE NO. 24042 AND RECORDED AS
PARTITION PLAT NO. P-40-2023 OF THE JACKSON COUNTY RECORDS.

24042

PROPERTY LINE ADJUSTMENT
PARTITION PLAT NO. P-40-2023
(UNSURVEYED)

TOWNSHIP 38 SOUTH, RANGE 1 WEST, SE 1/4 S1, E 1/2
12, NE 1/4 S13
TOWNSHIP 38 SOUTH, RANGE 1 EAST, W 1/2 S7, SW 1/4
S17, SE 1/4, SW 1/4, NW 1/4 S18, NW 1/4 S19, WILLAMETTE
MERIDIAN, JACKSON COUNTY, OREGON.

FILED
Date: 7/22/23 by PB
NG Survey Const. Of:
6 sheets; Map
page(s) Narrative
JACKSON COUNTY
SURVEYOR



PARTITION PER PLANNING ACTION
439-23-00005-SUB
PARCEL 3
PRIOR TO PARTITION
320.00 Acres
AFTER PARTITION
PARCEL 3
160.00 Acres
PARCEL 9
160.00 Acres

LEGEND

- These standard symbols will be found in the drawing
- () RECORD FROM C.S. 23152 - JCSO
 - [] RECORD FROM C.S. 21020 - JCSO
 - JCSO JACKSON COUNTY SURVEYOR'S OFFICE FILED SURVEY
 - CALCULATED SECTION CORNER - NOTHING FOUND OR SET
 - ◇ CALCULATED 1/4 CORNER - NOTHING FOUND OR SET
 - PLA ADJUSTED LINES
 - CALCULATED SURVEY TIE LINE
 - CALCULATED SECTION LINE
 - EXISTING (OLD) TAX LOT LINES
 - ⊙ 5/8" IRON PPOIN AND ORANGE PALSTIC CAP - C.S. 21020
 - ⊙ METAL U-CHANNEL POST - GASLINE
 - ⊙ USGS BRASS CAP "CASCADE"
 - ⊙ NEW WELL
 - ⊙ BRASS CAP SECTION CORNER
 - ⊙ BRASS CAP 1/4 CORNER
 - ⊙ CALCULATED POINT - NOTHING FOUND OR SET
 - x

NOTES: N1 S 88°32'41" W 8699.03 FT
(N 88°56'15" E 5099.12 FT)

NOTES: N2 REFER TO SHEET 5 & 6 FOR ROAD CENTERLINE DATA



BASIS OF BEARING: GRID, OREGON COORDINATE REFERENCE SYSTEM (OCRS)
GRANTS PASS-ASHLAND ZONE PER O.A.R. 734-005-0015

I CERTIFY THIS TO BE AN EXACT COPY
OF THE ORIGINAL PLAT

Stephan Barrott
SURVEYOR

T38S R1E S07- TL 200, 202, 203
T38S R1E S18- TL 200, 300, 302, 303
T38S R1E S19- TL 201
T38S R1W S01- TL 271
T38S R1W S12- TL 100, 101, 102, 103
T38S R1W S13- TL 100, 101

PARTITION - PROPERTY LINE ADJUSTMENT		
DRAWN	DATE	DARRELL BRECKEL
SBLs	10-23-2023	637 CLIFFSIDE DRIVE
APPROVED	DATE	MEDFORD, OR 97504
		38-1W-1, 12, 13 & 38-1E-7, 17, 18, 19
SCALE	SHEET	PROJECT NO
1"=800'	3 OF 6	2022-21

S B L S
STEPHAN BAROTT LAND SURVEYING

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Stephan Barrott

OREGON
JULY 28, 1988
STEPHAN E. BAROTT
2332

1448 ST. ANDREW WAY
MEDFORD, OR 97504

PHONE: 541-776-1272
CELL: 541-510-8278
e-mail: sbarott@chartr.net

REVISED DECEMBER 31, 2021

24042

SECTION 7 T.38S. R.1E. W.M.
JACKSON COUNTY
1" = 400'

381E7

EXHIBIT "B"
Page 2 of 6

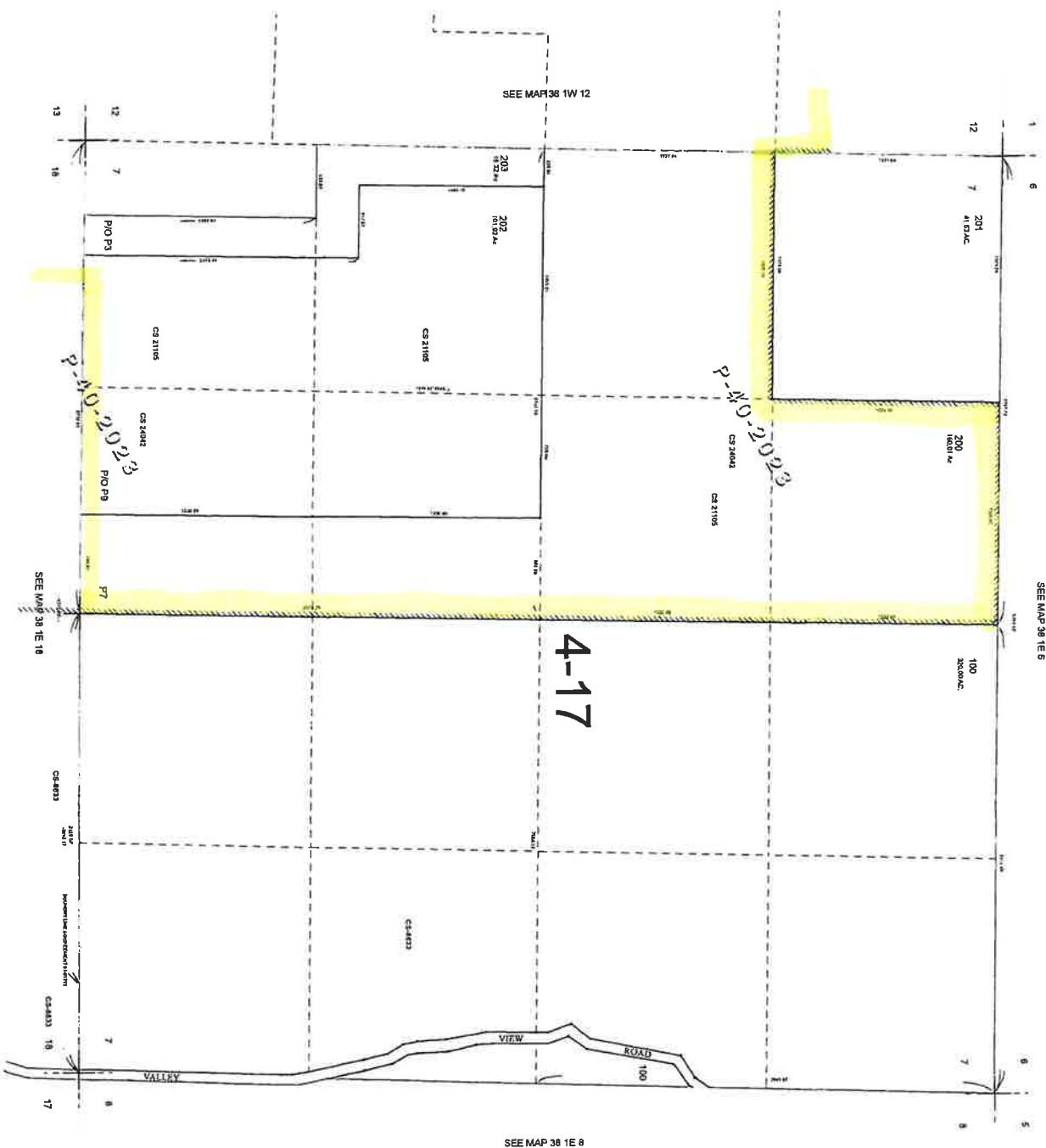
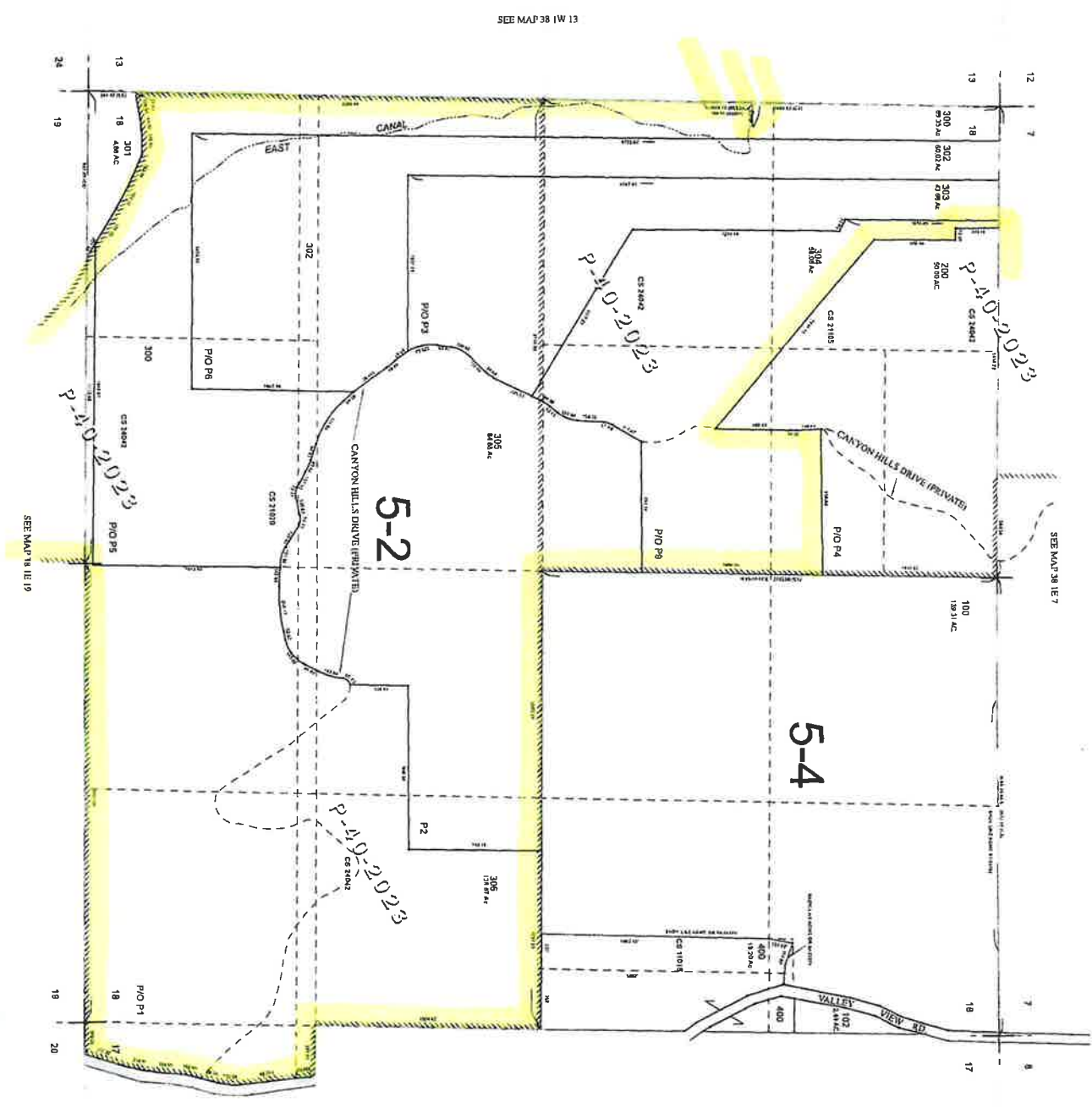


EXHIBIT "B"
Page 3 of 6

SECTION 18 T.38S. R.1E. W.M.
JACKSON COUNTY
T = 400'

381E18



SEE MAP 38 1W 13

SEE MAP 38 1E 17

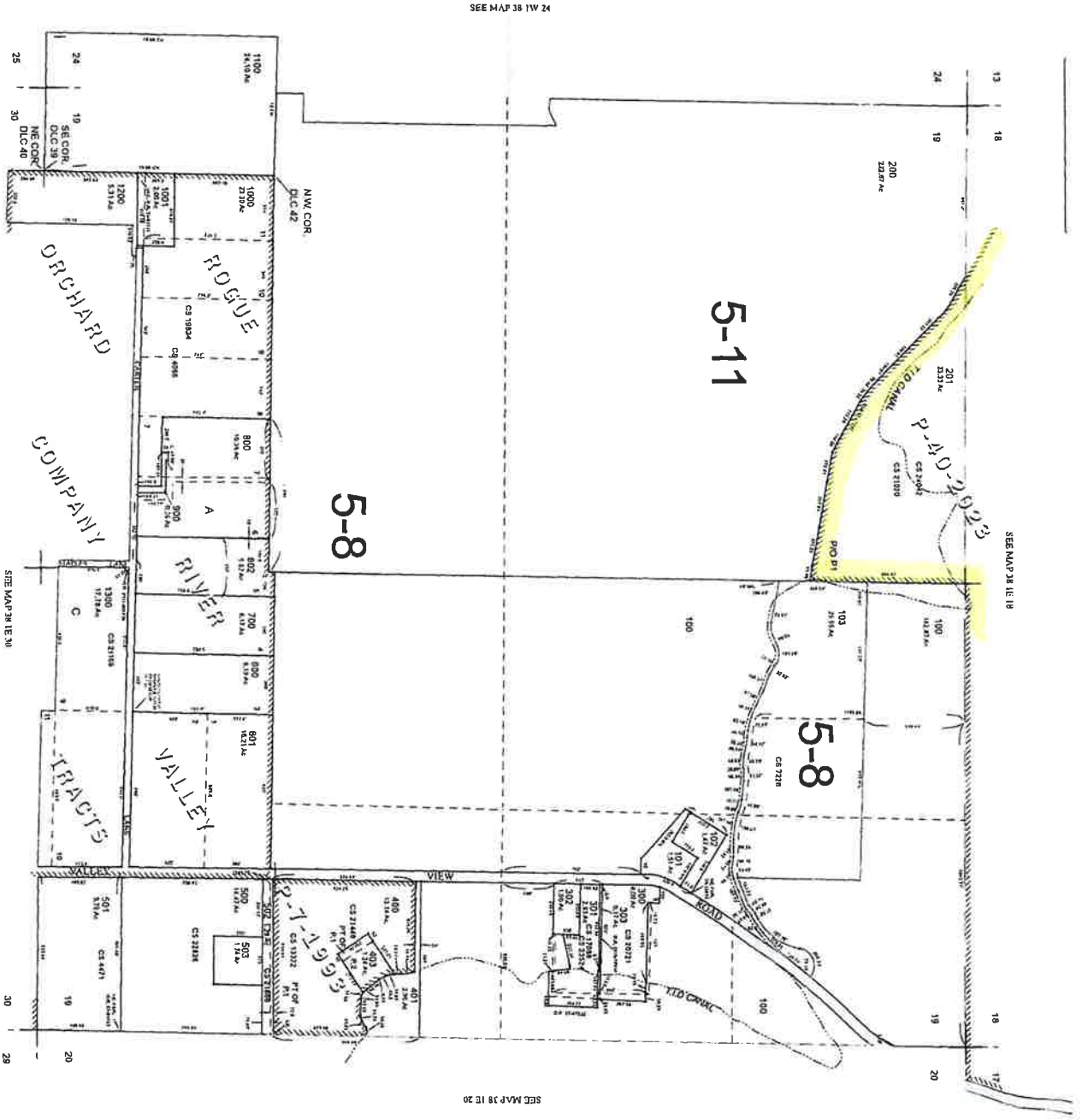
CANCELLED TAX LOT NUMBERS
101 ADDED TO 400
301

381E18
DOK CONVERSION June 7, 2000
REV January 22, 2004

EXHIBIT "B"
Page 4 of 6

SECTION 19 T.38S. R.1E. W.M.
JACKSON COUNTY
T-400

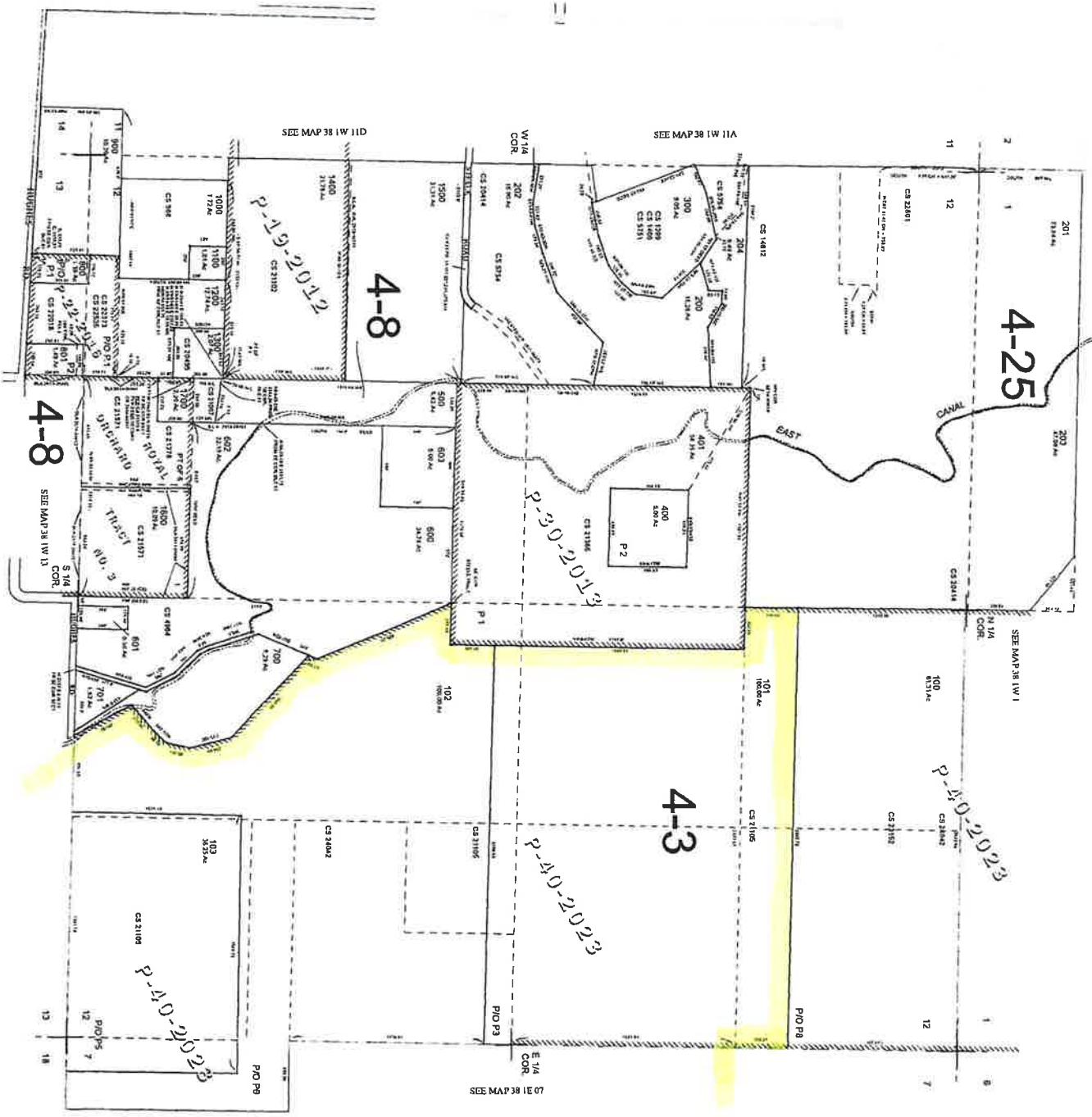
381E19



CANCELLED TAX LOT NUMBERS
402 ADDED TO 502
801 ADDED TO 800
1100
200

EXHIBIT "B"
Page 5 of 6

SECTION 12 T.38S. R.1W. W.M.
JACKSON COUNTY
1" = 400'



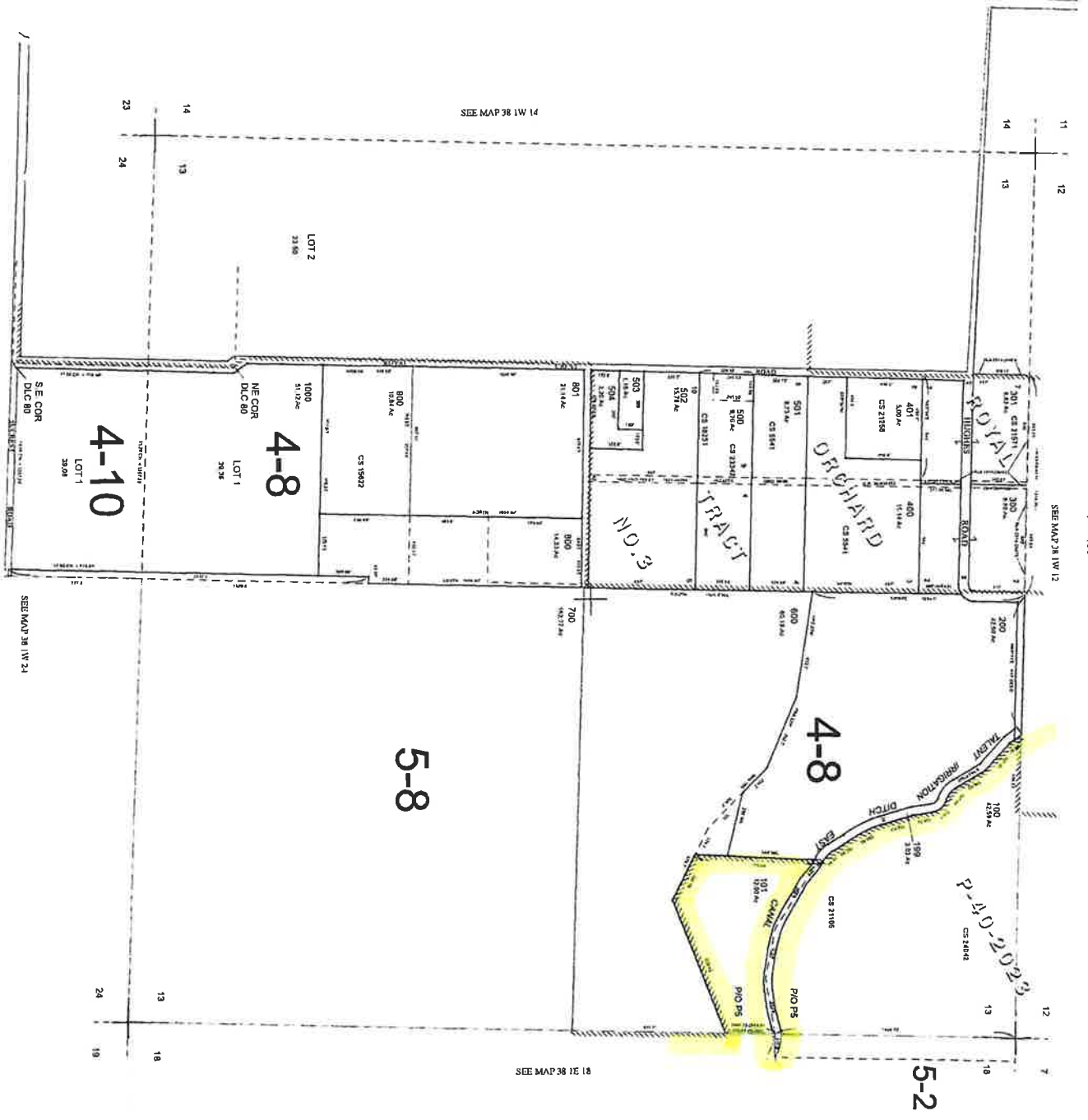
CANCELLED TAX LOT NUMBERS
206-207 REAPPRISED TO 381W12
208 REAPPRISED TO 381W10

381 W12

EXHIBIT "B"
Page 6 of 6

SECTION 13 T.38S. R.1W. W.M.
JACKSON COUNTY
1" = 400'

381W13



CANCELLED TAX LOT NUMBERS:
NOT ADDED TO 801
NOT RE-MAPPED TO 381W12
NOT RE-MAPPED TO 381W13
NOT ADDED TO 901
NOT ADDED TO 901

APPLICATION FOR FIRE PROTECTION BY A RURAL FIRE PROTECTION DISTRICT

On forestland included within a forest protection district under ORS 477.205 to 477.281 as provided by ORS 478.140

TO: Jackson County Fire District #5 Rural Fire Protection District

<p style="text-align: center;"><u>Canyon Hills, LLC</u> <i>Enter Name and Address below</i></p> <p>Canyon Hills, LLC Daniel O'Connor, Manager 637 Cliffside Dr. Medford, OR 97504</p> <p>Telephone Number: <u>541-702-5350</u></p>	R.F.P. DISTRICT USE ONLY		ASSESSOR'S USE ONLY	
	Date Received	Approved	Date Received	Approved
<p>INSTRUCTIONS TO APPLICANT</p> <ol style="list-style-type: none"> 1. Applicant must own the property or be purchasing it under contract. 2. File separate application for each tax account. 3. File original form with the Rural Fire Protection District in which your property is located. 4. Retain a copy for your files. <p>INSTRUCTIONS TO RURAL FIRE PROTECTION DISTRICT</p> <ol style="list-style-type: none"> 1. Forward a copy to the assessor of the county in which the property is located within 20 days of receipt from applicant. 				

PROPERTY DESCRIPTION

Deed or Contract Deed Volume and Page or Instrument Number: 2024-000976 Date Recorded: 1/17/24

Jackson County Account Number (as shown on your tax statement): 1-101553-7 / 1-080407-6 / 1-101553-6

Section Subdivision or Name of Addition	Section or Lot	Township or Block	Range	Acres
38-1E-18, Tax Lot 306	18	38S	1E	136.67
38-1E-19, Tax Lot 201	19	38S	1E	23.33
38-1E-18, Tax Lot 305	18	38S	1E	84.88

I, as owner, hereby request that part of the above-described property which is protected against fire by the State Board of Forestry under the provisions of Oregon Revised Statute (ORS) 477.205 to 477.281, also be protected against fire by the rural fire protection district in which it is located.

1. This property is located within the exterior boundaries of the above-named Rural Fire Protection District and a forest protection district as defined in ORS 477.205 to 477.281.
2. I understand that I will be taxed for fire protection on the county tax roll by both the rural fire protection district and by the State Board of Forestry under ORS Chapter 477.

DECLARATION

I declare under the penalties for false swearing as contained in ORS 305.990(4) that this document has been examined by me and to the best of my knowledge it is a true, correct, and complete statement.

Applicant's Signature Date 4-30-24

APPLICATION FOR FIRE PROTECTION BY A RURAL FIRE PROTECTION DISTRICT

On forestland included within a forest protection district under ORS 477.205 to 477.281 as provided by ORS 478.140

TO: Jackson County Fire District #5 Rural Fire Protection District

<p style="text-align: center;"><u>Canyon Hills, LLC</u> <i>Enter Name and Address below</i></p> <p>Canyon Hills, LLC Daniel O'Connor, Manager 637 Cliffside Dr. Medford, OR 97504</p> <p>Telephone Number: <u>541-702-5350</u></p>	R.F.P. DISTRICT USE ONLY		ASSESSOR'S USE ONLY	
	Date Received	Approved	Date Received	Approved
<p>INSTRUCTIONS TO APPLICANT</p> <ol style="list-style-type: none"> 1. Applicant must own the property or be purchasing it under contract. 2. File separate application for each tax account. 3. File original form with the Rural Fire Protection District in which your property is located. 4. Retain a copy for your files. <p>INSTRUCTIONS TO RURAL FIRE PROTECTION DISTRICT</p> <ol style="list-style-type: none"> 1. Forward a copy to the assessor of the county in which the property is located within 20 days of receipt from applicant. 				

PROPERTY DESCRIPTION

Deed or Contract Deed Volume and Page or Instrument Number: 2024-000976 Date Recorded: 1/17/24
1-099625-5 / 1-099806-7 / 1-077292-6
Jackson County Account Number (as shown on your tax statement): 1-099625-4 / 1-077293-4

Section Subdivision or Name of Addition	Section or Lot	Township or Block	Range	Acres
38-1E-18, Tax Lot 303	18	38S	1E	43.68
38-1E-07, Tax Lot 203	07	38S	1E	16.32
38-1W-12, Tax Lot 101	12	38S	1W	100.00
38-1E-18, Tax Lot 302	18	38S	1E	60.02
38-1W-12, Tax Lot 102	12	38S	1W	100.00

I, as owner, hereby request that part of the above-described property which is protected against fire by the State Board of Forestry under the provisions of Oregon Revised Statute (ORS) 477.205 to 477.281, also be protected against fire by the rural fire protection district in which it is located.

1. This property is located within the exterior boundaries of the above-named Rural Fire Protection District and a forest protection district as defined in ORS 477.205 to 477.281.
2. I understand that I will be taxed for fire protection on the county tax roll by both the rural fire protection district and by the State Board of Forestry under ORS Chapter 477.

DECLARATION

I declare under the penalties for false swearing as contained in ORS 305.990(4) that this document has been examined by me and to the best of my knowledge it is a true, correct, and complete statement.

Applicant's Signature X	Date <u>4-30-24</u>
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APPLICATION FOR FIRE PROTECTION BY A RURAL FIRE PROTECTION DISTRICT

On forestland included within a forest protection district under ORS 477.205 to 477.281 as provided by ORS 478.140

TO: Jackson County Fire District #5 Rural Fire Protection District

<p style="text-align: center;"><u>Canyon Hills, LLC</u> <i>Enter Name and Address below</i></p> <p>Canyon Hills, LLC Daniel O'Connor, Manager 637 Cliffside Dr. Medford, OR 97504</p> <p>Telephone Number: <u>541-702-5350</u></p>	R.F.P. DISTRICT USE ONLY		ASSESSOR'S USE ONLY	
	Date Received	Approved	Date Received	Approved
<p>INSTRUCTIONS TO APPLICANT</p> <p>1. Applicant must own the property or be purchasing it under contract. 2. File separate application for each tax account. 3. File original form with the Rural Fire Protection District in which your property is located. 4. Retain a copy for your files.</p> <p>INSTRUCTIONS TO RURAL FIRE PROTECTION DISTRICT</p> <p>1. Forward a copy to the assessor of the county in which the property is located within 20 days of receipt from applicant.</p>				

PROPERTY DESCRIPTION

Deed or Contract Deed Volume and Page or Instrument Number: 2024-000976 Date Recorded: 1/17/24
1-012305-8 / 1-077294-2 / 1-004098-1
Jackson County Account Number (as shown on your tax statement): 1-077297-5

Section Subdivision or Name of Addition	Section or Lot	Township or Block	Range	Acres
38-1E-18, Tax Lot 300	18	38S	1E	69.35
38-1W-12, Tax Lot 103	12	38S	1W	36.25
38-1W-13, Tax Lot 100	13	38S	1W	42.59
38-1W-13, Tax Lot 101	13	38S	1W	12.00

I, as owner, hereby request that part of the above-described property which is protected against fire by the State Board of Forestry under the provisions of Oregon Revised Statute (ORS) 477.205 to 477.281, also be protected against fire by the rural fire protection district in which it is located.

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Applicant's Signature X	Date <u>4-30-24</u>
-----------------------------------	------------------------

APPLICATION FOR FIRE PROTECTION BY A RURAL FIRE PROTECTION DISTRICT

On forestland included within a forest protection district under ORS 477.205 to 477.281 as provided by ORS 478.140

TO: Jackson County Fire District #5 Rural Fire Protection District

<p style="text-align: center;"><u>Canyon Hills, LLC</u> <i>Enter Name and Address below</i></p> <p style="margin-top: 20px;">Canyon Hills, LLC Daniel O'Connor, Manager 637 Cliffside Dr. Medford, OR 97504</p> <p>Telephone Number: <u>541-702-5350</u></p>	R.F.P. DISTRICT USE ONLY		ASSESSOR'S USE ONLY	
	Date Received	Approved	Date Received	Approved
<p>INSTRUCTIONS TO APPLICANT</p> <p>1. Applicant must own the property or be purchasing it under contract. 2. File separate application for each tax account. 3. File original form with the Rural Fire Protection District in which your property is located. 4. Retain a copy for your files.</p> <p>INSTRUCTIONS TO RURAL FIRE PROTECTION DISTRICT</p> <p>1. Forward a copy to the assessor of the county in which the property is located within 20 days of receipt from applicant.</p>				

PROPERTY DESCRIPTION

Deed or Contract Deed Volume and Page or Instrument Number: 2024-000976 Date Recorded: 1/17/24
Jackson County Account Number (as shown on your tax statement): 1-004488-8 / 1-101553-5 / 1-077296-7

Section Subdivision or Name of Addition	Section or Lot	Township or Block	Range	Acres
38-1E-07, Tax Lot 200	07	38S	1E	160.01
38-1E-18, Tax Lot 304	18	38S	1E	58.08
38-1E-07, Tax Lot 202	07	38S	1E	101.92

I, as owner, hereby request that part of the above-described property which is protected against fire by the State Board of Forestry under the provisions of Oregon Revised Statute (ORS) 477.205 to 477.281, also be protected against fire by the rural fire protection district in which it is located.

1. This property is located within the exterior boundaries of the above-named Rural Fire Protection District and a forest protection district as defined in ORS 477.205 to 477.281.
2. I understand that I will be taxed for fire protection on the county tax roll by both the rural fire protection district and by the State Board of Forestry under ORS Chapter 477.

DECLARATION

I declare under the penalties for false swearing as contained in ORS 305.990(4) that this document has been examined by me and to the best of my knowledge it is a true, correct, and complete statement.

Applicant's Signature X	Date <u>4-30-24</u>
-----------------------------------	------------------------



JACKSON COUNTY
Oregon

LETTER OF AUTHORIZATION

DEVELOPMENT SERVICES

10 South Oakdale, Room 100
Medford, Oregon 97501
Phone: 541-774-6900
Fax: 541-774-6948

LET IT BE KNOWN THAT O'Connor Law, LLC
has been retained to act as Agent to perform all acts for development on my property identified below. These acts include: Pre-application Conference, Filing applications and/or other required documents relative to all Zoning Applications, Sewage Disposal Permits and Inspections, Assigning an Address, Road Approach Permits, Manufactured Dwelling Permits, Building Permits, and Mechanical Permits (authorization not useable for Plumbing or Electrical Permits per State regulations).

0 N. Valley View Rd.
(Address or Road)

AND DESCRIBED IN THE RECORDS OF JACKSON COUNTY AS:

TOWNSHIP 38, RANGE 1E, SECTION 18, TAX LOT(S) 300, 302, 303, 304, 305, 306
TOWNSHIP 38, RANGE 1E, SECTION 07, TAX LOT(S) 200, 202, 203

THE COSTS OF THE ABOVE ACTIONS, WHICH ARE NOT SATISFIED BY THE AGENT, ARE THE RESPONSIBILITY OF THE UNDERSIGNED PROPERTY OWNER.

PROPERTY OWNER:

This authorization is valid for 1 year; 2 years; Other Throughout Fire District #5 annexation petition process (Must select one)

SIGNATURE: [Signature] DATE: 4/30/24
PRINTED NAME: Canyon Hills, LLC: Daniel O'Connor, Manager
ADDRESS: 637 Cliffside Dr. PHONE: XXXXXXXXXX
CITY/STATE/ZIP: Medford, OR 97504 FAX: XXXXXXXXXX

CHECK ONE: APPLICANT AGENT
SIGNATURE: [Signature] DATE: 4.30.24
PRINTED NAME: Kelly Marquess Tivnan o/b/o O'Connor Law, LLC
ADDRESS: 670 G St., Suite B PHONE: 541-702-5350
CITY/STATE/ZIP: Jacksonville, OR 97530 FAX: n/a

Additional, if necessary - **CHECK ONE:** APPLICANT AGENT
SIGNATURE: _____ DATE: _____
PRINTED NAME: _____
ADDRESS: _____ PHONE: _____
CITY/STATE/ZIP: _____ FAX: _____



JACKSON COUNTY
Oregon

LETTER OF AUTHORIZATION

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These acts include: Pre-application Conference, Filing applications and/or other required documents
relative to all Zoning Applications, Sewage Disposal Permits and Inspections, Assigning an Address,
Road Approach Permits, Manufactured Dwelling Permits, Building Permits, and Mechanical Permits
(authorization not useable for Plumbing or Electrical Permits per State regulations).

0 N. Valley View Rd.
(Address or Road)

AND DESCRIBED IN THE RECORDS OF JACKSON COUNTY AS:

TOWNSHIP 38, RANGE 1E, SECTION 19, TAX LOT(S) 201

TOWNSHIP 38, RANGE 1W, SECTION 12, TAX LOT(S) 101, 102, 103

THE COSTS OF THE ABOVE ACTIONS, WHICH ARE NOT SATISFIED BY THE AGENT, ARE THE
RESPONSIBILITY OF THE UNDERSIGNED PROPERTY OWNER.

PROPERTY OWNER:

This authorization is valid for 1 year, 2 years; Other Throughout Fire District #5 annexation petition process (Must select one)

SIGNATURE: [Signature] DATE: 4/30/24

PRINTED NAME: Canyon Hills, LLC: Daniel O'Connor, Manager

ADDRESS: 637 Cliffside Dr. PHONE: XXXXXXXXXX

CITY/STATE/ZIP: Medford, OR 97504 FAX: XXXXXXXXXX

CHECK ONE: APPLICANT AGENT

SIGNATURE: [Signature] DATE: 4.30.24

PRINTED NAME: Kelly Marquess Tivnan o/b/o O'Connor Law, LLC

ADDRESS: 670 G St., Suite B PHONE: 541-702-5350

CITY/STATE/ZIP: Jacksonville, OR 97530 FAX: n/a

Additional, if necessary - **CHECK ONE:** APPLICANT AGENT

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____

ADDRESS: _____ PHONE: _____

CITY/STATE/ZIP: _____ FAX: _____



JACKSON COUNTY
Oregon

LETTER OF AUTHORIZATION

DEVELOPMENT SERVICES
10 South Oakdale, Room 100
Medford, Oregon 97501
Phone: 541-774-6900
Fax: 541-774-6948

LET IT BE KNOWN THAT O'Connor Law, LLC
has been retained to act as Agent to perform all acts for development on my property identified below. These acts include: Pre-application Conference, Filing applications and/or other required documents relative to all Zoning Applications, Sewage Disposal Permits and Inspections, Assigning an Address, Road Approach Permits, Manufactured Dwelling Permits, Building Permits, and Mechanical Permits (authorization not useable for Plumbing or Electrical Permits per State regulations).

0 N. Valley View Rd.
(Address or Road)

AND DESCRIBED IN THE RECORDS OF JACKSON COUNTY AS:

TOWNSHIP 38, RANGE 1W, SECTION 13, TAX LOT(S) 100, 101
TOWNSHIP _____, RANGE _____, SECTION _____, TAX LOT(S) _____

THE COSTS OF THE ABOVE ACTIONS, WHICH ARE NOT SATISFIED BY THE AGENT, ARE THE RESPONSIBILITY OF THE UNDERSIGNED PROPERTY OWNER.

PROPERTY OWNER:

This authorization is valid for 1 year; 2 years; Other Throughout Fire District #5 annexation petition process (Must select one)

SIGNATURE: [Signature] DATE: 4/30/24
PRINTED NAME: Canyon Hills, LLC: Daniel O'Connor, Manager
ADDRESS: 637 Cliffside Dr. PHONE: XXXXXXXXXX
CITY/STATE/ZIP: Medford, OR 97504 FAX: XXXXXXXXXX

CHECK ONE: APPLICANT AGENT

SIGNATURE: [Signature] DATE: 4.30.24
PRINTED NAME: Kelly Marquess Tivnan o/b/o O'Connor Law, LLC
ADDRESS: 670 G St., Suite B PHONE: 541-702-5350
CITY/STATE/ZIP: Jacksonville, OR 97530 FAX: n/a

Additional, if necessary - **CHECK ONE:** APPLICANT AGENT

SIGNATURE: _____ DATE: _____
PRINTED NAME: _____
ADDRESS: _____ PHONE: _____
CITY/STATE/ZIP: _____ FAX: _____

OREGON SECRETARY OF STATE

Corporation Division

HOME

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Business Name Search

04-08-2024
10:29

[New Search](#) [Printer Friendly](#) **Business Entity Data**

Registry Nbr	Entity Type	Entity Status	Jurisdiction	Registry Date	Next Renewal Date	Renewal Due?
876548-94	DLLC	ACT	OREGON	08-17-2012	08-17-2024	
Entity Name		CANYON HILLS, LLC				
Foreign Name						

[New Search](#) [Printer Friendly](#) **Associated Names**

Type	PPB	PRINCIPAL PLACE OF BUSINESS			
Addr 1	637 CLIFFSIDE DRIVE				
Addr 2					
CSZ	MEDFORD	OR	97504	Country	UNITED STATES OF AMERICA

Please click [here](#) for general information about registered agents and service of process.

Type	AGT	REGISTERED AGENT		Start Date	07-08-2022	Resign Date	
Name	DANIEL	B	O'CONNOR				
Addr 1	670 G STREET						
Addr 2	SUITE B						
CSZ	JACKSONVILLE	OR	97530	Country	UNITED STATES OF AMERICA		

Type	MAL	MAILING ADDRESS			
Addr 1	670 G STREET				
Addr 2	SUITE B				
CSZ	JACKSONVILLE	OR	97530	Country	UNITED STATES OF AMERICA

Type	MEM	MEMBER			Resign Date	
Name	MARGERY		BRECKEL			
Addr 1	637 CLIFFSIDE DR					
Addr 2						
CSZ	MEDFORD	OR	97504	Country	UNITED STATES OF AMERICA	

Type	MGR	MANAGER			Resign Date	
Name	DARRELL		BRECKEL			
Addr 1	637 CLIFFSIDE DR					
Addr 2						

LIMITED APPOINTMENT OF MANAGER

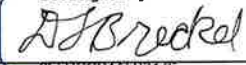
THIS LIMITED APPOINTMENT OF MANAGER (the "Limited Appointment") is executed by DARRELL BRECKEL as the Manager of CANYON HILLS, LLC, an Oregon limited liability company (the "Company"); DARRELL BRECKEL, as a member of the Company; and MARGERY LYNN BRECKEL, as the other member of the Company, effective the date(s) set forth below and for the purposes set forth herein.

Pursuant to Oregon Revised Statute 63.130(2)(c), the Members hereby appoint DANIEL B. O'CONNOR ("O'Connor") as a Manager of the Company on a limited basis to have sole authority and power to execute documents on behalf of the Company within the scope of the following:

- (1) The Company owns certain real property in Jackson County, Oregon ("the Property"), a more particular description of which is attached hereto as **Exhibit A**. O'Connor has the authority and power to execute the Jackson County Rural Fire District No. 5 Fire District Annexation Application/Petition for the Property on behalf of the Company ("the FD5 Petition"). O'Connor also has the authority to execute any documents directly related to the FD5 Petition.

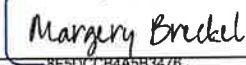
The Manager and Members have signed this Limited Appointment this 29 day of April, 2024.

CANYON HILLS, LLC:

DocuSigned by:

 8F5DCC84A5B3476...

By: Darrell Breckel
Its: Manager/Member

CANYON HILLS, LLC:

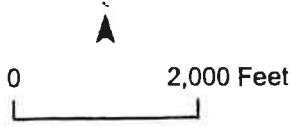
DocuSigned by:

 8F5DCC84A5B3476...

By: Margery L. Breckel
Its: Member

Fire District Annexation Parcels

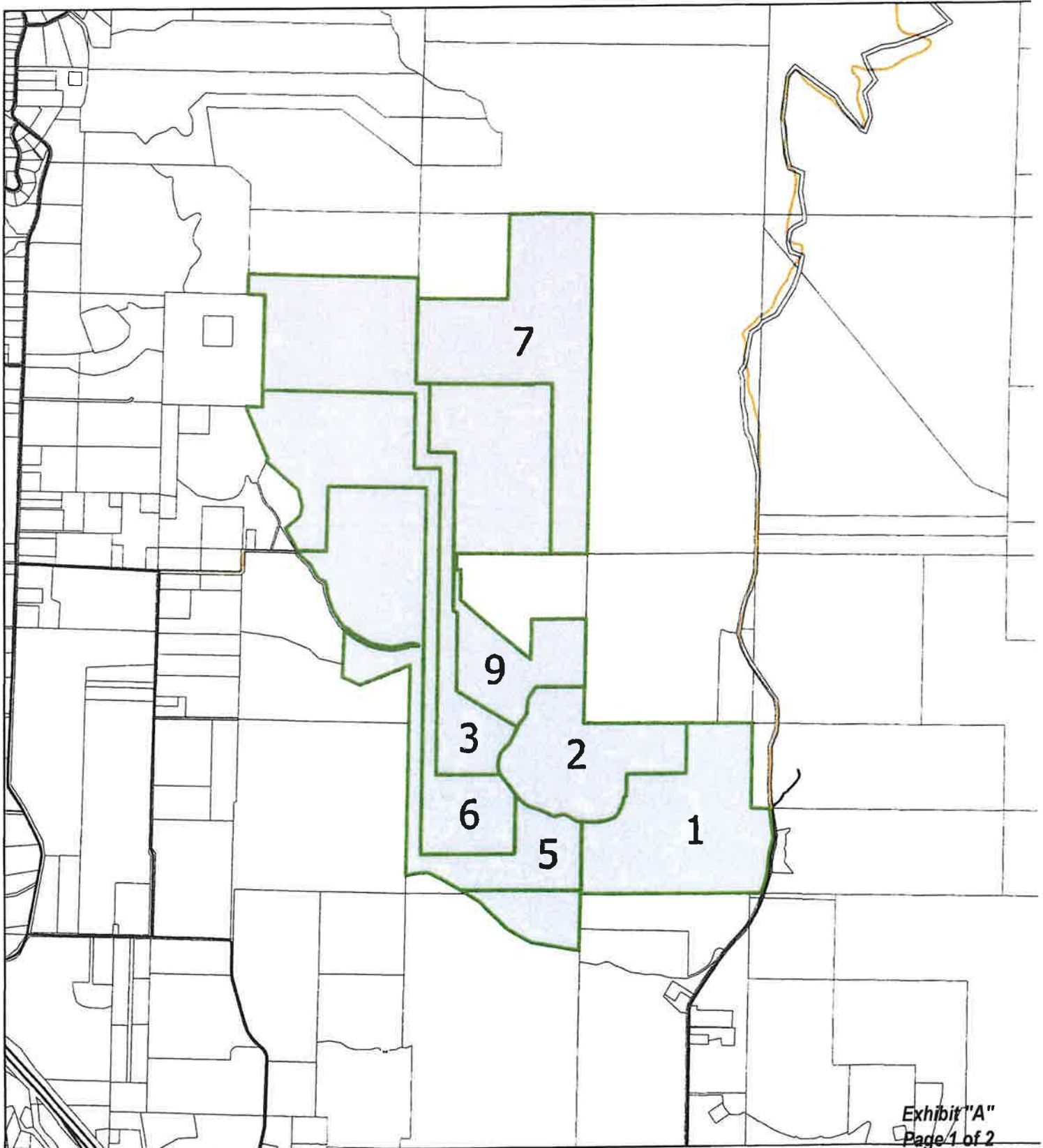
Legend

 Current Parcel Configurations



1" = 2,000'

4/22/24



Parcels to be Annexed to Fire District #5:

Parcel 1: 38-1E-18, Tax Lot 306
38-1E-19, Tax Lot 201

Parcel 2: 38-1E-18, Tax Lot 305

Parcel 3: 38-1E-18, Tax Lot 303
38-1E-07, Tax Lot 203
38-1W-12, Tax Lot 101

Parcel 5: 38-1E-18, Tax Lot 300
38-1W-12, Tax Lot 103
38-1W-13, Tax Lot 100
38-1W-13, Tax Lot 101

Parcel 6: 38-1E-18, Tax Lot 302
38-1W-12, Tax Lot 102

Parcel 7: 38-1E-07, Tax Lot 200

Parcel 9: 38-1E-18, Tax Lot 304
38-1E-07, Tax Lot 202

BUDGET

JACKSON COUNTY FIRE DISTRICT NO. 5

MEMORANDUM

Date: MAY 7, 2024
To: BOARD OF DIRECTORS
From: CHARLES HANLEY, Fire Chief CJH
Subject: Budget Update

To continue to provide the standard of care established in Jackson County Fire District No.5 the following measures have been taken:

MATERIALS and SERVICES

Restrictions on budgeted line items and discretionary spending

PERSONNEL SERVICES

Prior authorization requirements for emergency backfill, overtime and unscheduled leave

GENERAL FUND

General Fund expenditures are within appropriation limits.

PROGRAMS

Unanticipated programmatic cost overruns:

Table with 5 columns: Jul'23-Mar'24, Actual, Budget, \$ Over Budget, % of Budget. Rows include Personnel Services (69999) and Materials & Services (71000) with various sub-items and their respective financial data.

UNANTICIPATED COST OVERRUNS

Pension (PERS) – Increases are primarily due to an increase in overtime expenditures caused by Sick Leave (protected right), Unscheduled Leave/Vacation (property right) and Disability (legal right). Overtime increases our Unfunded Accrued Actuarial Liability (UAAL). The Fire District is “de-pooled” and therefore we do not share the impacts of additional payroll costs with the other agencies in the system. Additionally we have three (3) Tier 1 employees which raises our “normal costs” and our liability.

Workers Compensation – Special District Insurance Services (SDIS) discontinued offering Workers Compensation Insurance, July 1, 2023. Our new provider raised our rates by \$150,000. Special Districts throughout Oregon experienced similar increases. Additionally there was an increased number of workers compensation claims (18) this fiscal year which continues to impact the Fire District.

Station Supplies – Primarily due to the use of overseas containers for storage of equipment salvaged from the Alameda Fire, Station 4 remodel and staffing a temporary fire station.

CUT BACKS

These temporary measures are being conducted with the intent of minimizing the detrimental effects on the ability to meet service demands locally and cooperatively while ensuring General Fund expenditures remain within appropriation limits.

STAFFING

The average daily staffing for FY1, June 1, 2023 through March 1, 2024 has remained at ten (10) 96%. Minimum staffing for JCFD5 is six (6). Maintaining these staffing levels are primarily due to the use of a FEMA SAFER grant and emergency backfill (OT). The ability to maintain these daily levels of ten (10) through July 1, 2024 will remain a challenge and is entirely dependent on overtime and expenditure levels.

I have listed the potential impacts to these actions below

SAFETY IMPACTS TO BROWNOUT OF FIRE COMPANIES:

Increased response times for 1st due emergencies (longer burn times for fires, lower survival rate on cardiac events...)

Increased response times for 2nd due (ability to make interior fire attack, extricate accident victims, hazardous materials incidents and handle simultaneous alarms...)

Increased reliance on mutual aid companies results in longer turnout time, drive time and set up time (for common incidents such as structure fires, vehicle accidents, wildland...)

TRAINING IMPACTS TO BROWNOUT OF FIRE COMPANIES:

Inability to take advantage of regional training opportunities

Inability to participate in multi-company evolutions without mutual aid

Inability to receive full benefit of grant funding

Requires move-up for required/mandated training

Limited ability to attend county EMS, training and operations meetings

WORKLOAD IMPACTS TO BROWNOUT OF FIRE COMPANIES:

One (1) unit to accomplish the tasks previously assigned to two (2) including:

- Routine apparatus maintenance
- Routine equipment maintenance
- Routine station maintenance
- Code enforcement
- Life safety education
- Arson investigation
- Vegetation management

All of these elements are intended to meet service delivery objectives (consequence management) or lessen the result (risk management) of an emergency. Service delivery objectives are:

Structure Fire – Prevent the loss of life and property by delivering 1500 gallons per minute in the first ten minutes of the incident, and meeting the tactical objectives of rescue, exposure protection, ventilation, extinguishment and overhaul.

Medical Emergencies – Provide care in potentially life threatening conditions and meeting the victim needs of maintaining airway, bleeding control, cervical precautions, advanced life support and CPR.

Traffic Collision – Take life saving measures within the “platinum ten minutes”, victim arrival at a trauma center within the “golden hour” and ensuring disentanglement, packaging for transport and protection from environmental hazards.

Wildland Fire – Ensure the spread of a blaze does not consume structures or endanger citizens and setting up incident command, establishing an anchor point, water supply, resource management, perimeter controls lines and proper mop-up.

Hazardous Materials Incident – Protect the community from the unplanned release of a hazardous substance including incident command, identifying spilled product, notification, isolation, perimeter control, site safety, DECON and remediation.

Rescue – Rescue victims from a hostile environment including locating the victim, identifying special hazards, shoring, entry, perimeter control and site safety.

FISCAL IMPACTS TO BACKFILLING MOU LEAVE ABOVE MINIMUM DAILY STAFFING:

- Inability to balance budget
- Drawdown of fund balances
- Meet fiscal obligations
- Floating salary and benefits for additional staffing (requires paying salaries prior to reimbursement)
- Inability to make emergency repairs or purchases of supplies and needed equipment
- Inability to meet extraordinary Fire District needs

LETTER OF SUPPORT

JACKSON COUNTY FIRE DISTRICT NO. 5



February 22, 2024

The Honorable Senator Ron Wyden
221 Dirksen Senate Office Building
Washington DC 20510

The Honorable Senator Jeff Merkley
531 Hart Senate Office Building
Washington DC 20510

SUBJECT: City of Talent Community Initiated Project Appropriations Request

Dear Senator(s)

Please consider this letter as serving to support the City of Talent Community Initiated Project Appropriations Request for funding to replace all of the Asbestos/Cement (AC) water pipe within the City's water distribution system at a cost estimated at \$2.0 million.

It is our understanding that approximately 30 per cent of the talent water distribution system consists of AC pipe, which has or will soon reach the end of its useful life. The City reports a sharp increase in AC pipe failures in recent years, which places the City's fire protection system resources in increasing jeopardy.

As you are painfully aware, Talent was severely damaged during the September 8, 2020 Almeda Fire (Oregon Wildfires and Straight Line Winds DR4562OR). The Rogue Valley including the City of Talent, continues to be at risk from the threat of wildfire which has been identified in the Jackson County Multi-Jurisdictional Natural Hazard Mitigation Plan.

As Fire Chief and an Incident Commander of the Almeda Fire, I can confirm that partner agencies and cooperators in the region continue to use available resources to mitigate conditions and prepare for future events. Hazardous fuel removal, weight of fire attack and a hardened and reliable water delivery system remain key elements of that preparation. Please feel free to reach out to me if you require further assistance or information.

We urge you to support full funding for this appropriations request.


FIRE CHIEF

5811 South Pacific Highway Phoenix, OR. 97535

Phone (541) 535-4222 * Fax (541)535-4226

ALHAMP

Jackson County Fire District No. 5
MEMORANDUM

Date: MARCH 05, 2024
To: BOARD of DIRECTORS
From: CHARLES HANLEY, Fire Chief *CHH*
Subject: Adoption of JCFD#5 Addendum to the Jackson County NHMP

QUESTION

Should the Board of Directors of Jackson County Fire District No.5 adopt the Jackson County Fire District #5 Addendum to the Jackson County NHMP?

BACKGROUND

Jackson County, through the University of Oregon, developed a Multi-Jurisdictional Natural Hazard Mitigation Plan. An NHMP is required under the Disaster Management Act 2000 (DMA2000) and Title 44 CFR 201. 6 (c) 5 for an agency to be eligible for federal funds for non-disaster and disaster mitigation project grants. Recovery projects related to the Almeda Fire are examples of disaster mitigation projects grants. The current document is the first iteration and is subject to amendments. All entities within Jackson County Fire District No.5 boundaries, including Phoenix, Talent and Jackson County have adopted or will adopt the NHMP and/or the jurisdictions Addendum to the Jackson County NHMP.

RECOMMENDATION

It is the recommendation of Staff, that the Board of Directors of Jackson County Fire District No.5 adopt the Jackson County Fire District #5 Addendum to the Jackson County NHMP.

ENCLOSURE(S):

JCFD5 Addendum to JACO NHMP

Jackson County Fire District #5 Addendum to the Jackson County NHMP



Photos courtesy of Oregon State Archives

Effective:

March 6, 2024-February 28, 2029

Prepared for
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Introduction

Purpose

This is the first iteration of the Fire District #5 addendum to the Jackson County Multi-Jurisdictional Natural Hazard Mitigation Plan (MNHMP, NHMP). This addendum supplements information contained in Volume I (Basic Plan), which serves as the NHMP foundation and Volume II (Appendices), which provide additional information. This addendum meets the following requirements:

- Multi-Jurisdictional **Plan Adoption** §201.6(c)(5),
- Multi-Jurisdictional **Participation** §201.6(a)(3),
- Multi-Jurisdictional **Mitigation Strategy** §201.6(c)(3)(iv) and
- Multi-Jurisdictional **Risk Assessment** §201.6(c)(2)(iii).

Fire District #5 adopted their addendum to the Jackson County Multi-jurisdictional NHMP on March 6, 2024. FEMA Region X approved the Jackson County NHMP on [date], 2024 and Fire District #5's addendum on [date], 2024. With approval of this NHMP, Fire District #5 is now eligible for non-disaster and disaster mitigation project grants through [February 28], 2029.

NHMP Process, Participation and Adoption

This section of the NHMP addendum addresses 44 CFR 201.6(c)(5), *Plan Adoption* and 44 CFR 201.6(a)(3), *Participation*.

In addition to establishing a comprehensive District level mitigation strategy, the Disaster Mitigation Act of 2000 (DMA2K), and the regulations contained in Title 44 CFR Part 201, require that jurisdictions maintain an approved NHMP to receive federal funds for mitigation projects. Local adoption, and federal approval of this NHMP ensures that Fire District #5 will gain eligibility for non-disaster and disaster mitigation project grants.

The Oregon Partnership for Disaster Resilience (OPDR) at the University of Oregon's Institute for Policy Research and Engagement (IPRE) partnered with the Oregon Department of Emergency Management (OEM), Jackson County, and Fire District #5 to develop this NHMP. This project is funded through the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program. Members of the Fire District #5 NHMP steering committee also participated in the County NHMP update process (Volume II, Appendix B).

By creating a NHMP, locally adopting it, and having it approved by FEMA, Fire District #5 will gain eligibility for FEMA Hazard Mitigation Assistance grant program funds.

The Jackson County NHMP and Fire District #5 addendum are the result of a collaborative effort between residents, public agencies, non-profit organizations, the private sector, and regional organizations. A project steering committee guided the process of developing the NHMP.

Convener and Committee

The Senior Engineer served as the designated convener of the NHMP development and will take the lead in implementing, maintaining, and updating the addendum to the Jackson County NHMP in collaboration with the designated convener of the Jackson County NHMP (Emergency Manager).

Representatives from the Fire District #5 steering committee met formally and informally, to discuss development of their addendum (Volume II, Appendix B). The steering committee reviewed and developed Fire District #5's addendum, with particular focus on the NHMP's risk assessment (hazards, community vulnerabilities, and capabilities) and mitigation strategy (action items).

The addendum reflects decisions made at the designated meetings and during subsequent work and communication with Jackson County Emergency Management and the OPDR.

The Fire District #5 Steering Committee was comprised of the following representatives:

- Convener, Charles Hanley, Fire Chief
- Aaron Bustard, Assistant Chief
- Jennifer Snook, Chief of Police, Talent
- Joe Slaughter, Community and Economic Development Director, Phoenix
- Steve Maziarski, Battalion Chief
- David Meads, Captain
- Mike Winters

The steering committee was closely involved throughout the development of the NHMP and served as the local oversight body for the NHMP's development.

NHMP Implementation and Maintenance

The Board of Directors will be responsible for adopting the Fire District #5 addendum to the Jackson County NHMP. This addendum designates a Steering Committee and a convener to oversee the development and implementation of action items. Because the district addendum is part of the County's multi-jurisdictional NHMP, the district will look for opportunities to partner with the County. Fire District #5's steering committee will convene after adoption of the NHMP addendum on an annual schedule. The County is meeting on a semi-annual basis and will provide opportunities for the cities and special districts to report on NHMP implementation and maintenance during their meetings. The convener will be responsible for assembling the steering committee.

The steering committee will be responsible for:

- Reviewing existing action items to determine suitability of funding;

- Reviewing existing and new risk assessment data to identify issues that may not have been identified at NHMP creation;
- Educating and training new steering committee members on the NHMP and mitigation actions in general;
- Assisting in the development of funding proposals for priority action items;
- Discussing methods for continued public involvement;
- Evaluating effectiveness of the NHMP at achieving its purpose and goals (use Table 4-1, Volume I, Section 4, as one tool to help measure effectiveness); and
- Documenting successes and lessons learned during the year.

The convener will also remain active in the County’s implementation and maintenance process (Volume I, Section 4).

The steering committee will be responsible for activities outlined in Volume I, Section 4.

Fire District #5 will utilize the same action item prioritization process as the County (Volume I, Section 4 and Volume II, Appendix D).

Implementation through Existing Programs

Many of the Natural Hazard Mitigation Plan’s recommendations are consistent with the goals and objectives of Fire District #5’s existing plans and policies. Where possible, Fire District #5 will implement the NHMP’s recommended actions through existing plans and policies. Plans and policies already in existence have support from residents, businesses, and policy makers. Many land-use, comprehensive, and strategic plans get updated regularly, allowing them to adapt to changing conditions and needs. Implementing the NHMP’s action items through such plans and policies increases their likelihood of being supported and implemented.

Fire District #5 currently has the following plans and programs that relate to natural hazard mitigation. For a complete list visit Fire District #5’s [website](#).

- Strategic Plan
- Facilities Master Plan
- Standard of Care
- [Rogue Valley Integrated Community Wildfire Protection Plan \(RVIFP, updated 2019\)](#)

During the development of this NHMP District plans, including the strategic plan, were reviewed to identify possible natural hazard mitigation strategies (action items).

Capability Assessment

The Capability Assessment identifies and describes the ability of Jackson County Fire District #5 to implement the mitigation strategy and associated action items. Capabilities can be evaluated through an examination of broad categories, including existing authorities, policies, programs, funding, and resources.

Existing Authorities

Hazard mitigation can be executed at a local scale through three (5) methods: integrating hazard mitigation actions into other local planning documents (i.e., plan integration), adopting building and/or fire codes that account for best practices in structural hardening and fire resistance, and codifying land use regulations and zoning designations that prescribe mitigation into development requirements. The extent to which a municipality, district, or multi-jurisdictional effort leverages these approaches is an indicator of that community's capabilities.

2018 -2023 Business Plan

The primary planning document for District 5 is their Business Plan. This plan identifies 4-6 strategies for each planning year, including a Facility Master Plan (leading to new Phoenix Government and Public Safety Center and a rebuilt Emigrant Lake Fire Station), equipment and vehicle replacement, Fire Code adoption by reference, recruitment and staffing.

Structural and Fire Codes

The Oregon Legislature recently adopted updated building codes for both residential (2021 adoption) and commercial structures (2022) since the last update of this Plan. These building codes are based on the 2021 version of the International Building Code, International Fire Code, and International Existing Building Code. Jackson County Building Division administers the Oregon Structural Specialty Codes, Mechanical Specialty Code, Electrical Specialty Code, and the Plumbing Specialty Code, as well as other codes and ordinances adopted by the Cities of Talent and Phoenix. Jackson County Fire District #5 administers the 2022 edition of the Oregon Fire Code (ORS 476.060).

Together, they ensure that both new residential and commercial structures are built according to the latest seismic and wind hardening standards in addition to requiring fire resistant building materials for those structures constructed in proximity or within the WUI.

Construction in the unincorporated rural areas of Jackson County is limited by lack of municipal water supplies and Jackson County zoning restrictions. The Jackson County Land Development Ordinance contains special provisions for development in identified wildfire hazard areas. All development must comply with the provisions of city and County zoning ordinances, building codes, and fire codes. The District participates in the development review and approval process with all three cities and the county.

Policies and Programs

This Plan directs Jackson County Fire District #5 and Jackson County to explore integration into other planning documents and processes. Jackson County Fire District #5 has made significant progress in integrating the NHMP into its portfolio of planning processes and programs over the last five years.

Administration

The Jackson County Fire District #5 Board of Directors has the responsibility of developing and adopting the annual department budget. Integrating hazard mitigation goals and projects into the annual budget is key to implementing the plan. The Board tries to broadly address resilience needs while it determines departmental priorities and looks for multiple-impact projects

wherever possible. They also work with staff to apply for federal and state grant funding to pursue larger projects that are outside of general funding capacity.

Community Wildfire Protection Plan

The Jackson County Community Wildfire Protection Plan (CWPP) will be incorporated into this Plan as a functioning annex.

Firewise

In the last five years, District 5 has recognized and provided support for four new Firewise communities, including:

- Lazy T Ranch
- Tyler Creek
- High Wood
- Anderson Creek

Community Emergency Response Team (CERT)/Ashland Mine/Fire Brand Collective/Lomakatsi Residents within the jurisdiction of JCFD 5 participate in the City of Ashland CERT. Citizens have previously received training in first aid, disaster preparedness, and fire safety. JCFD5 is working to reestablish local CERT, additional Firewise communities in the Ashland Mine area, home assessments using Survey 123, and continuing and developing partnerships with Lomakatsi and Fire Brand Collective.

Personnel

The following Jackson County Fire District #5 personnel have assignments related to natural hazard mitigation planning and implementation:

Emergency Management: Fire Chief

Public Information Officer: Fire Chief

Grant writing (for Public Works or emergency management): Fire Chief

Capital improvement planning: Fire Chief

Capital improvement execution: Fire Chief

These personnel integrate hazard mitigation and resilience planning into their greater work programs to the best of their abilities. However, there is limited capacity to expand upon their capabilities or work loads.

Capital Projects

Jackson County Fire District #5 has implemented recommendations from the last NHMP into its capital improvement projects over the last 5 years, including:

- Seismic rehabilitation project on Fire Station 2 (now numbered Fire Station 4)



- New Code Compliant City of Phoenix Government and Public Safety Center (includes Fire Station 3) which replaced fire station damaged by Almeda Fire in 2020.

Ongoing: JCFD5 Fire Station No. 4 (40 Neil Creek Road, Ashland) is undergoing seismic rehabilitation in 2023/24 and has been temporarily relocated to the 3300 block of Siskiyou Boulevard (Completed February 2024).

District 5 is also currently administering a FEMA grant sponsored Firefighter Apprenticeship Program.

Capital Resources

Jackson County Fire District #5 maintains three (3) fully staffed fire stations located in the communities of Phoenix, Talent, and unincorporated Ashland. **District #5 leases one communication tower on Table Mountain. Critical facilities with power generators include Fire Station 5, Fire Station 4, and Fire Station 3.**

Collaborations and Partnerships

The Fire District enjoys a cooperative relationship with the neighboring fire and forest agencies including: Medford Fire & Rescue, Medford Rural Fire District No.2, Jackson County Fire District No.3, Ashland Fire & Rescue, US Forest Service, BLM, Oregon Department of Forestry, and the California Department of Forestry and Fire Protection (CALFire) JCFD 5 is in the process of annexing the Colestin Rural Fire Protection District.

Jackson County Fire District No.5, Ashland Fire & Rescue, Medford Fire & Rescue, and Medford Rural Fire District No. 2 participate in a regional cooperative arrangement that provides (3) three 24 hour battalion chiefs and staffed fire resources that can respond to each of the respective jurisdictions.

In addition, Jackson County public safety agencies have linked their communication systems through a “joint agency” central dispatch center called ECSO (Emergency Communications of Southern Oregon). These efforts not only improve interoperability and the capability of emergency radios but locate and dispatch the closest resources to a call for service.

Findings

Several important findings from this capability assessment informed the design of the Plan’s mitigation strategy and aided in prioritizing action items.

Staffing Limitations and Capacity

Jackson County Fire District No.5 staff are assigned hazard mitigation responsibilities as a part of their larger job responsibilities. Limited capacity reduces the breadth of the programming the district can undertake in any year. The District relies upon its relationships with the County and other cities within its region to expand its operations.

Reliance upon outside funding streams and local match requirements

Jackson County Fire District #5 operates on a limited budget. Grants and limited annual revenue are directed to sustain the marketing of resilience programs. But there are few opportunities for

using local financial resources to implement more extensive hazard mitigation work. They lean heavily upon state and federal grant funds as the primary means for securing mitigation funding.

Leveraging Partnerships with Public and Nonprofit Entities

Regional planning displayed in Community Wildfire Protection Planning process demonstrates the District’s ability to effectively share information and identified priority needs.

Mitigation Strategy

This section of the NHMP addendum addresses 44 CFR 201.6(c)(3(iv), *Mitigation Strategy*.

Fire District #5’s mitigation strategy (action items) was developed during the 2024 NHMP planning process. The steering committee assessed risk, identified potential issues, and developed a mitigation strategy (action items). Fire District #5 developed actions specific to their community after first reviewing a list of recommended actions developed by the County or recommended by OPDR.

Mitigation Successes

Fire District #5 has several examples of hazard mitigation including the following projects funded through FEMA [Hazard Mitigation Assistance](#) and the Oregon Infrastructure Finance Authority’s [Seismic Rehabilitation Grant Program](#)¹.

FEMA Funded Mitigation Successes

- None to date

Seismic Rehabilitation Grant Program Mitigation Successes

- 2021: Station 4 Seismic Rehab, Jackson County Fire District #5 (\$1,630,515)

Other Mitigation Successes

- 2023: Wildfire Mitigation (defensible space, fuels reduction equipment) – Oregon State Fire Marshal (\$247,600)
- March 2024: Station 3 Reconstruction as Phoenix Public Safety Center (\$19.4 million, Oregon House Bills 5006 and 5202, FEMA matching funds). New building includes city hall, fire station, and police station. Serves as emergency operations center and community learning center (in-service training, CPR, CERT, public meetings, etc.)

Action Items

Table FD5-1 documents the title of each action along with, the lead organization, partners, timeline, cost, and potential funding resources.

¹ The Seismic Rehabilitation Grant Program (SRGP) is a state of Oregon competitive grant program that provides funding for the seismic rehabilitation of critical public buildings, particularly public schools, and emergency services facilities.

Table FD5-1 Action Items

Action Item #	Mitigation Actions	Potential Funding Resources	Lead	Partners	Timeline	Cost
Multi-Hazard Mitigation Strategies						
1.1	Relocate district facility located at Emigrant Creek Road and Dead Indian Memorial Road.	District Funding Resources	District Administration	N/A	M	H
1.2	Construct fire facility for fire protection for I-5 area at Oregon border.	District Funding Resources	District Administration	N/A	L	H
1.3	Construct fire facility for fire protection in Phoenix.	District Funding Resources	District Administration	City of Phoenix	S	H
1.4	Co-locate with Talent Irrigation District and remodel existing fire station for a new emergency operations center (EOC).	District Funding Resources, Talent Irrigation District Funding	District Administration	Talent Irrigation District	L	H
1.5	Continue to investigate fire prevention and community outreach options, as capacity allows.	District Funding Resources	District Administration	Jackson County (JaCo) Emergency Management, Cities, Media	O	L
1.6	Consider value engineering and leasing space on existing towers to improve communications signals and study additional tower siting.	District Funding Resources, Utility Partners	District Administration	JaCo Emergency Management, Utility Partners	M	L-M
1.7	Deploy ruggedized and reliable communication tools, including portable radios and tablets, to emergency responders.	District Funding Resources, FEMA HMA	District Administration	JaCo Emergency Management, Cities, OEM	M	L-M
1.8	Support development of redundancy in 911 and civilian communication networks.	District Funding Resources, FEMA HMA	District Administration	JaCo Emergency Management, Cities	O	H

Action Item #	Mitigation Actions	Potential Funding Resources	Lead	Partners	Timeline	Cost
1.9	Develop sustainability of emergency response service provision in rural service areas by hardening critical roadways against hazards.	District Funding Resources, FEMA HMA	District Administration	JaCo Emergency Management, Roads, ODOT	O	H
1.10	Develop emergency coordinator position to service Talent, Phoenix, and Fire District #5.	District Funding Resources	District Administration	Cities of Phoenix and Talent	M	H
1.11	Collaborate with City and County efforts in addressing NHMP priorities.	District Funding Resources, FEMA HMA	District Administration	JaCo Emergency Management, Cities, OEM	O	L
1.12	Develop a centralized location for integration of video and incident analytics in support of incident management.	District Funding Resources	District Administration	JaCo Emergency Management, Cities, RVCOG	S	L-M
1.13	Work with regional partners to identify current capabilities and research options to establish a disaster registry and to secure an early warning system (EWS).	District Funding Resources	District Administration	JaCo Emergency Management, Cities, RVCOG	M	L
1.14	Procure watercraft and necessary tools to integrate watercraft response capabilities into District services.	District Funding Resources	District Administration	JaCo Emergency Management, Cities	M	H
1.15	Conduct ICS training and simulations for stakeholders and leadership of service area.	District Funding Resources	District Emergency Coordinator	JaCo Emergency Management, Cities, FEMA	O	L
1.16	Conduct Standards of Cover and deployment analysis for disaster response.	District Funding Resources	District Administration	JaCo Emergency Management, Cities	O	L
1.17	Establish Local Emergency Planning Committee (LEPC).	District Funding Resources	District Emergency Coordinator	JCFD#3, JaCo Emergency Management,	O	L

Action Item #	Mitigation Actions	Potential Funding Resources	Lead	Partners	Timeline	Cost
Air Quality Mitigation Strategies						
2.0	The steering committee, using available local resources, will study this hazard further during the implementation and maintenance phase of this NHMP, seeking to identify cost effective actions that might be implemented to reduce community vulnerability.					
Drought Mitigation Strategies						
3.0	Extend emergency water storage beyond irrigation season to be available during fire season and shoulder seasons.	District Funding Resources, FEMA, OWRD	District Administration	FEMA, OWRD	S	L
Earthquake Mitigation Strategies						
4.0	The steering committee, using available local resources, will study this hazard further during the implementation and maintenance phase of this NHMP, seeking to identify cost effective actions that might be implemented to reduce community vulnerability.					
Emerging Infectious Disease Mitigation Strategies						
5.0	Research and obtain personal protective equipment (PPE) reserves for emerging infectious disease.	District Funding Resources, FEMA, OHA	District Administration	JaCo Emergency Management	S	M
Flood Mitigation Strategies						
6.0	The steering committee, using available local resources, will study this hazard further during the implementation and maintenance phase of this NHMP, seeking to identify cost effective actions that might be implemented to reduce community vulnerability.					
Landslide Mitigation Strategies						
7.0	The steering committee, using available local resources, will study this hazard further during the implementation and maintenance phase of this NHMP, seeking to identify cost effective actions that might be implemented to reduce community vulnerability.					
Severe Weather (Extreme Heat, Windstorm, Winter Storm) Mitigation Strategies						
8.0	The steering committee, using available local resources, will study this hazard further during the implementation and maintenance phase of this NHMP, seeking to identify cost effective actions that might be implemented to reduce community vulnerability.					
Volcanic Event Mitigation Strategies						
9.0	The steering committee, using available local resources, will study this hazard further during the implementation and maintenance phase of this NHMP, seeking to identify cost effective actions that might be implemented to reduce community vulnerability.					

Action Item #	Mitigation Actions	Potential Funding Resources	Lead	Partners	Timeline	Cost
Wildfire Mitigation Strategies						
10.1	Acquire emergency water supply tanks for fire stations and other locations around the district.	District Funding Resources, FEMA HMA, CWDG, USDA	District Administration	JaCo Emergency Management, Cities	M	H
10.2	Locate high-pressure fill sites to access Talent Irrigation District water supply.	District Funding Resources, FEMA HMA, CWDG	District Administration	Talent Irrigation District	M	L-H

Source: Fire District #5 NHMP Steering Committee, 2023

Cost: L – Low (less than \$50,000), M - Medium (\$50,000-\$100,000), H - High (more than \$100,000)

Timing: O-Ongoing (continuous), S-Short (1-2 years), M-Medium (3-5 years), L-Long (5 or more years)

Priority Actions: Identified with bold text and orange highlight

Risk Assessment

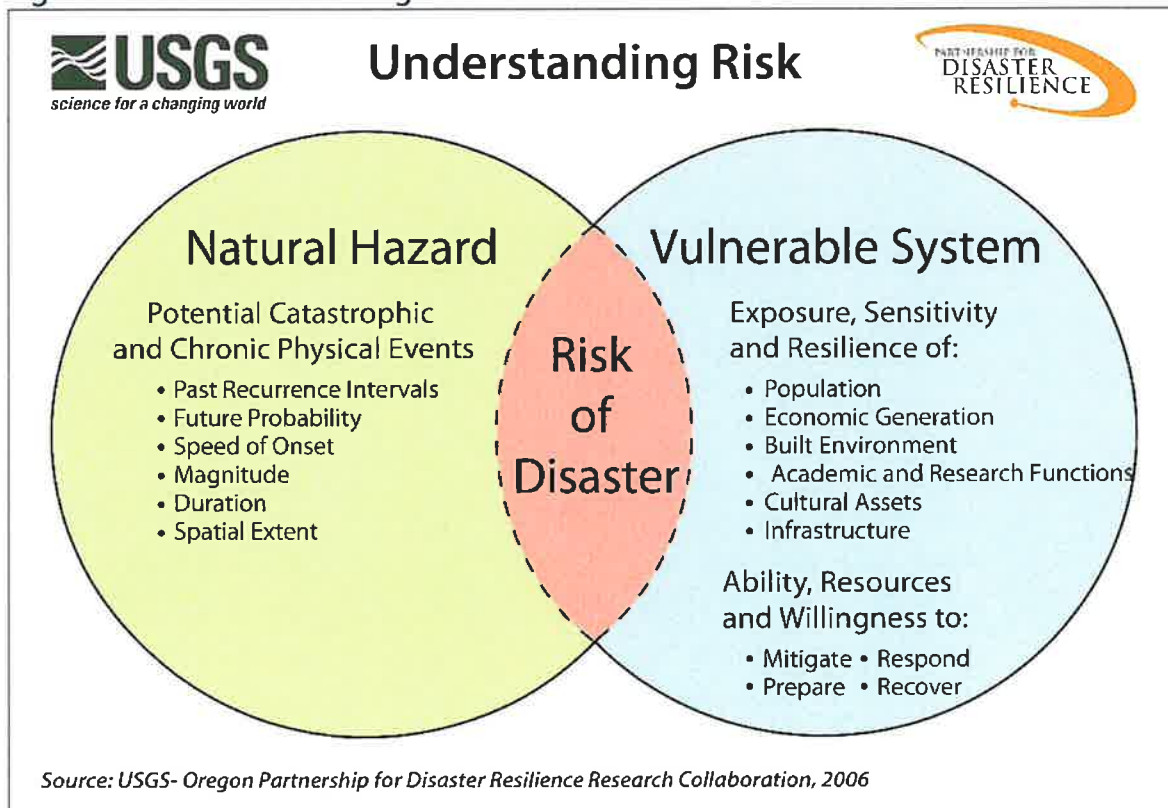
This section of the NHMP addendum addresses 44 CFR 201.6(b)(2) - Risk Assessment. In addition, this chapter can serve as the factual basis for addressing Oregon Statewide Planning Goal 7 – Areas Subject to Natural Hazards.

Assessing natural hazard risk has three phases:

- **Phase 1:** Identify hazards that can impact the jurisdiction. This includes an evaluation of potential hazard impacts – type, location, extent, etc.
- **Phase 2:** Identify important community assets and system vulnerabilities. Example vulnerabilities include people, businesses, homes, roads, historic places and drinking water sources.
- **Phase 3:** Evaluate the extent to which the identified hazards overlap with or have an impact on, the important assets identified by the community.

The local level rationale for the identified mitigation strategies (action items) is presented herein and within Volume I, Sections 2 and 3. The risk assessment process is graphically depicted in Figure FD5-1. Ultimately, the goal of hazard mitigation is to reduce the area of risk, where hazards overlap vulnerable systems.

Figure FD5-1 Understanding Risk



Hazard Analysis

The Fire District #5 steering committee developed their hazard vulnerability assessment (HVA), using the County’s HVA (Volume II, Appendix C) as a reference. Changes from the County’s HVA were made where appropriate to reflect distinctions in vulnerability and risk from natural hazards unique to Fire District #5, which are discussed throughout this addendum.

Table FD5-2 shows the HVA matrix for Fire District #5 listing each hazard listed in order of rank from high to low. For local governments, conducting the hazard analysis is a useful step in planning for hazard mitigation, response, and recovery. The method provides the jurisdiction with a sense of hazard priorities but does not predict the occurrence of a particular hazard.

Three chronic hazards (wildfire, emerging infectious disease, and winter storm) and a catastrophic hazard (Cascadia Subduction Zone earthquake) rank as the top hazard threats to Fire District #5 (Top Tier). Windstorm, extreme heat event, air quality, and drought comprise the next highest ranked hazards (Middle Tier), while flood, landslide, crustal earthquake, and volcanic event hazards comprise the lowest ranked hazards (Bottom Tier).

Table FD5-2 Hazard Analysis Matrix

Hazard	History	Vulnerability	Maximum Threat	Probability	Total Threat Score	Hazard Rank	Hazard Tiers
Wildfire	16	25	100	70	211	#1	Top Tier
Emerging Infectious Disease	16	40	100	49	205	#2	
Earthquake - Cascadia	2	50	100	49	201	#3	
Winter Storm	20	50	60	70	200	#4	
Windstorm	20	50	50	70	190	#5	Middle Tier
Extreme Heat Event	20	25	70	70	185	#6	
Air Quality	18	40	60	63	181	#7	
Drought	20	25	50	63	158	#8	
Flood	16	25	50	63	154	#9	Bottom Tier
Landslide	4	20	40	70	134	#10	
Earthquake - Crustal	2	25	50	21	98	#11	
Volcanic Event	2	5	50	7	64	#12	

Source: Fire District #5 NHMP Steering Committee, 2023.

Community Characteristics

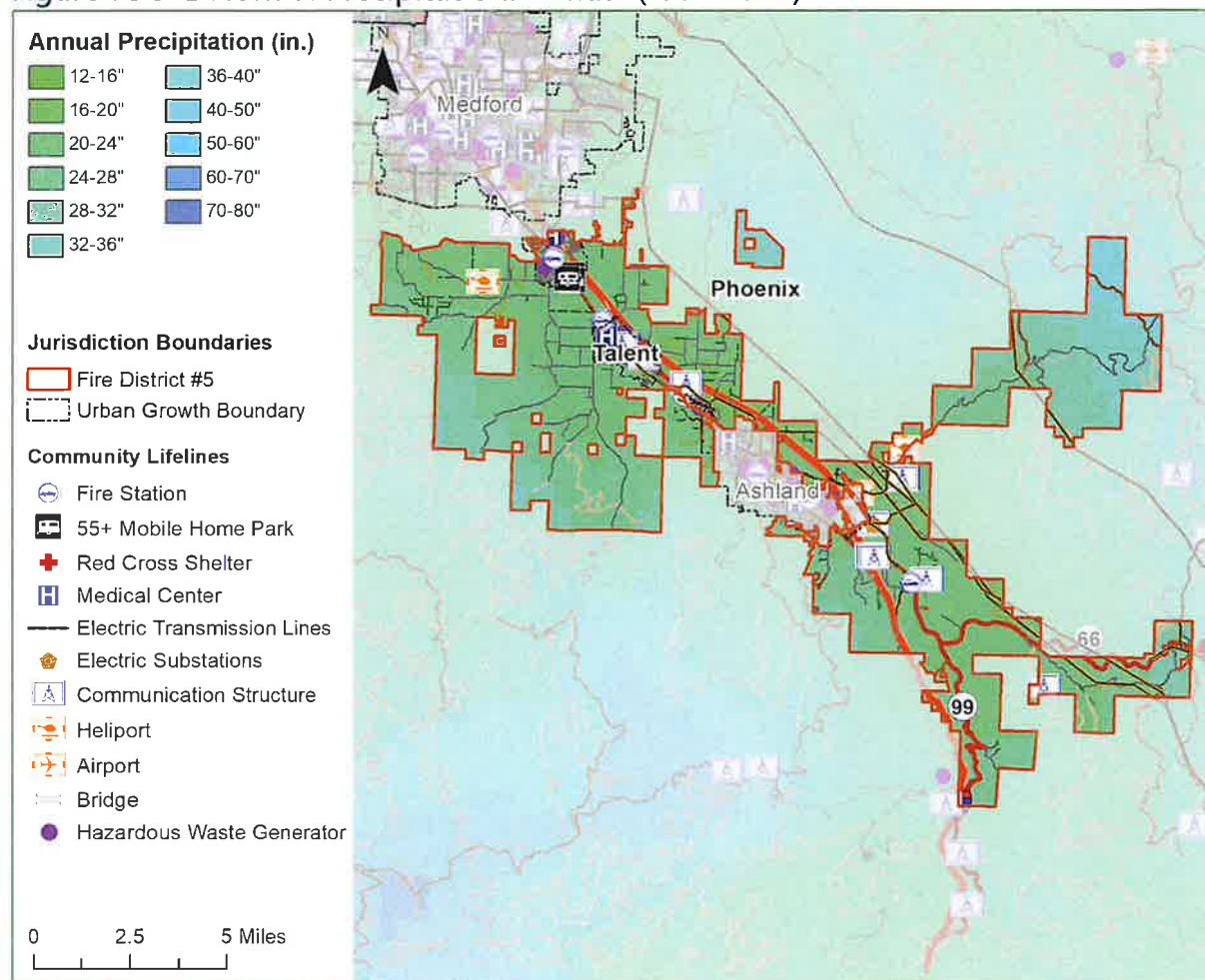
Fire District #5 directly services more than 23,000 people within their 120+ square mile district, most living within Phoenix and Talent (Figure FD5-4). Between 2016 and 2021 the region’s population reduced in size due to the Almeda Fire, which destroyed more than 2,600 homes between Ashland, Talent, Phoenix, and Medford on Labor Day weekend, 2020.² Many of the homes destroyed in Phoenix and Talent were manufactured homes along the

² Firebrand Resiliency Collective. (2023). *Almeda Fire Loss and Recovery Dashboard*. Accessed August 18, 2023. <https://experience.arcgis.com/experience/888491b7ccc949a7a98554a14aa8bf82>

Bear Creek corridor. The loss of this affordable housing has posed challenges for the community, who continues to work to rebuild needed housing. This is reflected in an extremely low vacancy rate for housing. Residential development within the cities is increasing with development in rural and forested parts of the district occurring at a slower pace.

Fire District #5's territory experiences a relatively mild climate with four distinct seasons that comes from its position on the west coast of North America and within the Cascade Range mountains. The average daily high temperature in the area is between 45- and 55-degrees Fahrenheit (F) in the winter and between 80- and 95-degrees Fahrenheit (F) in the summer. The Rogue Valley has the lowest precipitation among Oregon's western interior valleys and the fire district ranges from about 20 to 37 inches (Figure FD5-2). June through September are the driest months.

Figure FD5-2 Normal Precipitation: Annual (1991-2020)

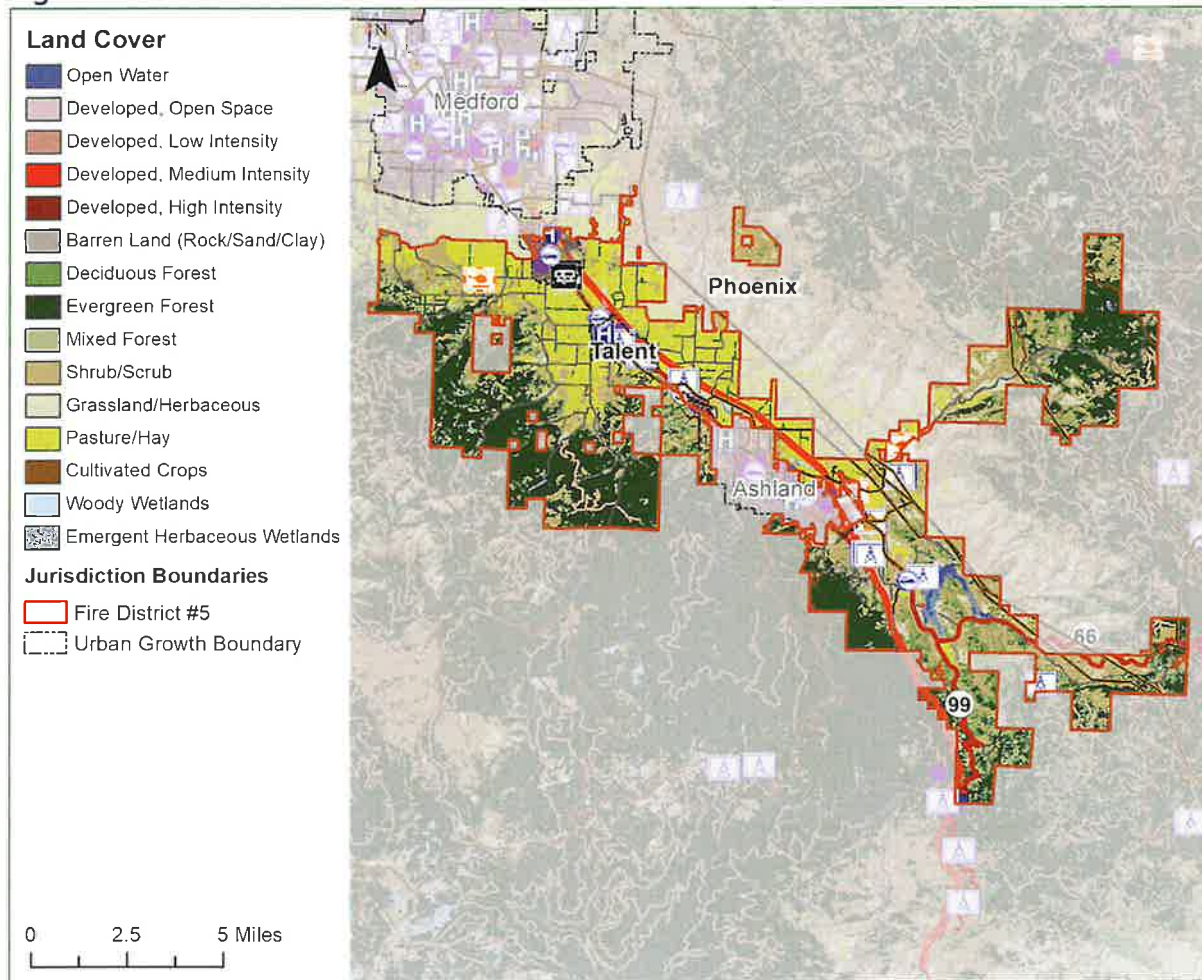


Source: OPDR, data [PRISM Climate Group](#)

The district is dominated by agricultural land including pasture/hay and cultivated crops with forest land on the edges of the district and at higher elevations (Figure FD5-3). There are two

incorporated cities in the district (Phoenix and Talent) and the unincorporated areas outside of Ashland.

Figure FD5-3 Land Cover



Source: OPDR, data from [National Land Cover Database](#) (2021)

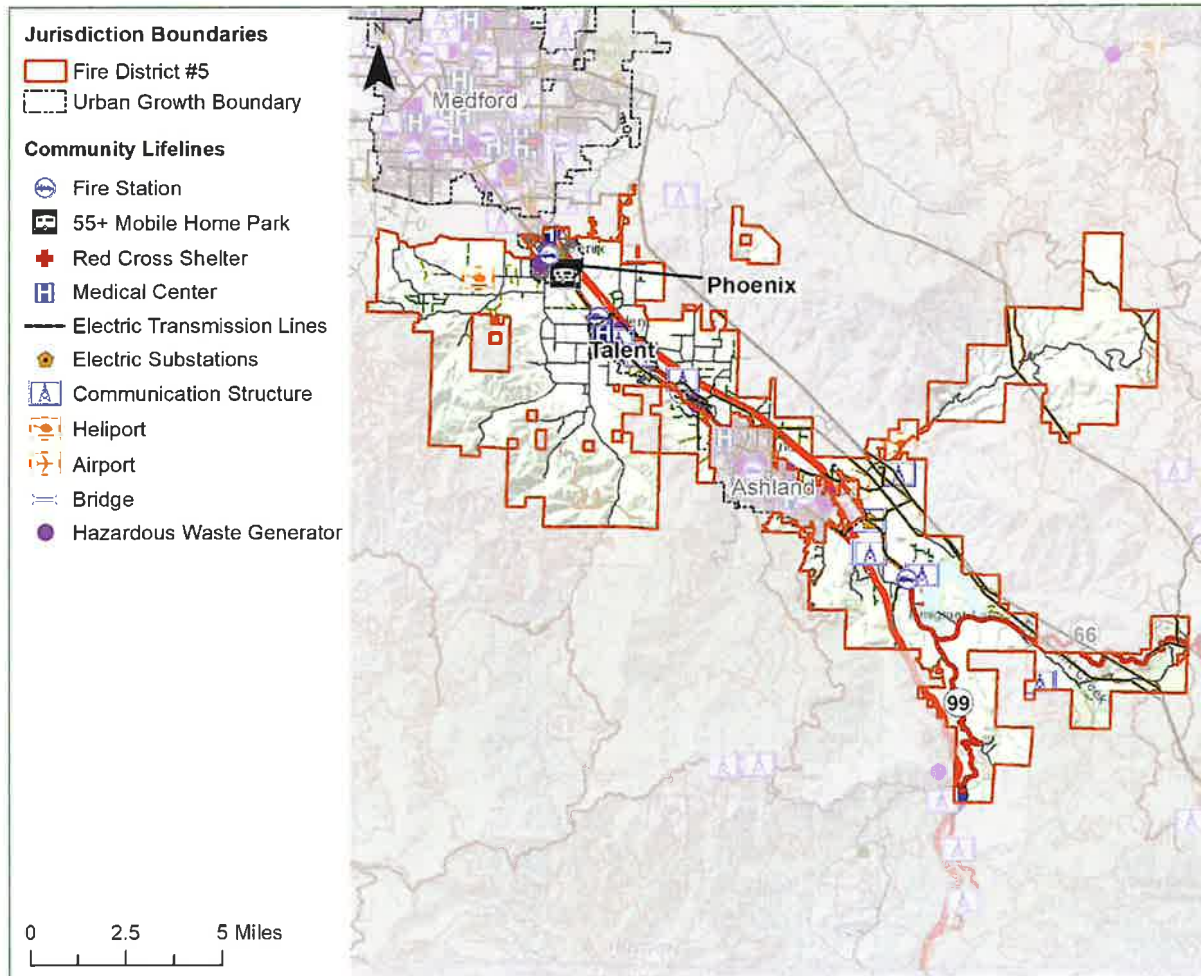
For more information on the characteristics of each partner jurisdiction (Jackson County, Phoenix, and Talent) please review Volume II, Appendix C and the applicable city addenda in Volume III.

Community Assets

This section outlines the resources, facilities (including fire stations), and infrastructure that, if damaged, could significantly impact the public safety, economic conditions, and environmental integrity of the district. Fire District #5 facilities and community lifelines are shown in Figure FD5-4 and Table FD5-3. In addition, the fire district has several underground and above ground water storage tanks. There are numerous bridge crossings within the district that are necessary to maintain access during hazard events. Some of the smaller bridges in the district have load limits that prevent usage by fire apparatus.

Community Lifelines are fundamental services that enable all other aspects of society to function. FEMA developed the [Community Lifelines](#) construct for objective-based response to prioritize the rapid stabilization of these facilities after a disaster. Mitigating these facilities will increase the community's resilience.

Figure FD5-4 Facilities and Community Lifelines



Source: Oregon Partnership for Disaster Resilience. Oregon Department of Geology and Mineral Industries.

Note: To view detail click this [link](#) to access Oregon HazVu

Table FD5-3 Facilities

Facility Name	Jurisdiction	Community Lifeline Category	Lifeline Type	Earthquake-Liquefaction Hazard	Flood Hazard	Landslide Hazard	Wildfire Hazard
Station 3 (ca. 2023)	Phoenix	safety and security	fire station	low	minimal	low	low
Station 4 (ca. 1976)	County (Talent)	safety and security	fire station	low	minimal	low	moderate
Station 5 (ca. 2004)	County (Ashland)	safety and security	fire station	low	minimal	low	moderate

Source: Oregon Department of Geology and Mineral Industries, Fire District #5 NHMP Steering Committee

Hazard Profiles

The following sections briefly describe relevant information for each profiled hazard. For more information on the vulnerabilities of each partner jurisdiction (Jackson County, Phoenix, and Talent) please review Volume I, Section 2 and the applicable city addenda in Volume III. More information on Jackson County Hazards can be found in Volume 1 Section 2 *Risk Assessment* and in the [Risk Assessment for Region 4, Southwest Oregon, Oregon SNHMP \(2020\)](#).

Air Quality

The steering committee determined that the district’s probability for poor air quality is **high** (which is the same as the County’s Rating) and that their vulnerability to poor air quality is also **high** (which is the same as the County’s Rating).

Volume I, Section 2 describes the characteristics of air quality hazards, their history, and how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event. Increases in wildfire conditions have shown an increasing potential for air quality hazards.

Future Projections

According to the Oregon Climate Change Research Institute “Future Climate Projections, Jackson County,”³ climate change is expected to reduce outdoor air quality. Warmer temperatures may increase ground-level ozone concentrations, while increases in the number and size of wildfires may increase concentrations of smoke and fine particulate matter. Moreover, increases in pollen abundance and the duration of the pollen season may increase aeroallergens. Such poor air quality is expected to exacerbate allergy and asthma conditions and increase the incidence of respiratory and cardiovascular illnesses and death. In Jackson County, the number of smoke wave days is projected to decrease by 20%, but the intensity of smoke on those days is projected to increase by 81%.

Increasingly poor outdoor air quality will have exponentially high impacts upon those living in older homes, manufactured housing, RVs, and campgrounds, or the unhoused. The need to install new or upgraded air conditioning systems or HVAC filtration systems will impact the cost of housing.

Additional information on air quality can be found in Volume I, Section 2.

Drought

The steering committee determined that Fire District #5’s probability for drought is **high** (which is the same as the County’s rating) and that their vulnerability to drought is **moderate** (which is the same as the County’s rating).

³ Oregon Climate Change Research Institute, *Future Climate Projections, Jackson County, Oregon*. February 2023.

Volume I, Section 2 describes the characteristics of drought hazards, their history, and how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event. Due to the climate of Jackson County, past and present weather conditions have shown an increasing potential for drought.

The District utilizes hydrants that are supplied with municipal water systems in Phoenix and Talent. The fire district maintains, and inspects, below ground and above ground water storage tanks throughout the district. Two of three fire stations have water availability issues and need storage tanks to refill fire apparatus. The Fire District is actively working with community groups to locate additional water storage tanks at strategic locations throughout the district. Additionally, the Fire District is partnering with the Talent Irrigation District (TID) to locate high pressure fill sites and locate hydrants to access TID water.

Future Projections

According to the Oregon Climate Change Research Institute “Future Climate Projections, Jackson County,”⁴ drought, as represented by low summer soil moisture, low spring snowpack, low summer runoff, and low summer precipitation, is projected to become more frequent in Jackson County by the 2050s.

Increasingly frequent droughts will have economic and social impacts upon those who depend upon predictable growing periods (ranches, farms, vineyards, gardeners) as well as upon the price and availability of fresh vegetables. It may also stress local jurisdiction’s ability to provide water for irrigation or commercial and household use.

Please review Volume I, Section 2 for additional information on this hazard.

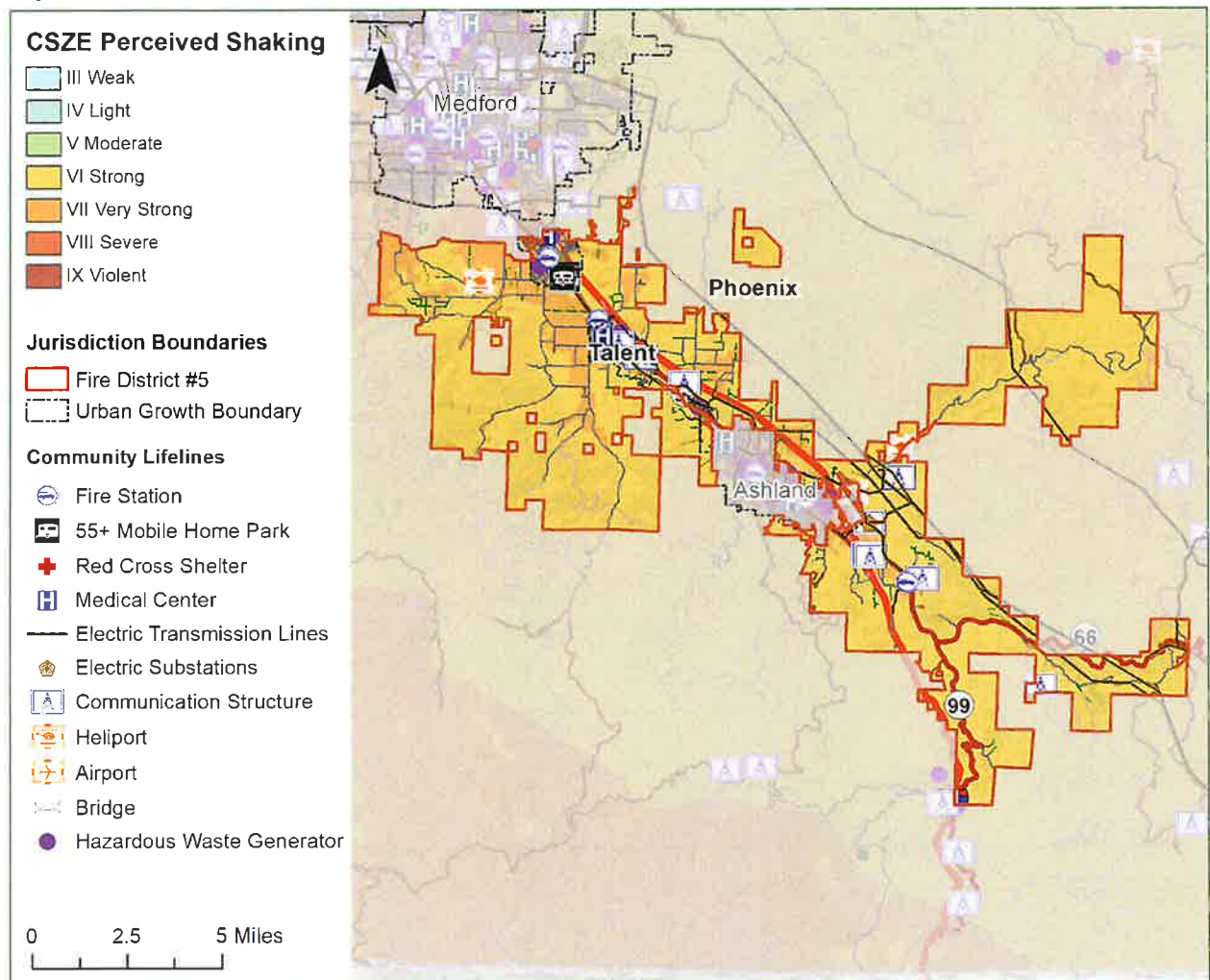
Earthquake (Cascadia)

The steering committee determined that Fire District #5’s probability for a Cascadia Subduction Zone (CSZ) earthquake is **moderate** (which is the same as the County’s rating) and that their vulnerability to a CSZ earthquake is **high** (which is the same as the County’s rating).

Figure FD5-5 displays perceived shaking hazards from a Cascadia Subduction Zone earthquake event. As shown in the figure below, the areas of greatest concern within Fire District #5 are near populated areas (darker areas).

⁴ Oregon Climate Change Research Institute, *Future Climate Projections, Jackson County, Oregon*. February 2023.

Figure FD5-5 Cascadia Subduction Zone Perceived Shaking



Source: Oregon Partnership for Disaster Resilience. Oregon Department of Geology and Mineral Industries.

Note: To view detail click this [link](#) to access Oregon HazVu.

Volume I, Section 2 describes the characteristics of earthquake hazards and their history, as well as the location, extent, and probability of a potential event. Generally, an event that affects the County is likely to affect Fire District #5 as well. The causes and characteristics of an earthquake event are appropriately described within Volume I, Section 2, as well as the location and extent of potential hazards. Previous occurrences are well documented within Volume I, Section 2 and the community impacts described by the County would generally be the same for Fire District #5 as well.

The local faults, the County’s proximity to the Cascadia Subduction Zone, potential slope instability, and the prevalence of certain soils subject to liquefaction and amplification combine to give the County a high-risk profile. Due to the expected pattern of damage resulting from a CSZ event, the Oregon Resilience Plan divides the State into four distinct zones and places Jackson County predominately within the “Valley Zone” (Valley Zone, from the summit of the Coast Range to the summit of the Cascades). Within the Southwest Oregon region, damage and

shaking is expected to be strong and widespread - an event will be disruptive to daily life and commerce and the main priority is expected to be restoring services to business and residents.

Information on the estimated seismic resistance of two fire district stations, determined by DOGAMI in 2007, is shown in Table FD5-4; each "X" represents one building within that ranking category. Station 3 was destroyed by the Alameda Drive Fire and is being rebuilt as part of the Public Safety Center (2024). One of the two other fire stations was evaluated by DOGAMI using a Rapid Visual Survey (RVS), and it does not have high (>10% chance) or very high (100% chance) collapse potential. Note that Station 2 received funding from the Seismic Rehabilitation Grant Program (SRGP) in 2021 for mitigation (seismic retrofits).

Table FD5-4 Rapid Visual Survey Scores

Facility	Site ID*	Level of Collapse Potential			
		Low (< 1%)	Moderate (>1%)	High (>10%)	Very High (100%)
Public Safety					
Jackson County Fire District #5 - Station 3 (116 W 2nd St, Phoenix) - See Mitigation Successes	Jack_fir03	<i>Destroyed by the Alameda Drive Fire</i>			
Jackson County Fire District #5 - Station 2 (716 S Pacific Hwy, Talent) - See Mitigation Successes	Jack_fir15	X			

Source: [DOGAMI 2007. Open File Report 0-07-02. Statewide Seismic Needs Assessment Using Rapid Visual Assessment.](#)
 "**" – Site ID is referenced on the [RVS Jackson County Map](#)

In addition to building damages, utility (electric power, water, wastewater, natural gas) and transportation systems (bridges, pipelines) are also likely to experience significant damage.

Utility systems will be significantly damaged, including damaged buildings and damage to utility infrastructure, including water and wastewater treatment plants and equipment at high voltage substations (especially 230 kV or higher which are more vulnerable than lower voltage substations). Buried pipe systems will suffer extensive damage with approximately one break per mile in soft soil areas. There would be a much lower rate of pipe breaks in other areas. Restoration of utility services will require substantial mutual aid from utilities outside of the affected area.

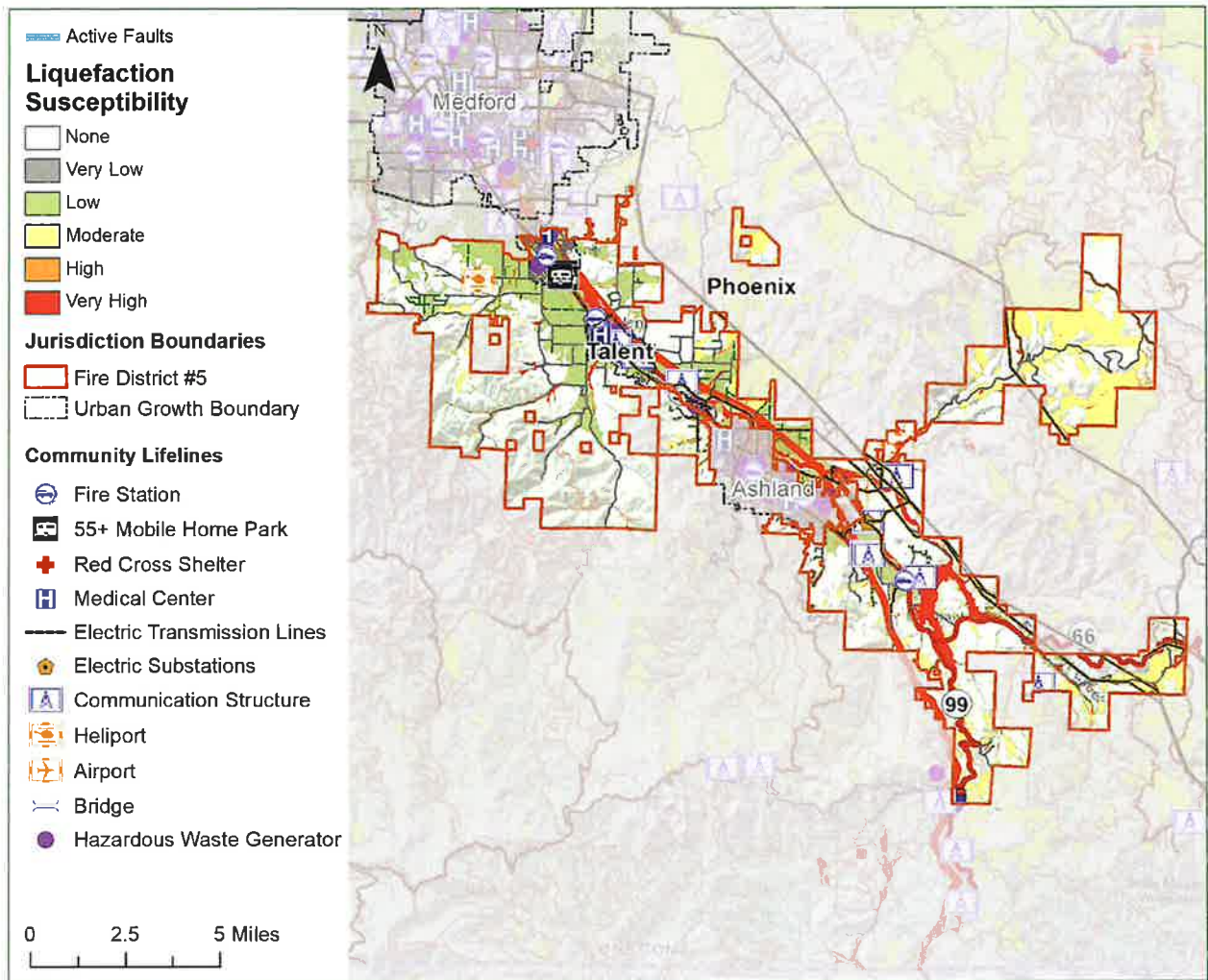
Please review Volume 1, Section 2 for additional information on this hazard.

Earthquake (Crustal)

The steering committee determined that Fire District #5’s probability for a crustal earthquake is **low** (which is the same as the County’s rating) and that their vulnerability to crustal earthquake is **moderate** (which is higher than County’s rating).

Figure FD5-6 shows the liquefaction risk to the community lifelines that are identified in more detail in Table FD5-3. As shown in the figure, the area of greatest concern near Fire District #5 (liquefaction hazard orange to red areas) are near populated areas.

Figure FD5-6 Liquefaction Susceptibility



Source: Oregon Partnership for Disaster Resilience. Oregon Department of Geology and Mineral Industries.

Note: To view detail click this [link](#) to access Oregon HazVu.

Volume I, Section 2 describes the characteristics of earthquake hazards, history, as well as the location, extent, and probability of a potential event. Generally, an event that affects the County is likely to affect Fire District #5 as well. The causes and characteristics of an earthquake event are appropriately described within Volume I, Section 2, as well as the location and extent of potential hazards. Previous occurrences are well-documented within Volume I, Section 2 and the community impacts described by the County would generally be the same for Fire District #5 as well.

Earthquake-induced damages are difficult to predict and depend on the size, type, and location of the earthquake, as well as site-specific building and soil characteristics. Presently, it is not possible to accurately forecast the location or size of earthquakes, but it is possible to predict the behavior of soil at any site. In many major earthquakes, damages have primarily been caused by the behavior of the soil.

Vulnerability Assessment

Due to insufficient data and resources, Fire District #5 is currently unable to perform a quantitative risk assessment for this hazard, however an exposure assessment was conducted. Identified Community Lifelines that are exposed to this hazard are shown in Table FD5-3. Note that even if a facility has exposure, *it does not mean there is a high risk (vulnerability)*. In addition, water storage tanks are potentially vulnerable to earthquakes.

Future Projections

Future development (residential, commercial, or industrial) within Jackson County will be at risk to earthquake impacts, although this risk can be mitigated by the adoption and enforcement of high development and building standards. Reducing risks to vulnerable populations should be considered during the redevelopment of existing properties.

Please review Volume I, Section 2 for additional information on this hazard.

Emerging Infectious Disease

The steering committee determined that Fire District #5's probability for emerging infectious disease is **moderate** (which is the same as the County's rating) and that their vulnerability is **high** (which is the same as the County's rating).

Emerging infectious diseases are those that have recently appeared in a population or those whose incidence or geographic range is rapidly increasing or threatens to increase. Emerging infections may be caused by biological pathogens (e.g., virus, parasite, fungus, or bacterium) and may be: previously unknown or undetected biological pathogens; biological pathogens that have spread to new geographic areas or populations; previously known biological pathogens whose role in specific diseases was previously undetected; and biological pathogens whose incidence of disease was previously declining but whose incidence of disease has reappeared (re-emerging infectious disease).⁵

Volume I, Section 2 describes the characteristics of emerging infectious disease and their history, as well as the location, extent, and probability of a potential event within the region. Generally, an event that affects the County is likely to affect the Fire District as well.

Future Projections

Vulnerable populations within Jackson County, including children, elderly, those living with disabilities, and unhoused individuals, will be a greater risk to emerging infectious diseases in the future.

Please review Volume I, Section 2 for additional information on this hazard.

⁵ Baylor College of Medicine, *Emerging Infectious Disease*, URL: <https://www.bcm.edu/departments/molecular-virology-and-microbiology/emerging-infections-and-biodefense/emerging-infectious-diseases>, accessed September 17, 2017.

Flood

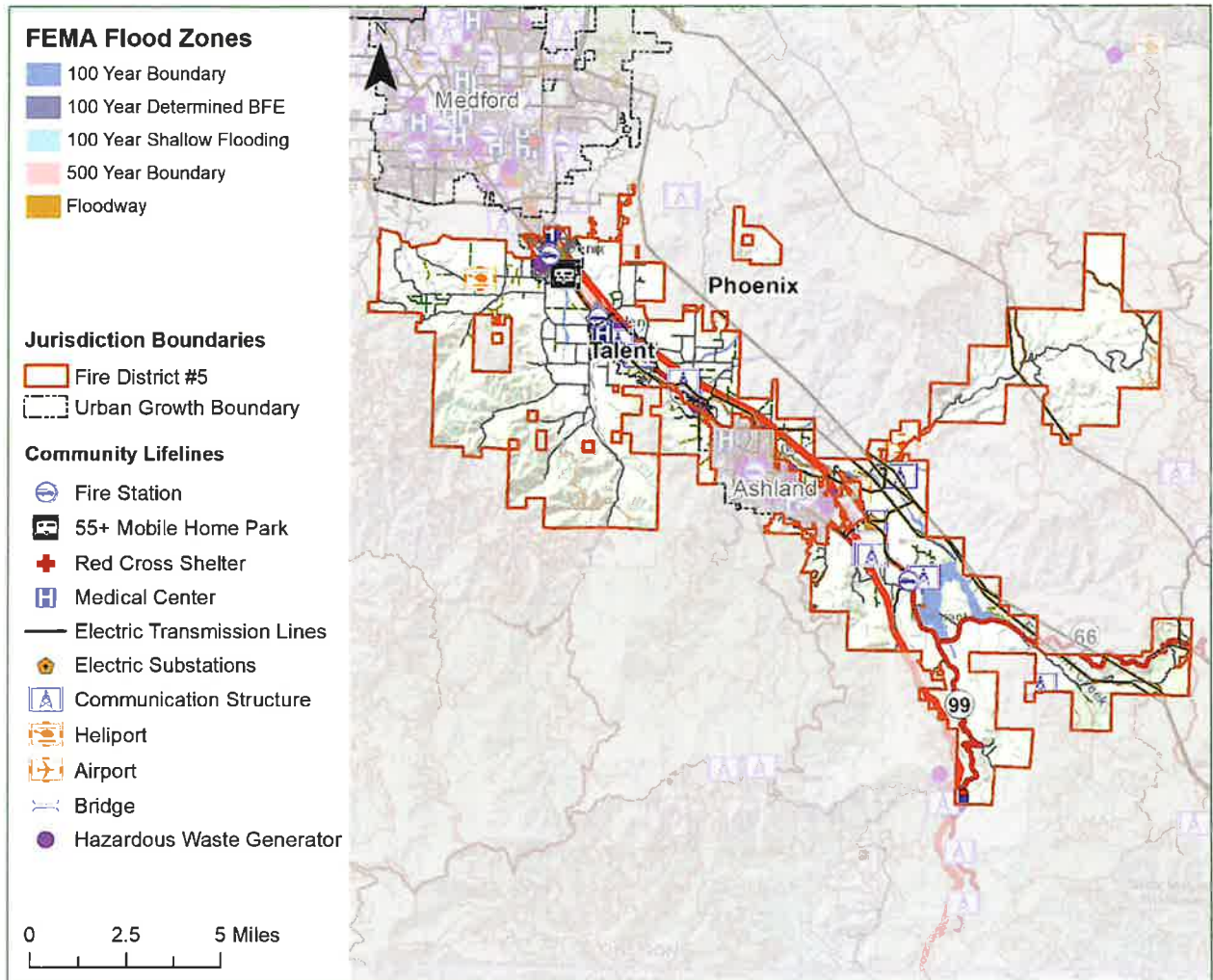
The steering committee determined that Fire District #5's probability for flood is **high** (which is the same as the County's rating) and that their vulnerability to flood is **moderate** (which is the same as the County's rating).

Volume I, Section 2 describes the characteristics of flood hazards, their history, and how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event. Portions of Fire District #5 have mapped FEMA flood zones (Figure FD5-7). Other portions of Fire District #5 could be subject to flooding from local storm water drainage; however, areas of known flood hazard do not impact development or infrastructure.

The main flood sources described in the [Jackson County Flood Insurance Study](#) (2018) for Fire District #5 Ashland Creek, Bear Creek, Wagner Creek, and Emigrant Lake. The impact of flooding in the cities and unincorporated parts of the County (including White City) minimally impact the district (Table FD5-3 and Figure FD5-7). Significant flooding may occur from heavy rain on snow events or by dam failure of the Emigrant Lake dam.⁶

⁶ Jackson County Fire District #5. [Standards of Cover](#) (2017).

Figure FD5-7 FEMA Flood Zones



Source: Oregon Partnership for Disaster Resilience. Oregon Department of Geology and Mineral Industries.

Note: To view detail click this [link](#) to access Oregon HazVu.

Fire District #5 generally has minimal risk from two types of flooding: riverine and urban. Riverine flooding occurs when streams overflow their banks and inundate low-lying areas. This is a natural process that adds sediment and nutrients to fertile floodplain areas. It usually results from prolonged periods of precipitation over a wide geographic area. Most areas are generally flooded by low velocity sheets of water. Urban flooding occurs as land is converted to impervious surfaces and hydrologic systems are changed. Precipitation is collected and transmitted to streams at a much faster rate, causing floodwaters that rise rapidly and peak with violent force. During urban flooding, storm drains can back up and cause localized flooding of streets and basements. For more information on flood vulnerability see applicable city addenda in Volume III.

Vulnerability Assessment

Due to insufficient data and resources, Fire District #5 is currently unable to perform a quantitative risk assessment for this hazard, however an exposure assessment was conducted.

Identified community lifelines that are exposed to this hazard are shown in Table FD5-3. Note that even if a facility has exposure, *it does not mean there is a high risk (vulnerability)*.

Floods can have a devastating impact on almost every aspect of the community, including private property damage, public infrastructure damage, and economic loss from business interruption. It is important for Fire District #5 to be aware of flooding impacts and assess its level of risk.

The economic losses due to business closures often total more than the initial property losses that result from flood events. Business owners and their employees are significantly impacted by flood events. Direct damages from flooding are the most common impacts, but indirect damages, such as diminished clientele, can be just as debilitating to a business.

The [Jackson County Flood Insurance Study](#) (January 19, 2018) has a brief history of flooding in Jackson County (Volume I, Section 2). Fire District #5 facilities are at minimal flood risk.

Floodwaters can affect building foundations, seep into basements or cause damage to the interior, exterior, and contents of buildings, dependent upon the velocity and depth of the water and by the presence of floating debris.

Future Projections

According to the Oregon Climate Change Research Institute ([OCCRI report](#)) "Future Climate Projections, Jackson County,"⁷ winter flood risk at mid-elevations in Jackson County, where temperatures are near freezing during winter and precipitation is a mix of rain and snow, is projected to increase as winter temperatures increase. The temperature increase will lead to an increase in the percentage of precipitation falling as rain rather than snow. The projected increases in total precipitation, and in rain relative to snow, likely will increase flood magnitudes in the region. Vulnerable populations adjacent to floodways (including the unhoused, manufactured home communities, and campground occupants) will be more at risk as the winter flood risk increases.

National Flood Insurance Program (NFIP)

FEMA updated the Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRMs) in 2018 (effective January 19, 2018). Fire District #5 is not a community which has authority to adopt and enforce floodplain management regulations for the areas within its jurisdiction. All partner jurisdictions (Jackson County and cities) participate in the National Flood Insurance Program (NFIP). For more information on the NFIP see applicable county (Volume I, Section 2) and city addenda (Volume III).

Please review Volume I, Section 2 for additional information on this hazard.

⁷ Oregon Climate Change Research Institute, *Future Climate Projections, Jackson County, Oregon*. February 2023.

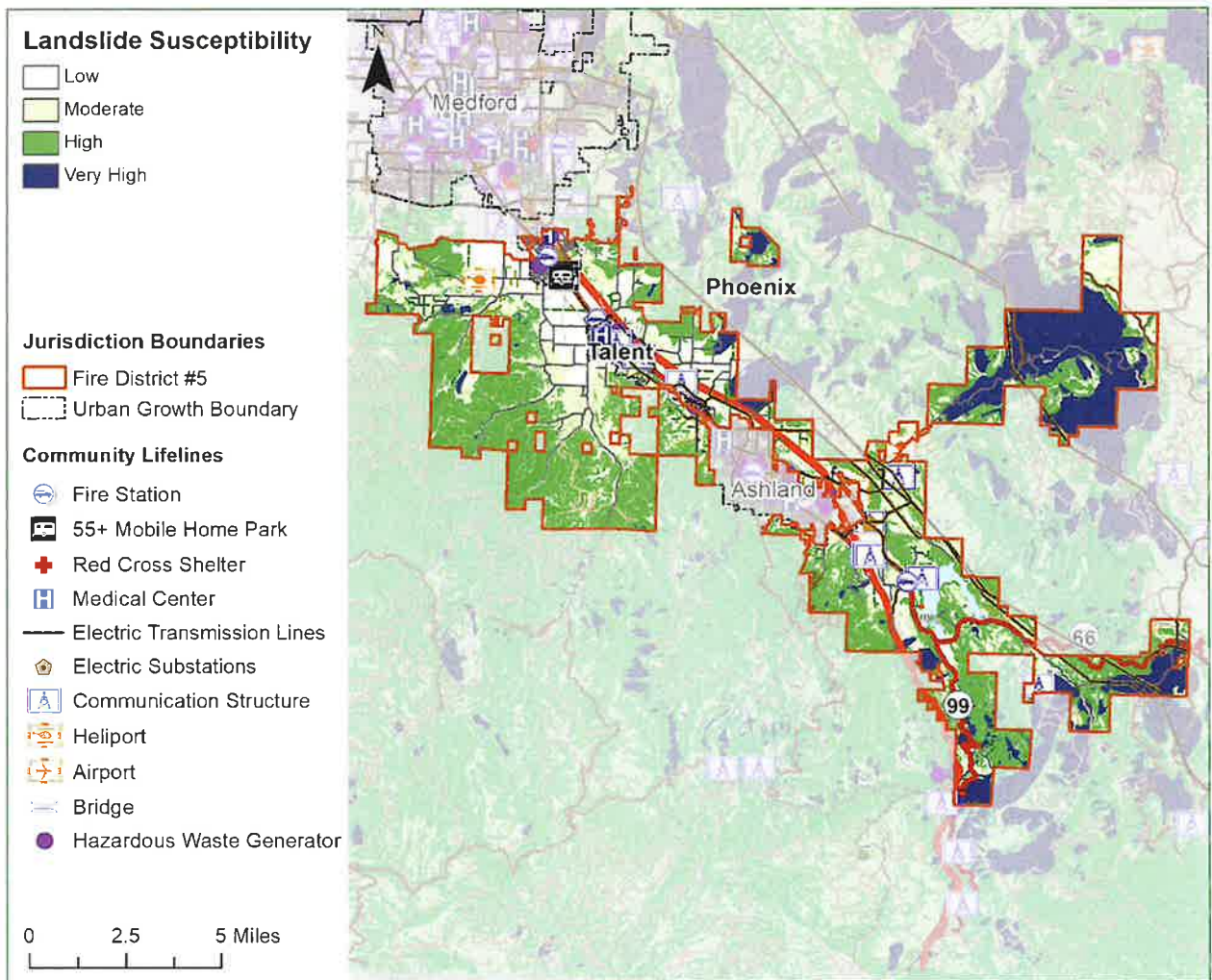
Landslide

The steering committee determined that Fire District #5's probability for landslide is **high** (which is the same as the County's rating) and that their vulnerability to landslide is **moderate** (which is higher than the County's rating).

Volume I, Section 2 describes the characteristics of landslide hazards, history, how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event within the region.

Landslide susceptibility exposure for Fire District #5 is shown in Figure FD5-8. Most of Fire District #5 demonstrates a low susceptibility to landslide exposure, with corridors of moderate and high susceptibility concentrated around higher elevations of the district. The chief concern for landslide is along rural transportation corridors and waterways.

Figure FD5-8 Landslide Susceptibility Exposure



Source: Oregon Partnership for Disaster Resilience. Oregon Department of Geology and Mineral Industries.

Note: To view detail click this [link](#) to access Oregon HazVu.

Vulnerability Assessment

Due to insufficient data and resources, Fire District #5 is currently unable to perform a quantitative risk assessment for this hazard, however an exposure assessment was conducted. Identified community lifelines that are exposed to this hazard are shown in Table FD5-3. *Note that even if an area has a high percentage of land in a high or very high landslide exposure susceptibility zone, that does not mean there is a high risk (vulnerability), because risk is the intersection of a hazard and assets.*

Future Projections

Landslides are often triggered by rainfall when the soil becomes saturated. As a surrogate measure of landslide risk, the Oregon Climate Change Research Institute ([OCCRI report](#)) report presents a threshold based on recent precipitation (cumulative precipitation over the previous 3 days) and antecedent precipitation (cumulative precipitation on the 15 days prior to the previous 3 days). By the 2050s under the higher emissions scenario, the average number of days per year in Jackson County on which the landslide risk threshold is exceeded is projected to remain about the same, with an increase of 0.2 days. However, landslide risk depends on multiple factors, and this metric, which is based on precipitation, does not reflect all aspects of the hazard. Additional triggers, such as earthquakes, wildfires, or development, can increase risks of landslides. Future development along slopes or adjacent to riverbanks will be a greater risk of impact from this hazard.

Please review Volume I, Section 2 for additional information on this hazard.

Severe Weather

Severe weather can account for a variety of intense and potentially damaging weather events. These events include windstorms and winter storms. The following section describes the unique probability and vulnerability of each identified weather hazard. Other more abrupt or irregular events such as hail are also described in this section.

Extreme Heat Event

The steering committee determined that Fire District #5's probability for extreme heat event is **high** (which is the same as the County's Rating) and that their vulnerability to an extreme heat event is **moderate** (which is the same as the County's Rating).

Jackson County's NHMP Volume I, Section 2, adequately describes the causes and characteristics of extreme heat, as well as the history, location, extent, and probability of a potential event and how it relates to future climate projections (see [OCCRI report](#)). Generally, an event that affects the County is likely to affect Fire District #5 as well. A severe heat episode or "heat wave" occurs about every two to three years, and typically lasting two to three days but can last as many as five days. A severe heat episode can be defined as consecutive days of temperatures in the high

90s and above 100. Severe heat hazard in Southern Oregon can be described as the average number of days with temperatures greater than or equal to 90-degrees Fahrenheit.⁸

Extreme heat events can and have occurred in Fire District #5, and while they typically do not cause loss of life, they are becoming more frequent and have the potential to impact economic activity as well as quality of life and have caused threat to life in some cases.

Future Projections

According to the Oregon Climate Change Research Institute ([OCCRI report](#)) “Future Climate Projections, Jackson County,”⁹ average temperature is expected to continue increasing during the twenty-first century if global emissions of greenhouse gases continue. The number, duration, and intensity of extreme heat events will increase as temperatures continue to warm. In Jackson County, the number of extremely hot days (days on which the temperature is 90°F or higher) and the temperature on the hottest day of the year are projected to increase by the 2020s and 2050s. The number of days per year with temperatures 90°F or higher is projected to increase by an average of 28 days (range 12–38 days) by the 2050s, relative to the 1971–2000 historical baselines. The temperature on the hottest day of the year is projected to increase by an average of about 7°F (range 3–8°F) by the 2050s. Higher temperatures and longer/more extreme heat events will have negative impacts upon vulnerable populations such as those over 65+, children, those living in older or temporary housing, and field workers.

See the Risk Assessment (Volume I, Section 2) for additional information on this hazard.

Windstorm

The steering committee determined that Fire District #5’s probability for windstorm is **high** (which is the same as the County’s rating) and that their vulnerability to windstorm is **high** (which is higher than the County’s rating).

Volume I, Section 2 describes the characteristics of windstorm hazards, their history, and how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event within the region. Because windstorms typically occur during winter months, they are sometimes accompanied by ice, freezing rain, flooding, and snow. Other severe weather events that may accompany windstorms, including thunderstorms, hail, and lightning strikes are standard for Fire District #5.

Volume I, Section 2 describes the impacts caused by windstorms, including power outages, downed trees, heavy precipitation, building damages, and storm-related debris. Additionally, transportation and economic disruptions result as well. Fire District #5 regularly experiences high winds. Pacific Power has mitigated the risk of power loss by trimming trees near their above ground infrastructure.

⁸ DLCD. Oregon State Natural Hazard Mitigation Plan. 2020.

⁹ Oregon Climate Change Research Institute, *Future Climate Projections, Jackson County, Oregon*. February 2023.

Damage from high winds generally has resulted in downed utility lines and trees but has minimal impact upon Fire District #5. Electrical power can be out anywhere from a few hours to several days. Outdoor signs have also suffered damage.

Future Projections

Limited research suggests little if any change in the frequency and intensity of windstorms in the Northwest as a result of climate change. Those impacted by windstorms at present, including older residential or commercial developments with above-ground utilities, poor insulation or older construction, heavy tree canopies, or poor storm drainage, will continue to be impacted by windstorms in the future.

Please review Volume I, Section 2 for additional information on this hazard.

Winter Storm (Snow/Ice)

The steering committee determined that Fire District #5's probability for winter storm is **high** (which is the same as the County's rating) and that their vulnerability to winter storm is **high** (which is higher than the County's rating).

Volume I, Section 2 describes the characteristics of winter storm hazards, their history, and how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event within the region. Severe winter storms can consist of rain, freezing rain, ice, snow, cold temperatures, and wind. They originate from troughs of low pressure offshore that ride along the jet stream during fall, winter, and early spring months. Severe winter storms affecting Fire District #5 typically originate in the Gulf of Alaska or in the central Pacific Ocean. These storms are most common from November through March.

Major winter storms can and have occurred in the Fire District #5 area and while they typically do not cause significant damage, they are frequent and have the potential to impact economic activity. Road closures due to winter weather are an uncommon occurrence but can interrupt commuter and commercial traffic.

Future Projections

According to the Oregon Climate Change Research Institute ([OCCRI report](#)) "Future Climate Projections, Jackson County,"¹⁰ cold extremes will become less frequent and intense as the climate warms. In Jackson County, the number of cold days (maximum temperature 32°F or lower) per year is projected to decrease by an average of 3 days (range -2– -5 days) by the 2050s, relative to the 1971–2000 historical baselines, under the higher emissions scenario. The temperature on the coldest night of the year is projected to increase by an average of 6°F (range 3–9°F) by the 2050s. The intensity of extreme precipitation is expected to increase as the atmosphere warms and holds more water vapor. In Jackson County, the number of days per year with at least 0.75 inches of precipitation is not projected to change substantially. However, by the 2050s, the amount of precipitation on the wettest day and wettest consecutive five days per year is projected to increase by an average of 15% (range -3–32%) and 11% (range -3–34%),

¹⁰ Oregon Climate Change Research Institute, *Future Climate Projections, Jackson County, Oregon*. February 2023.

respectively. If these precipitation events occur in the winter, heavier winter storms with larger impacts upon transportation routes, vulnerable populations, and economic activity can be expected.

Please review Volume I, Section 2 for additional information on this hazard.

Volcanic Event

The steering committee determined that Fire District #5's probability for a volcanic event is **low** (which is the same as the County's rating) and that their vulnerability to a volcanic event is **low** (which is the same as the County's rating).

Volume I, Section 2 describes the characteristics of volcanic hazards and their history, as well as the location, extent, and probability of a potential event within the region. Generally, an event that affects the County is likely to affect Fire District #5 as well. Fire District #5 is very unlikely to experience anything more than volcanic ash during a volcanic event.

Future Projections

Although the science of volcano predictions is improving, it remains challenging to predict a potential volcanic event. Ash fall, which will be the greatest impact, will impact the entire County. Impacts will be felt hardest by property managers (ranches, farmers, etc.) and by those relying upon clean surface water (for drinking water production and irrigation).

Please review Volume I, Section 2 for additional information on this hazard.

Wildfire

The steering committee determined that Fire District #5's probability for wildfire is **high** (which is the same as the County's rating) and that their vulnerability to wildfire is **high** (which is the same as the County's rating).

Volume I, Section 2 describes the characteristics of wildfire hazards, their history, and how they relate to future climate projections (see [OCCRI report](#)), as well as the location, extent, and probability of a potential event within the region. The location and extent of a wildfire vary depending on fuel, topography, and weather conditions. Weather and urbanization conditions are primarily at cause for the hazard level. Ashland, Talent, Phoenix, and unincorporated areas of Jackson County were severely affected by the Almeda Drive Fire in September 2020 which destroyed more than 2,600 homes between Ashland, Talent, Phoenix, and Medford on Labor Day weekend, 2020.¹¹ Other fires near the district include the Siskiyou (2009), and East Antelope (2002).

The potential community impacts and vulnerabilities described in Volume I, Section 2 are generally accurate for Fire District #5 as well. The [Rogue Valley Integrated Community Wildfire Protection Plan](#) (RVIFP, updated 2019) assesses wildfire risk, maps wildland urban interface

¹¹ Firebrand Resiliency Collective. (2023). *Almeda Fire Loss and Recovery Dashboard*. Accessed August 18, 2023. <https://experience.arcgis.com/experience/888491b7ccc949a7a98554a14aa8bf82>

areas, and includes actions to mitigate wildfire risk. Fire District #5 is included in the RVIFP and will update Fire District #5's wildfire risk assessment if the RVIFP presents better data during future updates (an action item is included within Volume I, Section 4 to participate in updates to the integrated fire plan and to continue to maintain and update their RVIFP). The district is actively reducing fuels in and around the district. Fire District #5 hereby incorporates the RVIFP into this addendum by reference to provide greater detail to sensitivity and exposure to the wildfire hazard.

Property can be damaged or destroyed with one fire as structures, vegetation, and other flammables easily merge to become unpredictable and hard to manage. Other factors that affect ability to effectively respond to a wildfire include access to the location and to water, response time from the fire station, availability of personnel and equipment, and weather (e.g., heat, low humidity, high winds, and drought).

Vulnerability Assessment

Due to insufficient data and resources, Fire District #5 is currently unable to perform a quantitative risk assessment for this hazard, however an exposure assessment was conducted. Identified community lifelines that are exposed to this hazard are shown in Table FD5-3. Note that even if a facility has exposure, *it does not mean there is a high risk (vulnerability)*.

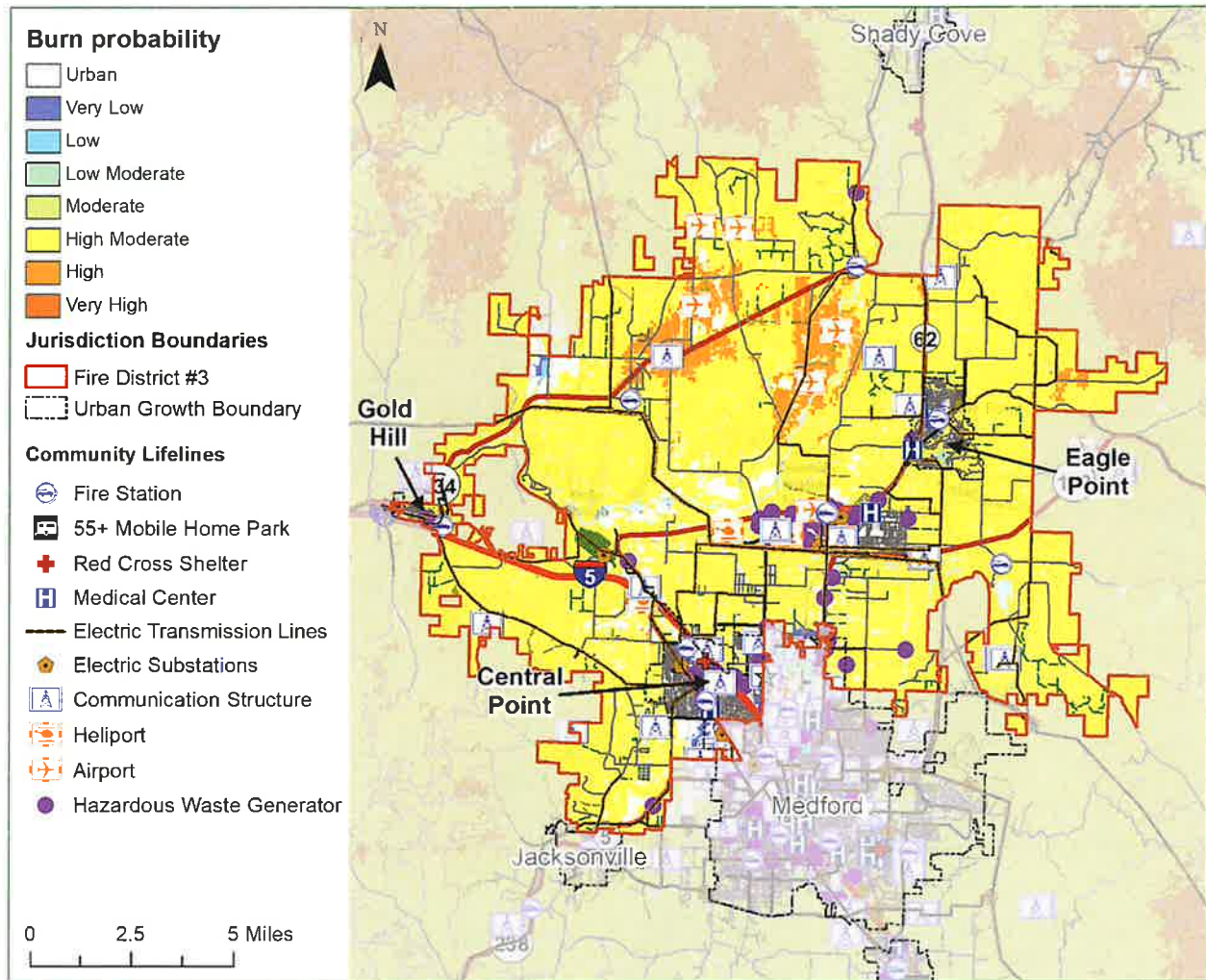
Future Projections

According to the Oregon Climate Change Research Institute "Future Climate Projections, Jackson County,"¹² wildfire frequency, intensity, and area burned are projected to continue increasing in the Northwest. Wildfire risk, expressed as the average number of days per year on which fire danger is very high, is projected to increase in Jackson County by 13 days (range -6– 29) by the 2050s, relative to the historical baseline (1971–2000), under the higher emissions scenario. Similarly, the average number of days per year on which vapor pressure deficit is extreme is projected to increase by 29 days (range 12–42) by the 2050s. Communities at risk to wildfire include those within the urban wildfire interface or along river or creek corridors, like Bear Creek, where fire can travel quickly. Communities will need to address growing wildfire risks if populations are not restricted from expanding further into higher risk areas.

Please review Volume I, Section 2 for additional information on this hazard.

¹² Oregon Climate Change Research Institute, *Future Climate Projections, Jackson County, Oregon*. February 2023.

Figure FD5-9 Burn Probability



Source: Oregon Partnership for Disaster Resilience. USFS Pacific Northwest Region Wildfire Risk Assessment (PNRA)
 Note: To view detail click this [link](#) to access Oregon Explorer's CWPP Planning Tool.

Attachment A: Public Involvement Summary

Members of the steering committee provided content and edits to the NHMP prior to the public review period as reflected in the final document. In addition, a survey was distributed that included responses from residents within Fire District #5 boundaries (Volume III, Appendix F).

To provide the public information regarding the draft NHMP addendum and provide an opportunity for comment the plan was also posted and announced on the County's website **October 17, 2023**. There were no public comments provided. Additional opportunities for stakeholders and the public to be involved in the planning process are addressed in Volume II, Appendix B.

A diverse array of agencies and organizations were provided an opportunity to provide input to inform the plan's content through a variety of mechanisms including the opportunity for comment on the draft plan. The agencies and organizations represent local and regional agencies involved in hazard mitigation activities, those that have the authority to regulate development, neighboring communities, representatives of businesses, academia, and other private organizations, and representatives of nonprofit organizations, including community-based organizations, that work directly with and/or provide support to underserved communities and socially vulnerable populations. For more information on the engagement strategy see Volume II, Appendix B.

Website Posting



2023 Natural Hazard Mitigation Plan Update

Public Comment Notice to Close on December 5, 2023

Jackson County is updating its multi-jurisdictional Natural Hazard Mitigation Plan (NHMP). This work is being performed in cooperation with the University of Oregon's Institute for Policy Research and Engagement, Oregon Partnership for Disaster Resilience and the Oregon Department of Emergency Management, utilizing funds from the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program. With re-adoption of the plan, Jackson County will maintain its eligibility to apply for federal funding towards natural hazard mitigation projects.

PLAN OVERVIEW

The Natural Hazard Mitigation Plan is not an operational response plan. It does not describe how the County or any of the cities or towns will respond to natural disasters. Additionally, the County and each incorporated city are responsible for the planning, response, recovery, and mitigation activities within their jurisdictional boundaries. The NHMP is a framework that guides decision-making and policy development around the reduction or elimination of risk to life and property resulting from air quality, drought, earthquake, emerging infectious diseases, flood, heat, landslide, wildfire, windstorm, and winter storm events. This NHMP update will engage state and local partners to understand risks from natural hazards and develop long-term strategies to reduce the impacts of disasters on people, property, and the environment.

PUBLIC COMMENT NOTICE

To provide public comment, please describe the feedback and reference page number, table, or figure of concern.

1. Send an email to Jackson@jacksoncounty.gov
2. Send a fax to 541.774.6705
3. Mail or drop off hard copies to: 10 S. Oakdale, Room 214, Medford, OR 97501

Posted for Comment on November 21, 2023

- [Central Point](#)

Posted for Comment on October 17, 2023

- [Jackson County Fire District #3](#)
- [Jackson County Fire District #9](#)

Posted for Comment on October 6, 2023

- [Gold Hill](#)
- [Jacksonville](#)
- [Shady Cove](#)

Posted for Comment on September 28, 2023 or before

- [Eagle Point](#)
- [Medford Water](#)

Posted for Comment on September 11, 2023 or before

- [Jackson County](#)
- [Ashland](#)
- [Butte Falls](#)
- [Phonix](#)
- [Rogue River](#)
- [Talent](#)

City of Medford has a stand-alone NHMP, which is available on the [City of Medford's website](#).

NATURAL HAZARD MITIGATION PLANNING

Natural disasters occur when natural hazard events greatly impact people, structures, and the environment. The ever-increasing costs associated with natural disasters over the past decades have heightened interest in identifying and implementing effective means of reducing these impacts.

Natural hazard mitigation planning is a process for identifying and understanding the hazards facing a jurisdiction and prioritizing actions the jurisdiction can take to reduce injuries and deaths, damage to buildings, critical facilities, and infrastructure; interruption in essential services, economic hardship, and environmental harm. Reducing impacts also speeds up recovery and lowers its cost.

The Federal Emergency Management Agency (FEMA) approves NHMPs that meet federal requirements at 44 CFR 201. Having a current, FEMA-approved NHMP establishes eligibility for certain FEMA grants that fund natural hazard mitigation planning and projects. Approval lasts five years. Jackson County's current NHMP is valid through July 2, 2023.

PROJECT TIMELINE

- [Review of Adopted Countywide Meeting #1 \(Consultation\) - October 28, 2022](#)
- [Stakeholder Meeting #2 \(Presentation\) - November 30, 2022](#)
- [Stakeholder Meeting #3 \(Presentation\) - February 1, 2023](#)
- [Individual Meetings with Participating Jurisdictions \(Cities and Special Districts\) - February through June 2023](#)
- [Stakeholder Meeting #4 \(Presentation\) - April 11, 2023](#)
- [Review Copy Made Available for Public Comment - September 11, 2023](#)
- [Local Adoption - December 2023](#)

Fire District #5 Steering Committee

Steering committee members possessed familiarity with the communities within Fire District #5 and how it is affected by natural hazard events. The steering committee guided the development process through several steps including goal confirmation and prioritization, action item development, and information sharing, to make the NHMP as comprehensive as possible. The steering committee met formally on the following date:

Meeting #1: Fire District #5 steering committee, February 14, 2023 (via Zoom)

During this meeting, the steering committee was provided information on hazard mitigation planning, the NHMP process, and project timeline. The steering committee:

- Reviewed history of hazard events in Fire District #5.
- Reviewed and confirmed the NHMP's mission and goals.
- Discussed the NHMP public outreach strategy.
- Discussed development activity and community lifelines.
- Reviewed and provided feedback on the draft risk assessment including community vulnerabilities and hazard information.
- Developed mitigation strategy (actions).
- Reviewed their implementation and maintenance program.

Meeting Attendees:

- Convener, Charles Hanley, Fire Chief
- Aaron Buster, Assistant Chief
- Jennifer Snook, Chief of Police, Talent
- Joe Slaughter, Community and Economic Development Director, Phoenix
- Mike Winter

RESOLUTIONS

**Jackson County Fire District No. 5
MEMORANDUM**

Date: MAY 07, 2024
To: BOARD of DIRECTORS, JCFD No. 5
From: CHARLES HANLEY, Fire Chief *CHH*
Re: RESOLUTION R-2-24

QUESTION:

Should the Board of Directors of Jackson County Fire District No. 5 adopt Resolution R-2-24 for the tax year 2024-2025 and impose and categorize property tax in accordance with Article XI section 11b of the Oregon Constitution?

BACKGROUND:

On, May 30, 2023 the Budget Committee of Jackson County Fire District No. 5 approved the budget for the Biennial Year(s) 2023-2025 in the total of \$21,953,925.

On June 12, 2023 the Board of Directors adopted the budget for the Biennial Year(s) 2023-2025 in the total of \$21,953,925. It is now on file in the office of Jackson County Fire District No. 5.

The taxes are imposed upon the assessed value of all taxable property with Jackson County Fire District No. 5 at the rate of \$3.1976 per \$1000 of assessed value for permanent tax rate.

RECOMMENDATION:

It is the recommendation of the Fire Chief that the Board of Directors adopt Resolution R-2-24 for the tax year 2024-2025 and impose and categorize property tax in accordance with Article XI section 11b of the Oregon Constitution.

ENCLOSURE:

Memorandum
R-2-24
Memorandum
R-1-24
Budget Memorandum

JACKSON COUNTY FIRE DISTRICT NO. 5



RESOLUTION R-2-2024

A Resolution of the Board of Directors of Jackson County Fire District No. 5, Imposing and Categorizing Property Tax for Fiscal Year 2023-2024.

Be it resolved that the Board of Directors of Jackson County Fire District No. 5 hereby **imposes** the following ad valorem property taxes for the tax year 2023-2024 upon the assessed value of all taxable property within Jackson County Fire District No. 5:

At the rate of \$3.1976 per \$1,000 of assessed value for permanent tax rate.

The taxes imposed are hereby *categorized* for purposes of Article XI section 11b of the Oregon Constitution as:

	Subject to General Government Limitation	Excluded from Limitation
Permanent Rate Tax:	\$3.1976 / \$1,000	\$0

The above resolution statements were approved and declared adopted on this 12th day of June 2023.

Vote for this resolution: YES NO ABSTAIN
Signed:

Board Chair

Witness

Jackson County Fire District No. 5

MEMORANDUM

Date: MARCH 05, 2024
To: BOARD of DIRECTORS
From: CHARLES HANLEY, Fire Chief *CHH*
Subject: RESOLUTION R-1-24

QUESTION

Should the Board of Directors of Jackson County Fire District No.5 authorize the issuance, negotiated sale, execution and delivery of a line or credit or taxable non-revolving line of credit and note, series 2024 in an amount not exceeding \$3,000,000.00?

BACKGROUND

Jackson County Fire District No.5 is a tax supported entity that has adopted or will adopt a budget for the 2023-2025 biennial year (s) and provide for the collection of ad valorem property tax in Year (2) of the 2023-2025 Biennial Budget. In anticipation of the collection of such taxes and revenues, the Fire District has previously authorized a line of credit and/or executed the issuance, negotiated sale, execution and delivery of a taxable non-revolving line of credit and note. This is a short-term note, issued at a discount, with a maturity period less than a year. Tax anticipation notes are used by the Fire District to bridge property tax collection funding gaps.

SUMMARY

Jackson County Fire District No. 5 pursuant to the Oregon State Constitution and Oregon Revised Statutes 287A is authorized in anticipation of taxes and other revenues to borrow money and expects to have funding available to pay back the note within the allotted period.

RECOMMENDATION

It is the recommendation of Staff, that Jackson County Fire District No.5, enter into an agreement with KeyBank National Association, First Interstate Bank and/or Peoples Bank and authorize a line of credit or the issuance, negotiated sale, execution and delivery of a taxable non-revolving line of credit and note, series 2024 in an amount not exceeding \$3,000,000.00.

ENCLOSURE(S):

R-1-24

JACKSON COUNTY FIRE DISTRICT NO. 5



JACKSON COUNTY FIRE DISTRICT 5 RESOLUTION R-1-24

A RESOLUTION OF JACKSON COUNTY FIRE DISTRICT NO. 5, JACKSON COUNTY, OREGON AUTHORIZING THE ISSUANCE, NEGOTIATED SALE, EXECUTION AND DELIVERY OF A LINE OF CREDIT OR TAXABLE NON-REVOLVING LINE OF CREDIT AND NOTE, SERIES 2024, IN AN AMOUNT NOT EXCEEDING \$3,000,000; APPOINTING AN AUTHORIZED OFFICER; APPOINTING NOTE COUNSEL AND PURCHASER; AND RELATED MATTERS.

WHEREAS, the Board of Directors (the "Board") of Jackson County Fire District No. 5, Jackson County, Oregon (the "District") is authorized pursuant to the Constitution and Oregon Revised Statutes Section 287A.180 to borrow money in anticipation of taxes and other revenues, provided the borrowing may not be issued in a principal amount that exceeds 80 percent of the taxes or other revenues, except grant moneys, that the District has budgeted or otherwise reasonably expects to have available to pay the borrowing; and

WHEREAS, the District has adopted or will adopt a budget for the 2023-2025 fiscal period, providing for the collection of ad valorem property tax revenues and other budgeted revenues, and for the borrowing and repayment of \$3,000,000 in anticipation of such taxes and other revenues for the payment of current expenses; and

WHEREAS, the District adopts this resolution to provide the terms under which the District will issue a Note (the "Note") to meet current expenses. Such Note shall not mature later than thirteen (13) months after the date the Note is issued and shall provide that at the time of any draw on said Note, the cumulative and outstanding borrowing represented by said Note after said draw will not result in a principal amount outstanding under the Note that exceeds 80 percent of the taxes or other revenues, except grant moneys, that the District has budgeted or otherwise reasonably expects to have available to pay the Note. **NOW, THEREFORE,**

THE BOARD OF DIRECTORS OF JACKSON COUNTY FIRE DISTRICT NO. 5, JACKSON COUNTY, OREGON HEREBY RESOLVES AS FOLLOWS:

Section 1. Authorization.

The Chairperson of the Board, or their designee (the "Authorized Officer") is hereby authorized to execute and deliver the Note and the Taxable Non-Revolving Line of Credit (the "Line") between the District and Peoples Bank, First Interstate Bank and/or KeyBank National Association (the "Bank") and to authorize the issuance, sale, execution, and delivery of the Note in the maximum aggregate principal amount of \$3,000,000.

Section 2. Security for the Note.

The District's ad valorem property taxes subject to the limits of Article XI, Sections 11 and 11b of the Oregon Constitution, the full faith and credit of the district, and any unused Line Proceeds as defined in the Line are hereby irrevocably pledged to the punctual payment of the amounts due under the Line and the Note.

JACKSON COUNTY FIRE DISTRICT NO. 5



Section 3. Delegation for Establishment of Terms and Sale of the Note and Line.

The District hereby authorizes the Administrative Analyst and Fire Chief (each an "Authorized Officer"), either acting alone on behalf of the District and without further action by the Board to perform the following:

Establish the final principal amount, dated date, denominations, interest rate, payment dates, optional and mandatory redemption provisions, if any, and all other terms of the Note in accordance with this Resolution and the Line:

Negotiate the terms under which the Note shall be sold, enter into the Line with the Bank, with such changes as the Authorized Officer deems appropriate, and execute and deliver the Note and the Line:

Enter into covenants regarding the use of the proceeds of the Note and the current expenses financed with the proceeds of the Note:

Pledge the District's legally available revenues, taxes and other funds to pay the amounts due under the Note and the Line: and:

Execute and deliver any other certificates, documents or agreement that are necessary to issue, sell and deliver the Note and the Line in accordance with this Resolution.

Section 4. Appointment of Note Counsel.

The Law Office of Local Government Law Group P.C. is appointed as note counsel to the District with respect to the Note.


Section 5. Resolution to Constitute Contract.

In consideration of the purchase and acceptance of the Note by those who shall own the same from time to time (the "Noteholders"), the provisions of this Resolution shall be part of the contract of the District with the Noteholders and shall be deemed to be and shall constitute a contract between the District and the Noteholders. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Note and the Line, including without limitation the district's covenants and pledges contained herein, and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit protection and security of the Noteholders, all of which shall be of equal rank without preference, priority, or distinction of any of such Note over any other thereof, except as expressly provided in or pursuant to this Resolution.

ADOPTED, this 5th day of March 2024.

JACKSON COUNTY FIRE DISTRICT NO. 5, JACKSON COUNTY, OREGON

By: 
Chairperson

ATTEST:
By: 
Witness

5811 South Pacific Highway Phoenix, OR. 97535
Phone (541) 535-4222 * Fax (541)535-4226

**Jackson County Fire District No. 5
MEMORANDUM**

Date: JUNE 12, 2023
To: BOARD of DIRECTORS, JCFD No. 5
From: CHARLES HANLEY, Fire Chief *CH*
Re: ADOPTION of 2023-2025 BIENNIAL BUDGET

QUESTION:

Should the Board of Directors of Jackson County Fire District No. 5 adopt the Biennial Year(s) 2023-2025 Budget, make appropriations, and declare and categorize property rate in accordance with ORS 294.456?

BACKGROUND:

On, May 30, 2023 the Budget Committee of Jackson County Fire District No. 5 approved the budget for the Biennial Year(s) 2023-2025 in the total of \$22,153,005. It is now on file in the office of Jackson County Fire District No. 5. The Budget consists of the following:

GENERAL FUND - The General Fund is the main operating fund for Jackson County Fire District No. 5. Property Tax is the largest continuous revenue source for the District's General Fund, accounting for 99% of General Fund revenue in most years. The FY 2023-25 expenditure budget reflects an emphasis on maintaining core services provided to the community. This includes an increase in funding to permanent positions and ongoing operating expenditures, as well as for materials, services and daily requirements.

CAPITAL PROJECTS FUND - The Capital Project Fund tracks the accumulation and use of resources for constructing, acquiring, and rehabilitating capital assets, such as buildings, fire apparatus and durable safety equipment. Sources of funding for the Capital Projects Fund may be, but are not limited to: property related revenues, loans, leases or grants.

SPECIAL REVENUE FUND - The Special Revenue Fund is a category of fund intended to segregate those revenues intended for restricted purposes such as grant funding or to reimburse the Fire District for providing firefighting or emergency assistance to other government agencies.

RECOMMENDATION:

It is the recommendation of the Fire Chief that the Board of Directors adopt the Biennial Year(s) 2023-2025 Budget, make appropriations, and declare and categorize property rate by resolution(s) R-3-23, R-4-23 and R-5-23 in accordance with ORS 294.456.

GENERAL BUSINESS

March 5, 2024

In furtherance of my February 20th complaint to the Board, (attached) I have been in communication with the Oregon Government Ethics Commission (OGEC) investigators and the legal counsel for the Special Districts Association of Oregon (SDAO).

They have confirmed for me, and Oregon Statute (ORS 192.660) provides that, this Board of Directors is the governing body responsible for Executive Session, and who may attend, outside of the statutory-requisite allowances.

One Board member, inviting and then rescinding an invitation, as was alleged by Union President Brady Graham at the February 6 meeting, would be a violation of JCFD5 policy (Policies 2.1, 2.7 and 2.8), which aligns with Oregon statute that empowers the governing body to hold executive session.

Likewise, one Board member inviting the attendance of someone other than Chief Hanley or our appointed attorney to the February 20th Executive Session is a violation of JCFD5 policy (Policies 2.1, 2.7 and 2.8), that align with Oregon Statute. Invitation to attend, outside of the statutory-requisite allowances, is a Board decision.

Failure to remedy these violations will result in action by the SDAO rather than the OGEC.

However, the OGEC is the authority that may address the deviation from the expressly permitted topics that I believe occurred at the February 20, 2024 Executive Session.

Please consider this communication as my written grievance and request for this Public Body to respond in writing. This communication initiates the 21-day clock for a written response before the OGEC will act on my complaint.

It is worth noting that I have described several actions that are violations of Board Policy. Aside from above, I am unable to locate a Board decision to end recordings of JCFD5 Executive Sessions.

I submit this documented complaint to JCFD5 Board of Directors for probable violations of Board policies.

For transparency, and given potential ongoing violations of Board policies, I have provided copies of this complaint to the public and press.

I move to remove ORS 192.660 (2) (i) REVIEW AND EVALUATION OF THE EMPLOYMENT-RELATED PERFORMANCE OF THE FIRE CHIEF from the February 20, 2024 Agenda item number 5 titled Executive Session.

I object to the inclusion of REVIEW AND EVALUATION OF THE EMPLOYMENT-RELATED PERFORMANCE OF THE FIRE CHIEF because this Board has not yet hired an investigator nor authorized an investigation of the allegations against the Fire Chief.

Given the seriousness of these allegations and the unacceptable delay in receiving the allegations, this is an urgent matter. However, to review and evaluate the Chief, without an authorized appointment of an investigator is extremely premature, uncoordinated and potentially costly to the District.

As policy 4.1 provides, the Fire District Board has the sole authority over the hiring, supervision, and management of the Fire Chief and the District's legal counsel.

Policy 2.1 states, "Individual Board members have no authority to act on behalf of the Board or District unless a majority of the Board has delegated authority to him or her." A Director, acting individually would violate District policies.

Additionally, delaying review and evaluation of Chief Hanley until an authorized investigation is concluded, does not preclude the Board from placing Chief Hanley on an immediate administrative leave during that time. I request a roll call vote please.

Director Volkart - 2/20/24

Complaint Addendum from Director Volkart 2/20/24

I move to require all JCFD5 Executive Sessions to be audio recorded.

This morning at approximately 8:30 a.m., I traveled to the JCFD5 Station 5 to review a confidential document provided by the Fire District's attorney. I asked for Chief Hanley or Tina, the Administrative Assistant. I was informed that the Chief was not in and Tina provided me with the legal document for my review in the conference room.

After a few minutes the Chief arrived and I observed him storm past the conference room into Tina's office, shutting the door after entering. It appeared that he did not notice my presence. I could hear the Chief yelling and cursing before he departed Tina's office. I was surprised by the anger and hostility.

Immediately thereafter I heard Tina sobbing as she was speaking to someone on the phone. Following my review of the confidential document, I returned it to Tina while she was wiping tears from her face. I asked if I could review the Executive Session from the last meeting. She informed me that they no longer record Executive Sessions.

I am compelled to report this incident based on the anger I observed by the Chief and my discovery that the District is no longer recording Executive Sessions.